भोपाल, दिनांक 11 सितम्बर 2023

क्र. आर–96–सीसी–23–अडतीस.– मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, आर्यावर्त निजी विश्वविद्यालय, सीहोर के प्रथम अध्यादेश क्रमांक 1 से 115 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 1 से 115

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

ARYAVART UNIVERSITY, SEHORE
ORDINANCE NO. - 01
DEFINITIONS

Definitions in these ordinances unless the context otherwise requires:

1.1 "A Regular Course of Study" means the course of study running in the University as full time or campus-based study, and in this regard at least 75% attendance is necessary for all the students studying in the University for all the parts of study, i.e. Lectures, Tutorials, Practical as well as quiz, Assignments etc. with the relevant condition of Exemptions as mentioned in the Regulation for this purpose.

1.2 "Academic Council" means the Academic Council of the University.

1.3 "Act" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.

1.4 "Board of Management" means the Board of Management of the University.

1.5 "Board of Studies" means the Board of Studies of the University.

1.6 "Branches of Study", means the area of the specialization of the study of any of the programmes or any respective Faculty.

1.7 "Certificate Programmes", means the Certificate in the relevant sphere of knowledge of the respective Department / Faculty / Institute/School of the University.

1.8 "Chancellor" means the Chancellor of the University;

1.9 "Chief Finance and Accounts Officer" means the Chief Finance and Accounts Officer of the University

1.10 "College" means the College of the University.

1.11 "Commission" means the Regulatory Commission established under Section 36 of the Act.

1.12 "Controller of Examinations" means the Controller of Examinations of the University

1.13 "Dean" means the Dean appointed by the University.

1.14 "Degree / Diploma / Certificate" means a Degree / Diploma / Certificate or any other academic Distinction / titles awarded by the University.

1.15 "Department" means a Department of Studies of the University.

1.16 "Detained Candidate", means the candidate who has taken admission in the University as a regular student but has not been permitted to appear in the examination due to a shortfall in attendance, indiscipline or for any other reason.

1.17 "Director" means the Director appointed by the University.

1.18 "Doctoral Programme", means the Doctorate / Research Programme in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University

1.19 "Examination Hall", means the examination place, room, or location, where students have to appear for the respective examination.

1.20 "Examination Pattern", means the system of the examination of the University which is being followed by the University.

1.21 "Ex-student Candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the then admission year or declared failed in the examination of the admission year or the subsequent examination or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.

1.22 "External Examiner", means the examiner from other Universities / Institutions.

1.23 "Fee" means the collection made by the University from the students.

1.24 "Governing Body" means the Governing Body of the University.

1.25 "Higher Education" means the study of Curriculum or Course Knowledge beyond 10+2 levels or HSSC or equivalent.

1.26 "Institute/Institution" means an Institute/Institution of Studies of the University.

1.27 "Internal Examiner", means the examiner from the University Teaching Department.

1.28 "Invigilator" means the teacher or person who has been assigned duty in the particular Examination Hall.

1.29 "Mode of Study", means the various ways of studying in the University including Full time, Part time, sequential, by Research, e-Learning, Interactive, Face-to Face, Workshop, Through Webinar, or any higher innovative technological modes adopted by the University.

1.30 "Ordinances" means the First Ordinance & subsequent ordinance of Aryavart University, Sehore (M.P.)

1.31 "PG Certificate Programmes" means the Post Graduate Certificate in relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.

1.32 "Post Graduate Programmes", means the Master's Degree in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.

1.33 "Post-Doctoral Programme", means the Post Doctorate / Research Programmes in the relevant sphere of knowledge of the respective Department / Faculty / Institute/School of the University.

1.34 "Pro-Chancellor" means the Pro-Chancellor of the University;

1.35 "Registrar" means the Registrar of the University.

1.36 "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission to appearing in examination of the University as such.

1.37 "School" means a School of Studies of the University.

1.38 "Section", "Sub-Section", "Item" respectively, means Section of the Act / Statutes / Ordinances / Regulations, Subsection of the "Section" and Item of the "Section" or "Sub-Section" of the above said Act / Statutes / Ordinances / Regulation.

1.39 "Sponsoring Body" means the Sponsoring Body of the University.

1.40 "State" means the State of Madhya Pradesh.

1.41 "Student" means the person enrolled in the University for pursuing a course of study for the award of a Degree, Diploma Certificate or other academic Distinction.

1.42 "Teacher" means a Professor, Associate Professor, Assistant Professor, Lecturer, Professor Emeritus or Teaching Associates or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students pursuing a course of study at the University.

1.43 "Undergraduate Programmes", means the Bachelor's Degree programmes in the Relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.

1.44 "University Grants Commission" means the University Grants Commission established under the University Grants Commission Act, 1956 (No.3 of 1956).

1.45 "University" means Aryavart University, Sehore (M.P.) incorporated under the Act.

1.46 "Vice-Chancellor" means the Vice-Chancellor of the University.

1.47 "Visitor" means His Excellency the Governor of M.P. as defined in Section 15 of the Act.

1.48 "Words and Expression" used but not defined in these Ordinances shall have the same meaning as assigned to them in the Act.

1.49 "Course Teacher", means the teacher of the University who has been assigned a responsibility to teach the respective course in the respective semester or academic year.

1.50 "Diploma Programmes" means in Diploma Courses the relevant sphere of knowledge of the respective Department / Faculty / Institute/ School of the University.

1.51 "Duration of Course", means the whole tenure of the particular course (grace period of the course is not included in the tenure).

1.52 "Regulation" means the regulation of the University made under the provisions of the Act.

1.53 "Regulatory Council" means the Relevant Councils as stated in the Act.

1.54 "AU", means Aryavart University, Sehore (M.P.)

1.55 "Statutes" mean the Statutes of the University made under the provisions of the Act.

ORDINANCE NO. 02
FACULTIES AND DEPARTMENTS

This Ordinance describes the faculties, departments, name of courses/subjects/specializations offered by the University.

These ordinances may be called the first ordinances of **Aryavart University, Sehore M.P.** They shall come into force on such date as the Governing Body may, appoint thereof. The university shall have the following Faculties mention in column (1), Departments/ School as mentioned in column (2) and name of courses/subjects/specializations as offered in column (3). Two or more faculties/schools of study may be grouped together to make one Faculty/School and / or new faculty / school may be constituted, from the existing ones and / or new faculties / schools / areas of study may be formed on the recommendation of the Academic Council, as and when required.

List of Faculties and Institute/Department/School

SN	Faculties	Institute / Department / School	Name of Course / Subject / Specializations Offered
01	**Faculty of Engineering & Technology**	**School of Civil Engineering**	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. • Civil Engineering. • Environment Engineering. • Water Resources. • Structural Engineering. • CTM (Construction Technology Management)

		School of Mechanical Engineering	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. • Mechanical Engineering. • Automobile Engineering. • Production Engineering. • Industrial Engineering. • Mechatronics Engineering. • Thermal Engineering. • Aeronautical Engineering. • Marine Engineering. • Drone Technology.
		School of Electrical Engineering	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. • Electrical Engineering. • Electrical & Electronics Engineering. • Power System.
		School of Electronics Engineering	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree -**

			M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D. Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. • Electronics Engineering. • Electronics and Communication Engineering. • Electronics & Instrumentation Engineering. • Medical Electronics. • VLSI-Design. • Bio-Medical Engineering. • Digital Communication.
		School of Computer Science Engineering	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. • Computer Science & Engineering. • Information Technology.
		School of Agricultural & Food Engineering	**Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), B.Sc.(Hons), Post Graduate Degree - M.Tech. (Full Time/Part Time), M.Sc., Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration

			of two or more subject areas or new allied areas will be included, as required from time to time. • Food Engineering. • Agricultural Engineering. • Farm Machinery and Power. • Soil & Water Conservation Engineering. • Irrigation & Drainage Engineering.
02	**Faculty of Architecture, Planning and Design**	**School of Architecture**	**Diploma, Under Graduate Degree - B.Arch., Post Graduate Degree - M.Arch., Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Advanced Architecture, Advanced Design, Architectural and Construction Project Management, Architectural Conservation, Architectural Design, Architecture and Settlement Conservation, Architecture Education 8 Building Management, Built Heritage, City Design, Computer Application, Construction Management, Energy Efficient and Sustainable Architecture, Environmental Architecture, Habitat Design, Housing, Interior Architecture, Interior Design, Landscape Architecture, Project Management, Real Estate Development, Sustainable Architecture, Theory and Design, Urban Conservation, Urban Design, Urban Design and Development.
		School of Planning	**Diploma (Full Time/Part Time), Under Graduate Degree - B.Plan., Post Graduate Degree - M.Plan., Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.

			City and Regional Planning and Management, City Planning, City Planning and Management, Community Planning, Conservation Planning, Environmental Planning, Environmental Planning and Management, Housing, Industrial Area Planning and Management, Infrastructure Planning, Infrastructure Planning and Management, Land-Use Planning, Regional and Rural Development Planning, Regional Planning, Rural Planning and Development, Rural Planning and Management, Town and Country Planning, Town Planning, Transport Planning and Management, Transportation Planning, Urban and Regional Planning, Urban and Rural Planning, Urban Design, Urban Development, Urban Planning.
		School of Design	**Diploma, Post Graduate Diploma, Bachelor of Design - B.Des., Bachelor of Fashion Technology – B.FTech., B.Sc., Master of Design – M.Des., Master of Fashion Technology – M.FTech., M.Sc., Integrated Course, Dual Degree, Ph.D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Fashion Design, Leather Design, Interior Design, Textile Design, Product Design, Accessory Design, Graphic Design, Animation, Game Design, Fashion Communication, Apparel Production, Footwear Design & Production, Leather Goods & Accessories Design, Game Design.
03	**Faculty of Basic & Applied Science**	**School of Science**	**Certificate, Diploma, Post Graduate Diploma, Under Graduate Degree – B.Sc., Bachelor of Science Honours (B.Sc. Hons), B.H.Sc., Post Graduate Degree – (M.Sc.), Ph. D.**

			Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology, Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication, Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography, Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism. Accessory Design, Animation, Applied

			Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound Recording and Sound Design, Television, Visual Effects, Virtual Production. Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology.
		School of Computer Sciences & Applications	**Certificate, Diploma In Computer Application (DCA), Post Graduate Diploma In Computer Application (PGDCA), Under Graduate Degree – Bachelor In Computer Application (BCA), B.Sc. Computer Science, B.Sc. Information Technology, BAM, M.Sc. Computer Science, M.Sc. Information Technology, Master in Computer Application – MCA (Full Time/ Part Time/ Integrated/ Dual Degree), MAM, Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration

			of two or more subject areas or new allied areas will be included, as required from time to time. Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.
		School of Agricultural Science	**Certificate, Diploma, Post Graduate Diploma, Under Graduate Degree – Bachelor of Science Honours (B.Sc. Hons) in Agriculture, Post Graduate Degree – (M.Sc.), Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Agriculture, Crop Science (Agronomy), Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension & Communication, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture, Food Science, Irrigation Technology, Post-Harvest Technology, Irrigation Technology, Sericulture, Nursery Technology, Forestry, Agri Business, Medicinal Agriculture
04	**Faculty of Commerce & Management Studies**	**School of Commerce**	**Certificate, Diploma, Post Graduate Diploma, Bachelor of Commerce – B.Com., Bachelor of Commerce Honours (B.Com. Hons), B.Com-Computer Application, Master of Commerce – (M.Com.), Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration

			of two or more subject areas or new allied areas will be included, as required from time to time. Accounting & Finance, Banking & Finance, Accounting & Taxation, . Business Administration, Applied Economics, E-commerce, Financial accounting, Banking & Insurance, Human Resources, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Computer Application, Law, Operations Management, Foreign Trade.
		School of Management Studies	**Certificate, Diploma, Post Graduate Diploma (Full Time/Part Time/Executive), Under Graduate Degree – B.B.A., BBA(Hons), Post Graduate Degree – M.B.A. (Full Time/Part Time/Executive), Integrated Course, Dual Degree, Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretariat Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility,

			Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management,

			Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.
		School of Hotel Management and Catering Technology	**Certificate, Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree – BHMCT (Full Time/Part Time), B.Sc., Post Graduate Degree – MHMCT, (Full Time/Part Time), M.Sc., Integrated Course, Dual Degree, Ph. D.** Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Food Production, Food & Beverage Service, Bakery & Confectionery, Front Office Operation, Housekeeping Operation, Food Technology, Hospitality and Tourism Administration, Hotel Management, Hotel Management and Catering Technology, Travel and Tourism, Dietetics & Hospital Food Service, Accommodation Operations & Management, Culinary Arts, Hospitality and Hotel Administration, Hotel Management, Food and Beverage Management, Hospitality Administration.
05	**Faculty of Arts, Humanities & Social Science**	**School of Arts, Humanities & Social Science**	**Certificate, Diploma, Post Graduate Diploma, Bachelor of Art – B.A., Bachelor of Art Honours (B.A. Hons), Master of Art – (M.A.), BPA , MPA, B.Music, M.Musle, B.Dance,**

			M.Dance, BFA, MFA, DSW, PGDSW, BSW, MSW, Ph. D. Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Journalism, Mass Communication, Entrepreneurship, Operation Research, Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture, Applied Arts, Graphic Design, Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.
		School of Journalism & Mass Communication	**Certificate / Diploma / PG Diploma/ BA (Journalism & Mass Communications) BAJMC / MA (Journalism & Mass Communication) MAJMC/ Ph.D.** Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Digital Journalism, Print Journalism, Broadcast Journalism, Advertising, Online Marketing, Public Relations, Radio, Marketing, Research, Film, Television, Event Planning.
		School of Library Science	**Certificate, Diploma in Library & Information Science (D.Lib. & I.Sc.), Bachelor of Library & Information Science (B.Lib. & I.Sc.), Master of**

			Library & Information Science (M.Lib. & I.Sc.), Ph. D.
06	**Faculty of Education**	**School of Education**	**Integrated Programme B.Sc. B.Ed. / B.A B.Ed. Special Education (D. Ed/ B. Ed /M. Ed) Part Time (B.Ed., M.Ed., D.El. Ed.,) Full Time (B. El. Ed., B. Ed., D.El. Ed., M.Ed. & M.A. Education) Certificate, NTT, Diploma in Nursery Teacher Training (D.N.T.T.), Diploma in Education / Bachelor of Education / Master of Education / Ph. D.**
		School of Physical Education	**Certificate/ Diploma/ Bachelor of Physical Education (B.P.Ed.) / Master of Physical Education (M.P.Ed.) / BPES/ MPES/ BA/ MA/ Ph.D.**
07	**Faculty of Medical Health & Allied Sciences**	**School of AYUSH & Alternative Medicine**	**Certificate, Diploma, P.G. Diploma, Bachelor of Ayurvedic Medicine and Surgery (BAMS) / MD (Ayurveda) / Ph.D. Bachelor Of Homeopathic Medicine and Surgery (BHMS)/ MD (Hom.)/ Ph.D.**
		School of Paramedical Science	Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. **Diploma (2 Year) –** • Anesthesia Technician • X-RAY Radiographer Technician • Gamma Camera Technician • Optometrist Refractions • Optometrist Contact Lens • Human Nutrition • Blood Transfusion Technician • Clinical Biochemistry • Microbiology • Medical Lab Technician • D. Pharma (Ayurved) • Paramedical Ophthalmic Assistant • Perfusionist Technician • Cath Lab Technician • Naturopathy.

			• D. Pharma (Homeopathic) • Dialysis Technician • Dental Mechanics • Dental Hygiene • Diploma in Sanitary Inspector / Public Health Inspector **UG Degree (3 Year) –** • Bachelor In Occupational Therapy • Bachelor In Speech Therapy • Bachelor In X-RAY Radiographer Technician • Bachelor In Human Nutrition • Bachelor In Medical Lab Technician **UG Degree (4-1/2 Year) –** • Bachelor In Physiotherapy **PG Degree (2 Year) –** • Master Of Physiotherapy (Sports) • Master Of Physiotherapy (Orth.) • Master Of Physiotherapy (Neuro.) • Master Of Physiotherapy (Cardio.) • Master Of Physiotherapy (Obst. & Gyne.) • Master In Medical Laboratory Technician (Haemtology) • Master In Medical Laboratory Technician (Histopathology) • Master In Medical Laboratory Technician (Microbiology) • Master In Medical Laboratory Technician (Biochemistry) ➢ Ph.D. in different disciplines
		School of Allied Health Science	**B.Sc. M.L.T.** **B.Sc. O.T. Technology** **B.Sc. Cardiac Care Technology** **B.Sc. Perfusion Technology** **B.Sc. Neuro Science Technology** **B.Sc. Renal Dialysis Technology** **B.Sc. Respiratory Care Technology** **B.Sc. Anaesthesia Technology** **B.Sc. Imaging Technology**

			B.Sc. Radiotherapy Technology Diploma in Sanitary Inspector (D.S.I.) Diploma in First Aid Specialist (D.F.A.S.) **Diploma in Electro-Homeopathy**
		School of Dental Sciences	**Bachelor of Dental Surgery (BDS) / Master of Dental Surgery (MDS) / Ph. D.**
		School of Veterinary Science and Animal Husbandry	**Certificate/Diploma/PG Diploma in Animal Husbandry** **Bachelor of Veterinary Science and Animal Husbandry (B. V. Sc. & A.H.)** **Bachelor of Fishery Science (B. F. Sc.)** **Master of Veterinary Science (M. V. Sc. / M.Sc.)** **Ph. D. in different disciplines of Veterinary Sciences and Animal Husbandry**
		School of Naturopathy & Yogic Sciences	**Certificate, Diploma, Diploma in Naturopathy and Yogic Sciences (D.N.Y.S.) Post Graduate Diploma, B.A. / B.Sc. - (Naturopathy & Yogic Sciences), M.A. / M.Sc. (Naturopathy & Yogic Sciences), Bachelor of Naturopathy and Yogic Sciences (BNYS) Ph. D.** Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Yoga, Meditation, Nutrition, Naturopathy, Alternate Healing Techniques, Study of Ancient Indian Healing Techniques, Ancient Indian Texts (Vedas, Puranas, Upanishads), Aayush, Holistic Health.
		School of Pharmacy	**Diploma - D. Pharm. Under Graduate Degree – B. Pharm., B.Pharm (Practice), Post Graduate Degree – M. Pharm., Pharm. D., Ph. D.** Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Industrial Pharmacy, Pharmaceutical Analysis, Pharmaceutical Biotechnology, Pharmaceutical

			Chemistry, Pharmaceutical Quality Assurance, Pharmaceutical Technology, Pharmaceutics, Pharmacognosy, Pharmacology, Pharmacy Practice, Phytopharmacy and Phytomedicine, Regulatory Affairs, Quality Control, Clinical Pharmacy, DRA, Pharma Management, Herbal Drug Technology.
		School of Medical Sciences	**Under Graduate, Post Graduate, Super Specialty, Doctoral, Post-Doctoral.** **M.B.B.S. / M.S. / M.D. / D.M. / M.Ch. / Ph.D., Fellowship / D.Sc.**
08	**Faculty of Law & Legal Studies**	**School of Legal Studies**	**LLB / LLB (Hons), Integrated LLB- B.A.LL.B. / B.A.LL.B. (Hons) / B.B.A. LL.B. / B.B.A. LL.B. (Hons) / B.C.A. LL.B. / B.C.A. LL.B. (Hons) / B.Com LLB. / B.Com LLB. (Hons) / B.Sc. LLB. / B.Sc. LLB. (Hons) / B.Tech. LL.B. / B.Tech. LL.B. (Hons) / LLM (1 Year / 2 Year) / Diploma/ PG Diploma /Ph.D. / LLD** Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order.
09	**Faculty of Nursing**	**School of Nursing**	**GNM, P.B. Diploma, B.Sc. -Nursing, P.B.B,Sc. Nursing, M.Sc. -Nursing, Ph.D.** Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. **Medical and Surgical Nursing, Gynaecology and Obstetrics Nursing, Neuroscience and Mental Health Nursing, Critical Care Nursing, Oncological Nursing, Neonatal infant and New-born Nursing, Nephrological Nursing, Child Health Nursing, Community Health Nursing, Renal Nursing, Psychiatric Nursing, Emergency Disaster Nursing, Cardio Thoracic Nursing, Neonatal Nursing, Operation Room Nursing, Neuro Science Nursing, Neurology**

			Nursing, Orthopedic & Rehabilitation Nursing, Gerontological Nursing.
10	**Faculty of Vocational Studies**	**School of Vocational Studies**	**Diploma / Certificate / B.Voc. / M.Voc. / Ph.D.** Agriculture, Multimedia, Animation, Software Development, Automobiles, Medical Laboratory Technology, Food Processing, Financial Management, Aircraft Maintenance, Journalism & Communication, Fashion Design, Interior Design, Vedic Architecture, Retail & Logistics Management, Travel & Tourism, Education, Healthcare, Smart Power System, Fire Safety, Embedded System & IOT, Carpentry, · Hotel Management, Marketing, Financial Planning & Management, Textile Design, Dairy Technology, Renewable Energy, Drone Technology, 3D Printing, Marine Engineering, Marine Technology.

*Specialization as per decision of Academic Council and appropriate relevant statutory body.

•Some of the Departments/Institutes/School may not offer all the courses. Further, new Departments/Institutes/School and relevant courses developed and may be established after the approval of the Academic Council, and other relevant bodies of the University and approval of the Statutory bodies/Governing bodies and Regulatory Commission where ever and whatever applicable.

•The Scheme/Syllabus/Curriculum of the course/program, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University.

ORDINANCE NO. - 03
ORDINANCE PERTAINING TO ADMISSION & ENROLMENT OF STUDENTS

1. ADMISSIONS

1.1 Admission to the courses of the University will be regulated under admission regulations passed by Governing body of the University. Subsequent Changes made in the regulation by Governing body will be applicable as per the recommendation of Governing body.

2. PREAMBLE

2.1 "Qualifying Examination" means an examination, the passing of which makes a student eligible for admission to a particular year in a course of study leading to Bachelor's or Master's Degree or Diploma or other program offered by the University.

2.2 "Equivalent Examination" means an examination, which has been conducted by:

a. Any recognized Board of Education, or

b. Any Indian University incorporated by any law in force for the time being,

c. Any foreign University/Board that has been recognized by the Association of Indian Universities or equivalent.

3. ELIGIBILITY CRITERIA

3.1 Eligibility criteria for admissions shall be based upon the merit of the qualifying examinations / admission tests conducted by the University or by the State/National Bodies as decided by the University from time to time and eligibility as per the guidelines of the respective regulatory body will be followed. The Academic Council will consider the eligibility criteria, determination of merit, concessions etc. and will decide / approve as the case may be, the Regulations for Admission. The criteria will be notified in the Prospectus / Information Brochure / Website / Electronic Media of that Academic Session before the commencement of the admission procedure.

4. ADMISSION PROCEDURE

4.1 The University shall follow the admission procedure for courses, specified by the competent authority of University / State Government norms, and respective statutory body.

a. The University will issue the admission notification on the University's website/ newspapers/notice board of the University, and other publicity media before the commencement of a new academic session.

b. Admission to the University shall be made strictly on the basis of Merit or University entrance exam, and/or as decided by the Academic Council of University from time to time.

c. The University reserves the right to have a reserved quota as per Government norms.

d. Merit for admission in the constituent units of the University may be determined either on the basis of marks or grades in the qualifying examination and achievements in the co-curricular and extra-curricular activities or on the basis of marks or grades obtained in the Entrance Test conducted at the University, State or National Level, as per the norms of the Regulatory Bodies. Candidates appeared and obtained grades or marks in State or National Level Government approved Entrance Examination shall be given priority in admission.

e. Enrolment will be assigned to the student by the University after admission to the course/program, verification of all required documents, and payment of the prescribed fees. Documents including –

i. School/College Leaving Certificate/**Transfer Certificate,** if applicable, signed by the head of the School/Faculty last attended by the student.

ii. True copy of the **Statement of Marks** showing that the applicant has passed the qualifying examination is required, and in the case the student has passed the examination is required as a private candidate, a certificate signed by responsible person certifying to the character of the applicant is also required.

iii. Student shall submit Eligibility or a **Migration Certificate** from the Secretary, or a Registrar of a Board or University as the case may be along with the immigration fee, as prescribed.

iv. If student is unable to submit Migration Certificate during admission, he/ she may be provisionally admitted, subject to submission of the same within the time period as may be decided by the Academic Council of the University.

v. Any other documents required by the concerned School/Faculty.

vi. In case of admission to Diploma and/or Certificate programmes of the university, either Migration Certificate or Transfer Certificate/School College Leaving Certificate is required.

Provided that, if it does not become possible for the applicant to obtain a Migration Certificate in time for submitting the application, he can make the application in time stating that the certificate shall be produced as soon as it is received and for that purpose, he may be allowed such time as the University may specify.

Provided that, nothing in this section shall be deemed to prevent the University from making special provision for the employment or admission of women, persons with disabilities or persons belonging to the economical/ social weaker sections of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens; these may include other backward classes. Reservation of seats, and relaxation in fees for candidates belonging to SC/ST/Other Backward Class Categories and Minority shall be observed as per state Government norms.

f. The Vice Chancellor shall be the final authority for admission of all students, including those pursuing research, into various courses of study in accordance with the rules framed in this regard from time to time by the University.

g. No candidate shall be entitled to claim admission as a matter of right.

h. At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.

i. All the admissions shall be made by the Registrar / Admission Committee constituted for the said purpose as per the eligibility conditions prescribed for the courses offered by the University.

j. No student migrating from any other University shall be admitted to any class in a School/Faculty unless he has passed the examination that has been declared by this University as equivalent to the qualifying examination for a student of the University.

k. An applicant for admission to a course leading to a Bachelor's Degree shall not be so admitted unless he is prepared to appear in all subjects prescribed for the particular degree examination.

l. A student who has passed a part of any degree or post graduate examination from another University will be eligible to be admitted to a subsequent higher class for such an examination, in the same area of study, with the approval of the Vice-Chancellor in consultation with the Dean of the Faculty, in the case of a degree examination and the Chairman of the concerned Board of studies, in the case of post-graduate examination keeping in mind latest norms and regulations of State Government and other related regulatory bodies.

m. Admission of students to all schools and faculties in each academic year shall be completed as per the UGC or university norms for the concerned academic session.

Provided that, student who is eligible for a second or supplementary examination of the University shall be permitted to take provisional admission to the next higher class within the date prescribed. If he/she fails to clear the supplementary or pass the second examination the provisional admission in the higher class shall stand cancelled.

n. The admission procedure and date of admission as prescribed if any, by INC, NCTE, AICTE, BCI, ICAR, COI, Paramedical council, PCI, Government of MP, and other Regulatory State & Central bodies, etc. for professional and technical courses will preferably be followed.

5. THE ADMISSION COMMITTEE

5.1 Central Admission Committee (CAC)

5.1.1 **CAC will comprise of following members:**

i. Chairman of the CAC will be the Registrar

ii. Deans/Principals of all constituent faculty will be members of CAC

iii. Deputy Registrar Academic/ Examination will be the Member Secretary as nominated by Registrar

5.1.2 **Powers and Duties**

i. CAC will prepare the admission regulation of the University and forward it to the academic council for recommendation and finally the recommended draft will be forwarded to the Governing Body for approval.

ii. The detailed guidelines will be provided and must be followed for the admission as per admission regulation.

5.2 **Local Admission Committee (LAC)**

5.2.1 **LAC will comprise the following members:**

i. Chairman of the LAC will be the Dean of the Faculty.

ii. PG coordinator of the course.

iii. HOD of all constituent of School will be members of LAC

iv. Member secretary will be nominated by Vice Chancellor with consulting to Dean of faculty.

5.2.2 **Powers and Duties**

i. To follow the guidelines as per admission regulations.

ii. To prepare and declare the admission list together with waiting list for display as per admission regulations.

iii. LAC will be primarily and finally responsible for the verification of documents and all prerequisite as per admission regulation.

iv. Any candidate admitted provisionally can be converted to regular admitted status after fulfilling admission requirement.

v. After finalization of regular admitted candidate, list will be submitted to the Dean of the faculty.

vi. The case of a candidate seeking admission to a regular course, who has given up his/her studies for one or more academic years after

passing eligibility for Degree/ Diploma examinations may be considered for admission in the desired Program, and the decision of the Admission Review Committee shall be final and binding.

6. NUMBER OF SEATS

6.1 The maximum number of seats in each course shall be proposed by the Academic Council from time to time in accordance with the provision of statutory body and shall be informed to the Madhya Pradesh Private University Regulatory Commission (MPPURC) and other related statutory bodies.

7. RESTRICTIONS FOR ADMISSION ON CERTAIN GROUNDS

7.1 Student shall be admitted in two academic programmes in accordance with the rules and regulations of the UGC and all other such regulatory bodies and as amended from time to time.

7.2 Anyone who has been suspended, rusticated, debarred, expelled etc. by a competent authority of the University shall be prohibited from claiming admission in any course whatsoever. Similarly, no person, who is under sentence or expulsion or rustication from another School/Faculty/University, shall be admitted to any course of study during the period for which the sentence is in operation.

7.3 Admission to any course of the University can be cancelled, at any time, if any material information furnished by the student is found to be false /incorrect or on the basis of such information, the University property or reputation of the university is damaged by his/her misconduct, or misbehaviour or any such action.

8. ENROLLMENT /REGISTRATION OF STUDENTS

8.1 A person, who has been admitted to a Faculty as per the prescribed eligibility for a particular course, shall be enrolled as a student of University by the COE.

8.2 Application for enrolment as a student of the University shall be made to the COE in the prescribed form. Head of Institute will ensure that all the documents are enclosed along with enrolment form and it shall be accompanied by the prescribed enrolment fee. Such an application shall be submitted through the Dean of Faculty to which the student has been admitted.

8.3 The procedure for submission of application for Enrolment of students by Schools shall be as follows:

i. Application on the prescribed form from students, together with the necessary fees, migration certificate, transfer/leaving certificate, eligibility certificate, if necessary, shall reach the University COE within one month or/and decided by the University from the last date of admission of the academic year in which the student is admitted.

ii. On the payment of the late fee as prescribed, the Vice-Chancellor may permit the enrolment of a student whose application, enrollment fee or the migration certificate have been submitted after the due date if the Vice-Chancellor is satisfied that the delay in submission is not due to any lack of diligence on the part of the student.

iii. No person shall be admitted to any examination of the University, unless he/she has been duly enrolled/ registered as a student of the University.

iv. The enrolment fee paid by a student shall not be refunded under any circumstance.

v. The Controller of Examination shall maintain a record of all enrolled students studying in the various Schools / Departments of the University or carrying on research work in the University.

vi. The student shall be given a unique and permanent enrolment number and issued with an identity card bearing enrolment number, and same must be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.

8.4 A student applying for a change of his/her name in the record of students, shall submit his/her application to the Registrar accompanied by (a) The prescribed fee; (b) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (c) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in cases where a lady student wants to change in her name following her marriage in which case, the marriage certificate indicating the new name shall be valid.

8.5 In case of a clerical error on the basis of name or other information provided by the students, a stipulated fee shall be charged, but in case of a clerical error on the part of the University, no fee will be charged.

8.6 Any change, addition or modification, shall be recorded in the University Register in red ink under the attestation of the Registrar and a certificate to that effect shall be issued to the applicant.

8.7 Under no circumstances shall any alteration be made in the University certificate, diploma degree, and other document issued in favour of the applicant prior to the order for a change/correction in the name.

8.8 In all subsequent documents, certificates, diplomas and degrees of the University, the former as well as the new name shall be entered, and all correspondence shall be carried on in like manner.

8.9 Name of the student will only be changed if procedure as per law and prevailing rules/ regulations have been followed.

9. LATE ADMISSION

9.1 Late Admission may be accepted purely at the discretion of the Vice- Chancellor in accordance with instructions/guidelines on the subject.

9.2 The Dean of the Faculty may permit a student to change his optional Subjects for a course with the approval of the Vice-Chancellor, within two weeks of the last date of admission as prescribed by a Competent Authority. No change thereafter shall be permitted.

10. TRANSFER OF STUDENTS

10.1 Students shall be allowed to migrate from one School/Faculty to another under the jurisdiction of this University, provided he/she meet the admission criteria of the concerned School/Faculty.

11. PROCEDURE FOR WITHDRAWAL

11.1 Students may withdraw their admission by the date of registration as specified by the University or before the same. In compliance with the instructions of MHRD/AICTE/UGC, the University will refund his/her deposited amount after deducting processing fee, as prescribed from time to time, and which at time of promulgation of the Ordinances is Rs. 1000/- (one thousand only). In case the student registers for the program on the specified dates or later and then withdraws, the refund shall be made after deducting pro-rata monthly charges, provided the seat is filled up, otherwise, the student shall forfeit the entire amount. Further, in case a candidate withdraws after the date of closure of the admission

process as specified in the prospectus /admission offer letter, the entire amount deposited by the candidate, except the caution money/security deposit shall be forfeited, in compliance to MHRD/ AICTE/UGC guidelines.

12. CONSIDERATION FOR SPECIAL CATEGORIES

12.1 Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding admission including the regulation of reservation of seats, especially for the students of Below Poverty line family, Scheduled Castes, Schedule Tribes, Other Back ward Classes, Physically Handicapped and other categories shall be applicable to the University.

12.2 Seats for admission and fees in any course of study for persons belonging to special categories shall be regulated in accordance with the norms/guidelines prescribed by the UGC & other concerned Statutory Bodies, policy of State Govt. applicable from time to time.

12.3 If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criteria.

13. Provisional admission in any course/year/semester will be purely on the discretion of Vice-Chancellor's recommendation.

ORDINANCE NO. - 04

REGISTRATION / ENROLLMENT OF STUDENTS AND THEIR ADMISSION TO THE COURSES OF STUDY AND TEACHING METHODOLOGY AND STUDY INSTRUCTIONS

1. For Registration / Enrolment in the University courses of study, a candidate must apply on the prescribed format and submit the application form along with an attested copy of the Mark-Sheet of the qualifying examination, Transfer Certificate, Migration Certificate and any other certificate required by the University and the University fees.
2. The Registration / Enrolment form will be forwarded by the Head of the Department / Faculty / Institution/School to the Registrar of the University.
3. On receipt of the registration form at the University Department / Faculty / Institution/School the candidate will be allotted an enrolment number.
4. The Registration/ Enrolment application form will be subjected to verification by the University and after due verification, the candidate will be given an Enrolment Number.
5. The validity of the Enrolment will be for the following periods:
   - **5.1** Certificate and one year Degree / Diploma programmes-2years
   - **5.2** Three years Degree / Certificate programmes-6years
   - **5.3** Four years Degree Programmes- 8 years
   - **5.4** Master Degree and two years programmes-4 years
   - **5.5** Integrated Master Degree & Five years programme -10 years
6. Teaching Days: Ordinarily every course / programme offered by the University shall ensure the minimum actual academic days not below 180 days in an academic year and 90 days in a semester. However, it may vary for identified and selected course / programme keeping in view of their nature, mode, methodology and operation.
7. Teaching methods of all the courses shall include one or more methods of teaching like Class Room Teaching, Assignments, Lab classes, Seminars, Workshops, Presentation, Group Discussion, Project Work, Summer Training, Field Work / Visit, Industrial Visit, Industrial Training, Educational Tour, Face to Face, online, e-learning, through webinar in smart classroom.
   - **7.1** For better support of the students in conjunction with the traditional approaches, most modern approaches based on innovative communication technologies for

teaching learning will also be adopted wherever possible. These may include online teaching-learning, Web casting, Podcasting, Online chatting with teachers, Online Discussion Forums.

7.2 Also for better support of the students for their studies of any programme / course, the course material shall include various prescribed text books as well as University shall also provide other instructional and study materials with e-learning instructions and e-journals along with its own developed study material wherever possible. The University as far as possible shall also adopt other innovative teaching aids and materials from time to time.

7.3 The teaching methodology, instructions & course / programme material may vary from course / programme to course / programme and it shall be appropriately designed by the University.

7.4 For research-oriented courses in all spheres of knowledge, the scope of the research, curriculum, and teaching and instructions methods may be unique and innovative in nature and differ from the traditional approach of carrying out research, which shall be appropriately designed by the University from time to time.

ORDINANCE NO. - 05
EXAMINATIONS (GENERAL)

PART-I DEFINITIONS

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing in an examination of the University for a Degree or a Diploma or Certificate, either in general or for a particular examination, unless there is anything repugnant in the subject or context have the following meanings-

   1.1 **"Regular Candidate"** means the candidate who is studying in a full-time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.

   1.2 **"Ex-student Candidate"** means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or any other reason and seeks permission to appear in the Examination in the next academic year.

   1.3 **"Detained Candidate"** means the candidate who has taken admission in the University as a Regular student but has not been permitted to appear in the examination due to a shortfall in attendance, indiscipline or any other reason.

   1.4 **"Failed Candidate"** is a person who has failed in any of the theory papers or in any other part of the examination.

   1.5 **"Registration Period"** means the period for which a candidate's Enrolment is valid.

   1.6 **"Forwarding Officer"** means any person authorized by the Registrar of the University.

   1.7 **"Attested"** means attested by the forwarding officer.

PART-II ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO UNIVERSITY EXAMINATION

2. No candidate shall be permitted to appear in the University examinations unless he / she is duly registered / enrolled with the University.

3. Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the Dean of the Faculty so as to reach the Controller of Examination on or before the last date prescribed for the purpose by the University. It will be the responsibility of the Deanof the Faculty to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.

i. Application submitted by regular candidates together with the examination fee and marks card fee shall be forwarded by theDean of the Faculty of the University so as to reach the Controller of Examination on or before the last date prescribed for the purpose by the University.

ii. In case of each application, the Head of the Department / Faculty / Institution/ School of the University shall certify that the candidate :-

a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.

b) The student has good conduct.

iii. TheDean of the Faculty of the University concerned shall send a list of candidates eligible for examination, as per the examination schedule declared by the University to the Controller of Examinations and the Registrar for information.

4. The Dean of the Faculty or the Registrar of the University can detain a candidate from appearing in an examination if he / she have not paid complete fees and dues of the University.

4.1 An Ex-student shall submit his examination form in the prescribed format on or before the last date notified by the University to the concerned dean of the Faculty who will forward it to the Controller of Examinations after due verification.

4.2 An Ex-student candidate shall offer the same subjects or optional papers that he had previously offered as a Regular candidate, the changes in scheme of examinations by the University notwithstanding.

5. The Dean of the Faculty of University may detain a regular candidate from appearing in an examination or at any stage of examination if he does not pay outstanding dues, or does not return the property and all the articles and uniform issued to him for Sport or NCC or for any other purpose or does not pay the cost thereof in case of its loss, 15 days

before the commencement of the examination or if the conduct of the student has been unsatisfactory.

6. No candidate shall be allowed to take the Term-end / Annual / Semester Examination unless one has:

   i. Attended at least 75% of lectures delivered / practical or lab classes conducted.

   ii. Paid all the prescribed fees and dues / fine imposed if any.

   iii. Obtained 'No Dues' certificate from all the concerned sections of the respective Department / Faculty/ Institute/ School / library of the University.

   iv. Submitted the Internship Certificate / Project Report (where ever it is applicable), as notified by the appropriate authority of the concerned Department / Faculty / Institute / School of the University.

   v. Received in-plant training (wherever it is applicable), as prescribed in the syllabus and notified by the appropriate authority of the University.

PART III GENERAL CONDITIONS

7. A Candidate who has passed the Bachelor's Degree Year-I or Year-II examination or the Previous examination of a Master's Degree of another University may, with the permission of the Vice- Chancellor, be admitted to the next higher examination of the University for the degree concerned, provided the course offered by the candidate at such another University is equivalent to the course of the University for the corresponding examination.

8. No person who has been expelled or rusticated from the University or has been debarred from appearing at university examination shall not be admitted to any examination during the period for which the sentence is in operation.

9. Notwithstanding anything contained in the Ordinances relating to admission of candidates to appear in an examination for the course / program he has already admitted in the University, the Vice- Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination, is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application were rejected, allow an application that is otherwise complete in all respects to be entertained with the requisite late fees.

10. The Controller of Examination shall issue an admission card in favour of a Candidate if:

10.1 The application of the candidate is complete in all respects in accordance with the provisions applicable, and is in order.

10.2 (b) The candidate is eligible for admission to an examination and the fees the prescribed have been paid by the candidate.

10.3 Where the practical examination is held, earlier than the examination in theory papers, a candidate, shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.

10.4 The admission card issued in favour of a candidate (including Regular, Ex-student and private candidate), to appear at an examination may be withdrawn if it is found that

i. The admission card was issued by mistake, or the candidate was not eligible to appear in the examination.

ii. Any of the particulars given or document submitted by the candidate in or with the application for enrolment, admission to a University Teaching School / Faculty / Institutes for admission to an examination is false, incorrect, or forged and fabricated or found unsatisfactory.

iii. The Controller of Examinations may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a prescribed fee as decided by the University for this purpose. Such a card shall show in a prominent place the word "DUPLICATE".

10.5 A candidate shall not be admitted into the examination hall unless he / she produces the admission card before the invigilator or the Superintendent of the examination centre, or appropriate authority pertaining to examinations of the University. A candidate shall produce his admission card whenever required by the Superintendent or the invigilator during the examination.

10.6 In the Examination hall, the candidate shall be under the disciplinary control of the Superintendent of the Examination Centre and the invigilator, and shall obey their instructions. In the event of a candidate disobeying the instructions or showing in disciplined conduct or arrogant behaviour towards the Superintendent or any invigilator, the candidate may be expelled from that day's examination and if he persists in misbehaviour, he may be expelled from the rest of the examinations by the Superintendent.

10.7 If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the examination centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to obstruct the authorities in the discharge of their duties, the Superintendent may expel the candidate from the examination centre and if necessary the examination authority shall take the help of the police to manage the situation and for smooth conduction of examination.

10.8 If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and / or handed over to the police by the Superintendent of Examination centre.

10.9 A candidate expelled on any of the grounds mentioned above will not be allowed to appear in the subsequent papers.

10.10 In every case where action is taken by the Superintendent as above, a full report shall be sent to the Registrar and Vice-Chancellor.

10.11 Vice-Chancellor shall send the case before the appropriate committee duly constituted.

10.12 The Vice-Chancellor for that purpose shall consider, according to the gravity of the offence, to further, after giving an opportunity and considering any explanation, punish a candidate by cancelling his examination and / or debarring him from appearing at any of the examinations of the University for one or more years submitted by the candidate.

10.13 If a candidate is found guilty of using or attempting to use or having used unfair means at an examination, such as copying from some book or notes or from the answer of some other candidate, helping or receiving help from any other candidate keeping with him the examination hall material connected with the examination or in any other manner whatsoever, the Vice-Chancellor may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.

10.14 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with the examination and / or was instrumental in or

has abetted the tempering of university records including the answer books, mark-sheets, result charts, degree / Certificates or certificates and alike.

10.15 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificates / documents.

10.16 A candidate who, due to sickness or other cause is unable to present himself / herself at an examination shall not receive a refund of his fee, provided that the Vice-Chancellor may in a case in which he is satisfied about the genuineness, or merit of it, on only exceptional cases with the consent of the Chancellor, order for adjustment of the following portion of the fee towards the immediate next examination:

i. The examination fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

ii. The entire fee paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall be forfeited.

10.17 Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the re-totalling of his marks in the written papers in any subject and rechecking of his result on the prescribed pro-forma, of the University, which shall be available on a payment basis. Such an application must be made so as to reach the Registrar within **15** days of the publication of the result of the examination and **5 days with late fees afterwards**.

i. The application of re-totalling of marks must be accompanied by the prescribed fee of the University from time to time.

ii. The result of the re-totalling shall be communicated to the candidate.

iii. If as a result of re-totalling it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.

Provided that no candidate ordinarily shall be allowed to have more than Answer Books of Two revalued. However, in exceptional cases on genuine grounds the Vice Chancellor shall allow only one more Answer Book of one more subject. Provided also that no revaluation shall be ordinarily allowed in case of scripts of practical, field work, sessional work, class tests and such other evaluation like- seminar, presentations, group discussion etc. submitted in lieu of a paper at the examination. However, the thesis submitted in lieu of a paper shall be revaluated on the exceptional case without conduct of any fresh internal assessment and viva-voce, with the permission of the Vice-Chancellor. The revaluation fee for thesis shall be prescribed by the University separately.

iv. The fee for revaluation/ **retotalling** shall be as decided by the University from time to time.

10.18 No person, who is under sentence of expulsion or rustication from a University Teaching School / Faculty / Institute / Centre or is debarred from appearing at examination of the University for any period of time, shall be granted a Migration Certificate during the period for which the sentence is in operation.

10.19 Because of loss, theft or any other reason if a student intends to apply for duplicate copies of his / her mark sheet, degree, Certificate, certificate, migration etc., the student may apply to the Registrar of the University on the prescribed pro-forma, which shall be available on a payment basis, and submit the details of the examination accompanied by an affidavit on stamped paper of proper value as per prevailing laws and the requisite fees, which shall be prescribed by the University from time to time.

Provided further that a duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Legal Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

10.20 The names of first ten successful candidates securing more than 65% of marks in each examination shall be declared in order of Merit for each class / subject / course / programme as the case may be.

10.21 There shall be separate provision in the concerned regulation for the award distribution, and proper regulation of the grace marks except where it has been specified in the concerned ordinance.

PART-IV EXAMINATION FEES

11. The examination fees for various courses under the semester / annual examination pattern will be as prescribed by the University from time to time.

12. The Board of Management of the University with the Concurrence of Finance Committee can change any fees or conditions for the examination as and when the situation warrants.

13. The control of exam fees and other fees shall rest with the CFAO

ORDINANCE NO. - 06
CONDUCT OF EXAMINATIONS

1. All arrangements for the conduct of examinations to be held by the University shall be made by the Controller of Examination in consultation with the Examination Committee of the concerned Faculty.
2. The Controller of Examinations shall prepare and duly publish a programme for the conduct of examinations specifying the date of each Examination and the last dates by which applications and fees for examinations shall be submitted by the intending examinees.
3. The Controller of Examinations shall appoint the appropriate number of Superintendent and Assistant Superintendents with the approval of the Vice-Chancellor, for the conduct of various examinations and shall issue instructions for their guidance.
4. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and answer books, sent to him and shall render to the University office a complete account of used and unused question papers and answer books timely.
5. The Superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued to him by the University.
6. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examinations about the conduct of the examination, mentioning therein the performance of the invigilators and the general behaviour of the examinees. He shall send a daily report on the number of examinees attending each examination, absentee roll numbers, and such other information relating to the examination being held at the centre as may be considered necessary, along with any other matter which he thinks fit to be brought to the attention of the University.
7. He shall also be responsible for the maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations and to report directly Controller of Examinations.

8. The Centre Superintendent shall have the power to expel an examinee from examinations on subsequent examination days, on any of the following grounds:
   i) That the examinee created a nuisance or serious disturbance at the Examination Centre.
   ii) That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
   iii) If necessary, the Superintendent may get police assistance, to manage the situation. Where a candidate is expelled, the Controller of Examinations and Registrar shall be informed immediately before commencing an examination and a copy of time table is necessarily be sent to the nearest police station for information.
9. Unless otherwise directed, only teachers of university shall be appointed as invigilators by the Superintendents. Invigilators can also be drawn from other educational institutions.
10. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who filled in the application form for appearing at the examination. As well as to see that on each day on which a candidate his / her signature is obtained on the prescribed forms / documents, and to make sure that it tallies with the one already on it.
11. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement.
12. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within the limit of 5 minutes, he / she shall not be permitted to enter the examination hall, unless he / she give convincing explanation.
13. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee will be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Controller of Examinations by the Superintendent.
14. The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself on account of physical disability, severe short sightedness or sudden illness

(must be supported by a certificate issued by a Medical Officer), provided that such an alternative person shall be a man / woman possessing qualification of at least one class examination lower than the examinee concerned, and he may not be the relative of the examinee for which qualifying documents will be procured.

i) The Superintendent of an examination centre shall take action against an examinee that is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:

ii) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum with date and time shall be prepared.

iii) The statement of the examinee and the invigilator shall be recorded.

iv) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt an answer within the remaining time prescribed for the examination.

v) All the materials collected and the entire evidence, along with a statement of the examinee and the answer book duly initiated, shall be forwarded to the Registrar by name, in a separate confidential sealed registered packet marked "Unfair Means", along with the observations of the Superintendent.

vi) The material so collected from the examinee, together with both the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar for assessing both the answer books separately and to report if the examinee has actually used unfair Means in view of the material collected.

vii) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year.

15. The Vice-Chancellor may cancel an examination if he is satisfied that there has been a leakage of question papers or any other irregularity that warrants such a step.

16. The Controller of Examination with due approval of the Vice-Chancellor may issue such General Instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as he considers necessary for the proper discharge of their duties.

17. Subject to the provision of this Ordinance, the Board of Management on the recommendation of the Academic Council may from time to time make, alter, or modify rules and procedures about the conduct of examination.

18. The Results Committee for each Faculty shall consist of the following:

I. Dean of the Faculty (Chairman).
II. Head of the Department
III. Two seniors most teachers of the Department (other than the head of the department).
IV. Controller of Examinations (Member-secretary)
V. Two members shall form the Quorum,
VI. The term of the Results Committee shall be one academic year.

19. The functions of the Results Committee shall be as follows:

i. To scrutinize and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice-Chancellor the action to be taken in case the result is unbalanced.
ii. To scrutinize complaints against question papers and to take necessary action.
iii. To decide cases of candidates who answered the wrong paper.
iv. To decide cases of candidates whose answer books were lost in transit.
v. To decide cases of mistakes made by the paper-setters, Moderators, Examiners, Invigilators. Superintendents of the Examination Centres, Tabulators, Collators, coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
vi. To exercise such other powers as the Academic Council and Vice-Chancellor may delegate to it from time to time.

20. If a candidate has any communication to make on the subject of his / her examination paper, it shall be made in writing to the Controller of Examinations directly.

21. Any attempt made by or on behalf of a candidate, to secure preferential treatment, in the matter of his / her examination, shall be reported to the Controller of Examinations, who shall place the matter before the Vice-Chancellor and other appropriate forums of the University to take necessary action against such candidate.

22. Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees, except the

tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of declaration of the results.

23. The Controller of Examinations will publish the results of the examinations as passed by the Results Committee on the various notice boards of the University. The results, when published, shall be simultaneously be communicated to the Heads of School / Faculty / Institutes / Centres. If any clerical error or error in the process of calculation or computerization is discovered in the results so declared by any source, the Result Committee with the approval of the Vice-Chancellor shall have the power to rectify the same.

24. The remuneration of the Examiners, Superintendents, Asst. Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in remuneration or any other kind of punishment or corrective measures for errors noticed shall be decided by the Board of Management in consultation with the relevant committee constituted for the purpose from time to time.

25. Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to two examiners (other than the one who initially evaluated it).

26. The average of the nearest two of the three valuations (one initial and two revaluations shall be taken as corrected marks.

Provided that, if the revaluation marks deviate by 10% or more in higher side from the initial valuation, the average of these two revaluated marks shall be considered and awarded to student accordingly otherwise no change in his initial evaluation is done that means no change in already awarded marks.

27. All the records of examinations and results will be maintained by the University for a maximum period of six months from the date of declaration of results of the concerned examination except the tabulation chart or master cross list or grand chart reflecting the statement of marks of all examination of all examinees of a course / programme which shall be maintained and detained in the safe custody as the permanent document of the University.

28. Any matter not covered in the above provisions will be dealt with in accordance with the provisions of the Concerned / relevant Regulations which shall be amended from time to time

ORDINANCE NO. - 07

CONDITIONS FOR GRANT OF AWARD OF FELLOWSHIPS, SCHOLARSHIPS, RESEARCH ASSISTANTSHIPS, STIPENDS, MEDALS AND PRIZES

1. The policy on the awards of Fellowship/ Scholarship/ Research Assistantship/Stipend/ Medals/ Prizes shall be made by the Governing Body, on the recommendation of a committee consisting of:
   - i. The Vice-Chancellor as Chairperson
   - ii. Chancellor's Nominee
   - iii. Two Deans of Faculties (nominated by Chancellor/Vice-Chancellor for a period of one year by rotation or re-nomination)
   - iv. One Chairperson of Board of Studies (nominated by Academic Council for two years by rotation)
   - v. Controller of Examination
   - vi. Chief Finance & Accounts Officer
   - vii. The Registrar as Member Secretary
2. Subject to the general conditions applicable to all such awards, the value, duration and conditions of the award shall be such as are laid down by the University from time to time. It may be reviewed to include/ introduction new awards /revise rates of fellowship or deletion of existing awards etc.
3. The Fellowship/Assistantship/Scholarships shall be given to eligible students within the policy framework at the time of admission and continued thereafter as per the defined policy for continuation. If the policy so demands, then every year at an appropriate time, the University shall invite applications from Students/Scholars through a notice for the awards to be made.
4. The value and duration of Research or other Scholarships instituted by the University shall be laid down by the Board of Management, with the approval of the Chancellor, in consultation with the Academic Council.
5. **The award of fellowships, research assistantship and other scholarships shall be made subject to the following conditions:**

5.1 Research Fellowship shall be awarded to research fellows engaged in certain research projects sanctioned by a funding agency/University, to carry out research work at the University. The Research Assistantship may also be awarded to students enrolled in Ph.D. programs in the respective disciplines in the University.

5.2 The terms and conditions for the award and the duration of a Research Fellowship shall be as per the guidelines of the respective funding agency. In the absence of any guidelines from a funding agency, the University may frame its own guidelines to regulate such fellowships as and when required. Such staff may or may not be registered as Ph.D. student at the University. However, research staff who is awarded a research fellowship to work in the University has to submit an undertaking that he/she is not registered for Ph.D. degree in any other University.

5.3 The maximum duration of which Research Assistantship can be awarded to any Ph.D. student is 5 years or till the end of the Term in which thesis is submitted, whichever is earlier. Continuation of the Assistantship is contingent on satisfactory academic performance and satisfactory performance in the discharge of responsibilities assigned under the scheme.

5.4 The fellow/scholar will do whole time research work under an approved guide on a subject approved by the Committee.

5.5 The fellow/scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend, etc. from any other source during the tenure of the award nor shall he/she engage himself in any profession or trade during that period. He/she may however, undertake teaching assignments of not more than 9 hours a week in the Institution/College of the University, where he/she will work without any remuneration.

5.6 The fellow/scholar shall not join any other course of study or appear in any examination after commencing work under the fellowship/scholarship program.

Provided that the Vice Chancellor may, on the recommendation of the supervisor, permit the fellow/scholar to join an essential subject/ course or any diploma course and appear in an examination for the same.

5.7 Unless permitted by the guide to work for a specified period at some other place, the fellow/scholar shall be required to attend the Institution/College where he/she is to work, on all working days.

5.8 If any information submitted by the fellow/scholar in his/her application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him/her an opportunity be heard.

5.9 If at any time appears to the Vice Chancellor that the progress or conduct of the fellow/scholar has not been satisfactory, the fellowship/scholarship may be suspended or withdrawn.

5.10 Leave as defined in the rules for the program shall only be allowed to the scholar in receipt of fellowship. No other leave with fellowship/scholarship shall be admissible.

5.11 The fellow/scholar may, in a special case, be allowed leave by the University without fellowship/ scholarship for a period defined in the rules of the program on the recommendation of the supervisor.

5.12 The fellow/scholar shall be required to pay the fees prescribed timely (as dictated by the fee and admissions ordinance) by the Institution/College where he works.

6. **Teaching Assistantship for Post graduate students.**

6.1 The teaching Assistantship instituted by the University shall ordinarily be tenable for an academic session i.e. ten months per year on condition that the holder continues to fulfil the conditions for continuation of such award.

6.2 The teaching Assistantship shall be tenable from the date on which the workload is assigned in the respective semester in all cases.

6.3 The payment of Teaching Assistantship shall be made only on receipt of scholar's receipt bills duly countersigned by the Head of Department where he/she studies. No Teaching Assistantship shall be awarded for a month, unless the scholarship-holder has attended the Department/University regularly in that month.

6.4 The disbursement of Teaching Assistantship shall be done in accordance with the procedure that may be laid down by the University.

6.5 A Teaching Assistantship holder shall not combine any other course of study without permission of the Vice Chancellor.

6.6 A Teaching Assistantship shall be cancelled, if the scholarship-holder fails to secure the examination result as prescribed by the University.

6.7 A Teaching Assistantship holder shall at all times maintains good conduct and behaviour and observe all rules of discipline.

6.8 Award of Teaching Assistantship for postgraduate course shall ordinarily be covered under the following conditions:

6.9 Students who are admitted on a full-time basis and have a strong educational track record may be awarded a Teaching Assistantship, to be decided by the Board of Management on a case-by-case basis.

6.10 Initially the Scholarship will be given for only one Year. Its continuation is subject to satisfactory performance as laid down in the Rules for the program.

6.11 Full time students, who were not awarded a Teaching Assistantship, would be considered for same at the end of each Academic year. Such an Assistantship may be offered to students who have been selected by the Committee. No award of scholarship will be considered after the second term/semester is over.

The students may be allocated load by the HODs for the following:

- Assistance in tutorial classes for UG Programs
- Assistance in lab classes for UG Programs
- Assist HOD, nominated supervisor(s), or faculty in charge fellowship coordination for:
    - Record keeping in the Department
    - Development of Labs
    - Stock taking of Labs/Stores
    - Literature survey
    - Report(s) preparation
    - Tabulation of Results
    - Evaluation of Tutorial & Lab work
- Invigilation Duties
- Any other work assigned by the HOD/University Authorities.

i. The Teaching Assistantship shall be liable to termination, if:

- The scholarship-holder discontinues studies during the middle of a session.
- Failure in any subject.
- CGPA is less than 5.
- Conversion from full time to part time status.

- Attendance in Lectures, Tutorials and Laboratories taken separately is less than 75%
- Unsatisfactory performance in the teaching load or work allocated
- The scholarship-holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Dean of college, found guilty of a breach of the Ordinance.

ii. Teaching Load: Total assistantship load of 9 hours or more per week shall be assigned to the students under arrangement with HODs. The load to the fellows may be assigned by the HODs and monitored by PG Program coordinators/ course coordinators. The assigned workload can be increased/decreased at the discretion of the HODs.

iii. Amount of Assistantship: The Board of Management on recommendation of the Academic Council will decide the amount of fellowship from time to time.

7. **Scholarship:**

7.1 University may announce scholarship schemes for Under Graduate/Post Graduate students for the amounts/duration and as per conditions as may be decided and approved by the Committee in consultation with the Chancellor and Vice Chancellor. The University also has the right to discontinue any of the existing scholarships or institute new scholarships as and when required.

7.2 The University will provide scholarships for deserving candidates from economically weaker sections, irrespective of caste.

7.3 Students will be eligible to avail the state sponsored scholarship opportunities, provided they fulfil all the required criteria.

7.4 The University will invite members of the community and society to instate a scholarship/ award/ medal in their or their representatives name.

7.5 No scholarship shall be drawn for a month unless the scholarship-holder has attended the course of study regularly.

7.6 The award and withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the Academic Council.

7.7 A scholarship-holder shall at all times be of good behaviour and observe all rules of discipline.

8. **Award of University Medals and Prizes:**

8.1 The University shall award with a view to augment academic interest and activities among the students. Gold and Silver medals every year on the basis of results of annual examinations, subject to the provisions hereinafter appearing.

8.2 A gold (plated) and a silver medal shall be awarded for each of the following examinations in all branches to successful candidates as mentioned below:

i. Aryavart Sarvashreshtha Chhatra Swarn Padak-

आर्यावर्त सर्वश्रेष्ठ छात्र स्वर्ण पदक (Gold Medal):

The medal (written as **आर्यावर्त सर्वश्रेष्ठ छात्र** – वर्ष) will be awarded to the **Best Student of the year** as decided by the Patrons of the University and the Awards Committee.

ii. Aryavart Bahumukhi Utkrishta Chhatra Puraskar

आर्यावर्त बहुमुखी उत्कृष्ट छात्र पुरस्कार (Shield for All Round Excellence):

This running shield (written as – **आर्यावर्त बहुमुखी उत्कृष्ट छात्र पुरस्कार-** वर्ष) will be awarded to the student who has achieved **all around excellence** in fields including academics, social and cultural activities, sports, participation in university events, conduct, attendance, etc. as decided by the Patrons of the University and the Awards Committee.

iii. Chancellor's Gold Medal: The Chancellor's Gold Medal will be awarded to an undergraduate student who will **secure first position** in the University among all programs/courses/branches running in the University, subject to minimum number of students registered for the program.

iv. Vice-Chancellor's Gold Medal: Medals will be awarded to two successful candidates (one each in bachelors and masters programs) in each Faculty being run by the University, who have secured the highest percentage of Marks (above 85%). However, the candidate must have passed all semester examinations of the consecutive years in single and first attempt. To decide

the Gold Medal, marks obtained by the candidates from the first to final University Examination, will be computed.

v. **Vice-Chancellor's Silver Medal:** Medals will be awarded two successful candidates (one each in bachelors and masters programs) in each Faculty being run by the University, who have secured the second highest percentage of Marks (above 80%). However, the candidate must have passed all semester examinations of the consecutive years in first attempt. To determine the Silver Medal, marks obtained by the candidates from the first to final University examination, will be computed.

8.3 Notwithstanding anything contained in the foregoing paragraphs, award of university Medal for anyone or all of the examinations may be withheld, suspended or cancelled.

i. If, in respect of a year no candidate is found eligible for the award.

ii. If the Vice Chancellor finds, after considering a report of the Head of the Institution/College that the eligible student concerned is not. worthy to receive the award on account of a serious charge against him/her, like gross misconduct etc.

iii. In case candidate has failed a subject or has been detained.

9. If for an award, two or more students are found eligible by having obtained equal marks or grade point average, the medal shall be awarded on the basis of extra-curricular activities, participation in university events, conduct, and attendance.

10. Notwithstanding anything contained in this statute, more awards, medals, prizes, and stipends may be initiated after due recommendation of Academic Council and approval of the Board of Management of the University.

ORDINANCE NO. - 08

ORDINANCE PERTAINING TO CONDITIONS FOR STUDENT RESIDENCE, RULES AND DISCIPLINE

1. General

1.1 There shall be residence facilities for resident students termed as Boys Hostel & Girls Hostel respectively for boys and girls, as may be allocated.

1.2 Each Hostel may be given such names as are decided by the Board of Management.

1.3 Students desirous of staying on campus will be separately accommodated in the Boys and Girls Hostel, subject to the availability of seats.

1.4 Student desirous opting for hostel residence shall collect and fill out the Hostel application form from the Administrative Office, and submit the same signed by the Principal/ Dean of the School and Dean Student Welfare along with supporting documents as mentioned, and the receipt of the prescribed fee back to the Administrative Office, which will then allocate the room in consultation with the Hostel Warden.

1.5 The Administrative Office will issue a list of students who have been offered hostel accommodation along with an indication of fee submission date.

1.6 Hostel accommodation offer will automatically be terminated after the due date of fee submission.

1.7 Students who have submitted the hostel fee will be allotted rooms by the Administrative Office in consultation with Wardens of the respective Hostels.

1.8 Hostel residence will be allotted for the period of one academic year, subsequent allotment of hostel residence will be subject to new application by the student.

1.9 The students residing in the University Hostel shall pay such charges as may be prescribed by the Board of Management from time to time.

1.10 Each Hostel shall have Warden(s), who shall be appointed by the Vice Chancellor for a specified period on such terms and conditions as may be prescribed by the Board of Management.

1.11 The Warden shall ordinarily be required to stay in the Warden's room during the tenure of his office.

1.12 Every hostel shall maintain such register and records, as may be prescribed by the University, and furnish such statistical information as the University may require, from time to time.

1.13 Every resident shall have to observe discipline as per the hostel rules and standing orders.

2. **Duties of Warden shall be prescribed and may include:**

2.1 Supervise the matters relating to the overall functioning of the hostel, the resident student's welfare, and discipline.

2.2 Periodically inspect the hostel infrastructure and be in contact with the staff and students; be responsible for the smooth functioning of the hostels.

2.3 Permit stay of any guest according to the hostel rules.

2.4 Ensure that the resident students in his/her charge observe the rules framed. by the University relating to the maintenance of discipline and decorum in the hostel; and shall promptly report to the Dean of student welfare all cases of misbehaviour, indiscipline and sickness of the resident students in his/her charge.

2.5 Ensure maintenance of discipline and decorum on the premises of the hostel; have the power to take disciplinary action, including the ordering of eviction of a resident from the hostel; take disciplinary action against a resident student for keeping any unauthorized guest, take action for the eviction of resident students in consultation with the Administration.

2.6 Be responsible for all matters relating to health, hygiene, sickness, food, sanitation and cleanliness of the hostel.

2.7 Supervise the functioning of the Mess and the working of the Mess Staff, if required.

2.8 Be responsible for the overall security of the Hostels and will coordinate his/her responsibility with the security staff of the University.

2.9 Have the right to inspect Hostel Rooms at all hours.

2.10 Be responsible for the proper up keep and maintenance of such properties of the, concerned Hostel, as are under his/her charge; periodically verify the furniture and fittings of the Hostel with the assistance of the caretaker, and take action for their repairs/replacement for obtaining additional furniture.

2.11 Report and collect the cost of damaged property from students.

2.12 When a Warden is on leave, his/her responsibilities and functions will be distributed among other Wardens for the duration of his/her absence.

2.13 Warden is responsible for informing parents about hostel closures at the end of each semester.

3. **Rules and Standing Orders for Hostellers:**

3.1 At the time of occupying the room, student must check the room furniture, fixtures, electrical fittings etc. and sign a receipt. He/she will be charged. for any loss, damage done to furniture, fixture, fittings and articles issued to him/her along with the disciplinary action if warranted. Sketching/painting on walls is prohibited. Rooms once allocated, are not to be changed without the written permission of Competent Authority.

3.2 Students themselves are responsible for all their belongings. They must ensure all their valuables including laptops are properly locked and not left outside even for short period. They are advised to use good quality locks.

3.3 Students must show their ID card to the security staff every time they enter/leave Hostel gate.

3.4 Students are required to compulsorily get their rooms cleaned by the house keeping as per announced schedule.

3.5 Smoking, consumption/possession of liquor, intoxicants, drugs, cigarettes, hookah etc. inside the Campus is strictly prohibited. Any violation will invoke severe penalty including rustication from the Hostel/ University. Students are expected not to indulge in any of the above-mentioned taboos even outside the campus as any report of same or detection of same on entering the campus shall be dealt equally as if such an offence has taken place inside the Campus.

3.6 Students should not indulge in acts such as playing of loud musical instruments or radio or loud singing or dancing etc. which may disturb others at study or work in the Hostels.

3.7 Students are not permitted to keep fire-arms or any lethal weapon with them in the Hostel premises even though possessing a license for it.

3.8 Students are prohibited from keeping obscene literature/video films/CDs in their possession. Any violation in this regard will result in severe disciplinary action.

3.9 Electrical appliances like electrical irons, heaters, VCD/DVD player, T.V., V.C.P. and V.C.R. etc., are not permitted in hostel rooms.

3.10 Hostel inmates fiddling with the electric connections, computer cabling, outlets, fittings and using additional electrical appliances shall be penalized, and the appliance / gadget will be confiscated.

3.11 Lights, fans etc. should be switched on only when needed and off when not required or when going out of the room. Similarly, water taps must be closed promptly after use. Electricity and water are scarce resource and needed to be conserved.

3.12 Students, unless specially permitted, will be allowed to occupy the rooms allotted to them in their hostel only a day prior to commencement of their academic session. Likewise, they must vacate their rooms, within 3 days of the closure of their academic session. They will render themselves liable to disciplinary action and payments at enhanced rates for any unauthorized occupation beyond the stipulated period mentioned above.

3.13 Before proceeding on longer vacation, students must hand over the charge of their rooms, the furniture and the fittings etc. to Hostel warden / Caretaker and get a receipt from him. If a student fails to do so, the Warden / Administrator is authorized to break open a locked room and make an inventory of the articles found therein. The University authorities shall not be responsible for the private belongings of the students found in such rooms.

3.14 The Warden/ Administrator is assisted by a supervisor / caretaker in day-to-day working of the Hostels. The Hostel inmates shall refer their difficulties of whatever nature to the Warden/ Administrator who will take necessary action. Matters related to indiscipline shall be reported to the Warden / Administrator.

3.15 No furniture shall be removed from the room and used elsewhere either inside or outside the Hostel without the permission of/or under the orders of the Warden/ Administrator.

3.16 No student is allowed to engage a private servant or keep pets.

3.17 Visitors including parents are not allowed to go inside the hostel rooms. Parents/ Guardians can meet their wards in the Visitor's Lounge during the specified visiting hours with the permission of Warden.

3.18 Students can be permitted to visit their Parents, Local guardians, near relatives occasionally. All such visits shall have to be after due permission from the Warden.

3.19 Students are prohibited from giving shelter to any other student/ outsider in their rooms. In case of any unauthorized shelter, the student will be subject to disciplinary action. Unauthorized occupation/ shelter to any outsider will be reported to local administration for suitable action.

3.20 All students must be present in their respective hostels as per specified times unless specifically permitted to stay out in the night and for a specific reason in writing by the Warden/Dean of Students Welfare.

3.21 Students will be charged for Boarding and Lodging beyond the year at the rates as decided by the management.

3.22 All students staying in the hostels during summer vacations shall have to abide by the Hostel Rules in place.

3.23 Students are required to observe the mess timings religiously. They will not get entry & food beyond the prescribed timings in the mess.

3.24 Provision items of daily use including bread, butter, biscuits etc. are available on payment at the canteen which is open as per times specified.

3.25 Ragging in any form is unlawful and strictly prohibited. Students found indulged in ragging may be expelled from the Hostel as well as the University. FIR will also be lodged against students indulging in ragging.

3.26 Student's not returning back to their hostels within the prescribed time without the permission from the Warden may attract disciplinary action including deduction of disciplinary marks. The student will be expelled from the Hostel in case of repeated offences.

3.27 All the students are charged Hostel fee for the academic year, as such they must completely vacate their rooms within three days of the conclusion of the academic year. Any stay beyond that without written permission of a competent authority shall attract disciplinary action and payment at enhanced rates or at rates as specified by the authority for both boarding as well as lodging.

3.28 The University adopts the vegetarian eating ethics for any food served in the University premises or hostel mess.

3.29 Mess membership will be mandatory for all hostel residents.

3.30 Students violating any of the above guidelines will face disciplinary action in which case the decision of competent authority is final and binding.

4. Procedure/Instructions for obtaining out pass shall be as below:

4.1 Day out passes on working days must be signed by both the HOD and the Warden.

4.2 Out pass for overnight/out station leave will be issued by the Warden and has to be signed by the Registrar.

4.3 In case of grave emergency immediate out pass will be issued by the Warden and has to be signed by the Registrar.

4.4 Girl students wanting an overnight out pass/out station leave are required to get the written permission of their parents/guardians through a phone call to the Warden.

4.5 Girl students are advised to go outside the campus in groups of minimum three for their own safety.

4.6 In case of medical evacuation, the patient and attendants can move out on the medical officer's advice. Warden and Registrar/ Dean of the School must be informed.

4.7 All students are required to be back inside the campus by 07:00 PM and/or decided by the university on all days.

5. Rules for Discipline

5.1 The welfare and discipline of students, are two integral parts of Institutional behaviour. Student's behaviour and discipline will therefore be assessed and will receive the same attention as the academic work. Discipline includes the observance of good conduct and orderly behaviour by the students of the University All students pursuing a course of studies at the University shall observe a code of conduct and maintain discipline and consider it their duty to behave decently at all times. They must follow the rules pertaining to discipline, as may be laid down by the Board of Management of the University and also abide by all rules and regulations of the University framed and notified from time to time. Students of the University must study the Standing Orders carefully and

also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.

5.2 The rules and regulations governing discipline, and procedures relating to discipline shall be as provided for in the regulations for each program. Any amendments to these Standing Orders will be notified through notices displayed on notice boards and circulated in the usual manner. The plea of ignorance will not be entertained for any breach of orders in force from time, to time. Therefore, students must see the notices on the Notice Boards/Website/Student information system regularly.

5.3 Every student shall always carry on his/her person the Identity Card issued by the University. Every student, who has been issued the Identity Card, shall have to produce or surrender the Identity Card, as and when required by the Proctorial Staff, Teaching and Library Staff and the Officials of the University. The loss of the Identity Card, whenever it occurs, shall be immediately reported in writing to the Registrar, and a Duplicate ID Card must be procured from the Administrative Office.

5.4 Any violation of the code of conduct or breach of any rules or regulations of the University by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.

5.5 The following acts, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them shall render him/herself liable for disciplinary action against him.

i. Disobeying teachers/officials or misbehaving in the class.

ii. Quarrelling or fighting on the University campus or outside the campus, amongst themselves or indulging in any activity that amounts to ragging and or harassment of other students.

iii. Quarrelling or fighting with a university employee or any employee of the University mess/canteen/cafeteria/security or any other public utility functioning in the campus.

iv. Behaving on the University campus or outside in a manner that is indecent, or which is meant to annoy or harass the students, teacher, officers or employee of the University.

v. Visiting socially unacceptable websites, consuming liquor or banned substances like drugs etc.

vi. Damaging the University property.

vii. Indulging in acts of theft, stealing and misappropriating.

viii. Use of mobile in the class/academic area.

ix. Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned.

x. Any other conduct anywhere which is considered to be unbecoming of a student.

xi. Any other activity that defames the University and constitutes indiscipline. It shall also include inciting others to do any of the aforesaid acts.

6. Rules for Student's Conduct & Behaviour in Campus and Outside.

The rules governing the same shall be as provided for in the regulations for each program and generally as below:

6.1 Students of the University must study the Standing Orders carefully and also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.

6.2 Any amendments/additions to these Standing Orders will be notified through notices displayed on notice boards and circulated in the usual manner. The plea of ignorance will not be entertained for any breach of orders in force from time to time. Therefore, students must see the notices on the Notice Boards/ Website regularly.

6.3 The Schedules for all academic works and for the Examinations will be notified to the students separately by the Registrar/Academic Departments.

6.4 The Vice-Chancellor is overall in charge of the academic activities including attendance and leave for students.

6.5 Dean Student welfare will deal with the welfare and discipline of all students in the campus including Hostel and also outside the campus and will ensure the maintenance of good conduct. He/ She will be assisted by other members of faculty/ staff/ wardens as nominated.

7. Conduct and Behaviour

7.1 Students should attend all their classes and strictly observe class timings. They should likewise carry out other out-door and extra- curricular activities/duties assigned to them. Their attendance and leave are governed by the regulations pertaining to them.

7.2 Students must give their undivided attention to their academic work and be respectful to their teachers, supervisors and staff.

7.3 All students must carry I-cards with them at all times. Identity card can be asked to be shown by the student by any competent authority including security guards at the entry gate of the University as well as hostel. I-card is an important document. Loss of I-card may invite monetary fine as decided from time to time.

7.4 Students must conduct themselves with due decorum in the classes, laboratories, Library etc. and move in an orderly and disciplined manner. They must conduct themselves in a manner worthy of great traditions.

7.5 Students, who fail to make sufficient progress in their studies and also do not maintain the required attendance in the classes, are liable to be debarred from appearing in the final examination and will be awarded Fail grade.

7.6 If in a particular class/period more than 40% students are absent, it would be regarded as mass absenteeism and an act of indiscipline. Disciplinary action will be taken on the students indulging in mass absenteeism.

7.7 No student shall disobey any order issued by the University. Students must behave with due decorum towards their fellow students.

7.8 Students should not indulge in abusive behaviour/ violence of any kind with fellow students, teaching faculty and employees of the University within or outside the University. Violence by any student or group of students will lead to severe disciplinary action.

7.9 No meeting of the students other than those organized by the various recognized student bodies shall be called without the prior permission in writing from the Dean Student Welfare.

7.10 No meeting/function within the University campus to which any outsider is invited shall be organized nor shall any outsider address the students without the prior written permission in writing from the Vice Chancellor.

7.11 No students shall use unfair means at any of the examinations and tests or attempt or threaten the staff to get undue advantage. Disciplinary action shall be taken against defaulters as per the rules of the University.

7.12 Students must pay all fees and other dues on specified dates. If they do not do so, they render themselves liable to penalties as in force from time to time.

7.13 Students must take good care of all University property. Any damage to university property shall be viewed as indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and make good the losses caused due to their action. Students must use the furniture and fittings with due care and must not deface buildings, roads, furniture and fittings etc. in any manner.

7.14 Students must handle the laboratory equipment, instrument and machinery that they have to use in course of their work with great care. Any damage or breakage of such equipment etc. due to improper use of negligent handling will have to be made good by the students concerned.

7.15 Ragging in any form is unlawful and strictly prohibited. Student found ragging shall be expelled from the University and FIRs lodged against them as per orders of the Honourable Supreme Court.

7.16 Mobile cellular phone may be carried by the students. However, they shall be kept in silent mode during the classes. Violation will lead to confiscation of the mobile phone.

7.17 All the students are required to observe the decorum in the dress code (as laid down by the University) while moving in the Administrative/Academic block including Labs & Library on working days. Students not adhering to the described and notified dress code may be denied entry to the University.

7.18 Smoking, consumption/possession of liquor, intoxicants, drugs, cigarettes, hookah etc. inside or outside the campus is strictly prohibited. Any violation will invoke severe penalty including rustication from the Hostel/University.

7.19 The University adopts complete vegetarian eating ethics for any food served or procured from an outside agency or consumed with in the University premises including guest houses. Further, the same shall apply to utilization of silk on the University Campus.

8. **Rules and Regulations for Library:** The rules governing the same shall be as below:

8.1 Students must follow the library rules for borrowing/using/returning books.

8.2 They must show their Identity Cards when asked for.

8.3 The books must be returned on or before the due date of return.

8.4 Library books should be used with great care. Tearing or folding or cutting of Library books or making any mark on them is not permitted and shall lead to disciplinary action. Any defect noticed at the time of borrowing books must be brought to the notice of the library staff immediately, otherwise the borrower may be required to replace the book by a new copy or pay double the cost of the book.

8.5 In open access Library of the University, replacement or misplacement of books on the shelves by readers is not desirable. Readers should leave the book on the table after use.

8.6 Library cards are non-transferable, and they should be kept securely, otherwise the borrower shall be held responsible for the books issued against cards.

8.7 Before leaving the library, a student should make sure of getting the books properly issued at the counter against the card.

8.8 Personal property or books other than those belonging to the library must be deposited at the entrance gate.

8.9 The loss of Library books or borrowers' card must be immediately brought to the notice of the Librarian in writing.

8.10 A duplicate library card will be issued to the student at a nominal charge, as decided by the Library Committee.

8.11 Students will be required to reimburse the value of the book if it is lost or misplaced, as per the guidelines of the Library Committee.

8.12 Polite and courteous behaviour inside the library is expected from all the users and silence must be observed inside the reading rooms.

9. **Anti-Ragging Measures:**

9.1 The University shall have a zero-tolerance policy towards Ragging and shall lay down strict guidelines on the same as per policies of the UGC in vogue and in compliance to directions of Hon'ble Supreme Court.

10. **Policy to Prevent Sexual Harassment:**

10.1 The University shall be committed to treating every employee and student with dignity and respect. It shall seek to create a work environment that is free from sexual harassment of any kind, whether verbal, physical or visual. A policy shall be created by the University to provide guidelines for prompt redressal of complaints related to sexual harassment which should be in full. The policy so defined should be communicated to all employees and students and they should be made aware of the complaint and redressal mechanism for same.

ORDINANCE NO. 09

ORDINANCES PERTAINING TO ESTABLISHMENT OF CENTRE OF STUDIES, BOARDS OF STUDIES, INTER-DISCIPLINARY STUDIES, SPECIAL CENTRES, SPECIALIZED LABORATORIES AND OTHER COMMITTEES

1. The University shall have such Schools of Studies, Special Centres and Specialized Laboratories as may be required by the University.
2. University may add Schools/Centres/Departments with the approval of Governing Body and informed to MPPURC under the relevant provisions of the Act.
3. Every School of Studies (hereinafter referred to as the school) shall consist of such Faculty as may be assigned to it by the approval of the Governing Body.
4. **Each Department shall consist of:**
   - i. Teachers of the Department/School.
   - ii. Persons appointed to conduct research in the Department/School.
   - iii. Honorary Professors, if any, attached to the Department/School.
   - iv. Such other persons as may be members of the Department/School in accordance with the provisions of the Ordinances.
5. Each Faculty/School/Centre/Department shall have a Dean/ Director / HOD /Course Coordinator. Deans/Directors shall be appointed against specific appointments and shall be overall responsible for the functioning of the respective Faculty/School/Centre. HODs/Course Coordinators shall be appointed by the Vice-Chancellor from amongst the Professors for a period of two years, provided that where in any Department, there is only one Professor. The Vice-Chancellor may also appoint one of the Associate Professors as a HOD/ Course Coordinator of the Department.
6. **The duties and functions of Deans/Directors of the School shall be as below:**
   - i. Responsible for the overall administration and management, stakeholder management, budgeting, etc. of the school.
   - ii. Responsible for admissions, monitoring and tracking of admitted students.
   - iii. Coordinate with the Finance Department to ensure all fees are paid and receipts are accounted for.
   - iv. Track the scholarship status of each student in the school.

v. Develop, implement, promote and evaluate the curriculum of each department in the school.

vi. Strengthen the academic delivery mechanism to enhance student's performance.

vii. Adopt current industry and academic trends to ensure student employability.

viii. Design and maintain a master schedule - academic, training (on campus & off campus), placement, extracurricular activities, etc. for the school.

ix. Attract, develop and retain qualified faculty members.

x. Encourage Faculty members to undertake research, publish in journals and attend conferences.

xi. Monitor student discipline and conduct (including attendance) and maintain the decorum of the University/School/Department.

xii. Maintain the course parameters as prescribed by the Regulatory Body and as per the Ordinances of the University.

xiii. Strive to raise the standard of the University/ School and establish it as amongst the best in its field of study and focus on strengthening each department.

xiv. Develop a positive and active working and learning culture in the University and School.

7. **Powers and Functions of the Head of the Department/School shall be as below:**

i. Be the academic head of the Department/School and shall convene and preside over the meetings of the faculty in the Department/School and the Board of Studies.

ii. Responsible for the academics - classes, syllabus, notes, question banks, daily/weekly/ monthly work plans, etc.

iii. Responsible for assigning faculty their classes and courses, and substitution, and documenting the same.

iv. Maintain discipline in the Classroom and Laboratories through teachers of the Department.

v. Assign teachers in the Department such duties as may be necessary for the proper functioning of the Department.

vi. Be responsible for the coordination and supervision of teaching and research in the Department.

vii. Recommend /Approve leave applications of the members and other staff of the Department to the Dean of the School according to the rules framed for the purpose.

viii. Be responsible for the records, and equipment of the Department and the books of the Departmental Library.

ix. Operate the Budget of the Department/School in consultation with the Dean/ Principal.

x. Have such other powers and perform such other functions, as. may be assigned to him by the Academic Council, the Vice Chancellor or the Dean of the School concerned.

xv. University may create and establish additional centre of study, boards of studies, inter-disciplinary studies, special centres, specialized laboratories and other committees as required by recommendation of the Academic Council and approval of the Board of Management of the university.

ORDINANCE NO. 10

ORDINANCE PERTAINING TO THE MANNER OF CO-OPERATION AND COLLABORATION WITH OTHER UNIVERSITIES/INSTITUTIONS/ ORGANISATIONS/ AUTHORITIES INCLUDING LEARNED BODIES OR ASSOCIATIONS

1. The University may subject to the provisions of the Act and rules defined by the UGC, enter into MOUs with other Universities including foreign Universities, Institutions, Organisations and Authorities in such a manner and for such purposes as the University may decide or determine from time to time as per the Act .
2. The MOUs must have clauses and conditions to safe guard the legal aspects of the University and include issues like, areas of cooperation and collaboration, mutual obligations, arrangement for transfer of credits, maintenance of standards, period of contract, consequences of termination of agreement, resolution of disputes, liabilities, financial agreements, if any.
3. Generally, but not limited to scope defined below, the following may be agreed upon:
   - i. Promote Collaboration between the Universities/ Institutes / Organisations in the field of higher education.
   - ii. Exchange of Faculties and Researchers.
   - iii. Exchange of graduate students for a specified duration and courses.
   - iv. Exchange academic materials of mutual interest including scholarly publications, curricula information and pertinent research reports.
   - v. Invite representatives of each other's academic communities to participate in conferences and colloquia.
   - vi. Cooperation in mutual fields of academic interest for the purpose of developing specific education and training opportunities and Programs.
   - vii. Promote Collaboration between the Industry Associations and Bodies in the field of skilling and employment readiness.
4. Academic & Organizational development assistance as well as education. & training activities in a number of fields and subjects including:
   - i. Design of curricula for undergraduate and postgraduate studies.

ii. Development of faculty profiles.

iii. Internship opportunities with companies in Indian and overseas.

iv. Establishment of periodic quality assurance practices and procedures.

v. Short professional training courses.

5. Contact and collaboration between faculty, staff and students, carry out joint research Programs and exchange experiences in education research. Activities include:

i. Joint cooperative research projects.

ii. Consultancy work assist the development of new Postgraduate courses.

iii. Enter into twinning arrangement, if allowed within the rules of the UGC.

6. University may also collaborate or co-operate with other industries/companies/ firms to provide vocational technical knowledge, apprenticeship, and internship to our students and may also go for research collaboration with companies and laboratories within the state, India and outside India.

ORDINANCE NO. 11

ORDINANCE FOR ADMISSION OF INTERNATIONAL STUDENTS

1) INTERNATIONAL AFFAIRS

Aryavart University in compliance with the approval of the competent authority agreed in principle to open admissions to International Students. The intake of International Students shall start from the coming Academic Session 2023-2024. The University has created a separate entity to look after the matters related to admissions of International Students in terms of procedure, process, admission, and related administration. This new entity of the University is INTERNATIONAL AFFAIRS headed by a Director. The University has planned to provide accommodation to all the International Students.

1.1) Applicants seeking admission to such programmes are advised to send their applications on the prescribed form along with duplicate Photostat copies of the transcripts to The Director, International Affairs, administrative Building, Aryavart University.

1.2) The admission of International Students to Medical/Biotechnology and Engineering programmes is a privilege of the Ministry of External Affairs, Government of India, New Delhi. A number of seats in these programmes are reserved for the International Students of various countries. International students desirous of joining these professional programmes should contact the nearest Indian Embassy for the necessary information.

2) INTERNATIONAL STUDENTS

Under UGC Guidelines, 'International Students' will include the following:

2.1) Foreign students: Students holding passports issued by any foreign country including people of Indian origin who have acquired the nationality of foreign countries.

2.2) Non Resident Indians (NRI): Only those Non Resident Indian students who have studied and passed the qualifying examinations at schools or colleges in foreign countries will be included as International students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated

with the Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) which are affiliated to the Boards of Secondary Education or Universities of the foreign countries. The students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependents of NRIs studying in India will not be included as International Students. The entry level status of International Students on entry to the country will be maintained.

3) **DOCUMENTS REQUIRED FOR ADMISSION OF INTERNATIONAL STUDENTS:**

3.1) **Visa:** All International Students will require a student Visa endorsed by this University for joining full time courses. No other endorsement is acceptable. Students wishing to join a research programme will require a Research Visa endorsed by this University. The Visa should be valid for the prescribed duration of the course. A visa is not required for NRI students. Students who are doing full time courses, in some other institutions, do not require a separate visa for joining part time courses provided that their current visa is valid for the entire duration of the course.

3.2) **No Objection Certificate:** Students are no longer required a No Objection Certificate (NOC) for joining professional courses. (This has been withdrawn by the Government of India vide letter No. F.No.33-17/2002-U.4 dated 20th August 2004.) All International Students wishing to undertake any research work or join a Ph.D. or M. Phil. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India and this must be on the Research Visa endorsed to this University

4) **ADMISSION OF INTERNATIONAL STUDENTS :**

4.1) Admission of all the International Students will be done through the University's Office of the International Affairs. The students will generally be admitted at the beginning of the course. However students can also be admitted as transfer cases in the middle of the course from other institutes with which there is an understanding for accepting the students as transfer cases.

4.2) The admission of international Students is done in two stages. First, a student wishing to join the University gets the application form and the information on the eligibility requirements, courses available and admission procedure from the prospectus or the website of the University. The application for provisional admission is then submitted to the International Student's Cell along with prescribed fees. The Cell will then check eligibility and issue the provisional admission letter. This is required to get the visa and to complete other formalities.

4.3) After getting provisional admission, the student should get the Student Visa and complete all other formalities. The student should then report for final admission to the University where he wants to join the course. The next step is to fill up the admission form from the concerned institute and pay the required fees. After this, the student should undergo the medical examination. Students are required to pass the English proficiency test if applicable. Once this is done, the final admission is given.

4.4) The International Students will have to pay the fees in US dollars. In special cases, permission will be given for payment of fees in Indian currency.

5) **EQUIVALENCE COMMITTEE :**

5.1) On the basis of the recommendations of the Board of Management, Aryavart University has constituted an Equivalence Committee for the verification of Certificate/Degrees of the International Students which shall be comprised of Dean Academics/Chairman Admissions as Chairman, and the Director, International Affairs, Concerned Deans of the Schools and Admission Coordinator as the members of the above mentioned committee. Some special members may also be invited if need arises.

6) **APPLICATION PROCEDURES FOR INTERNATIONAL STUDENTS :**

6.1) Applicants seeking admission to programmes of this University and have passed a recognized examination are advised to send their application form on the prescribed format along with duplicate Photostat copies of the transcripts to The Director, International Affairs, Aryavart University. International Students are exempted from entrance tests for admission. However, they should pass the equivalent Qualifying Examination from an Indian or any International University / Institution.

6.2) International students have to follow the following steps for applying for admission in different programmes of Aryavart University:

6.2.1 For those International Students who are already studying in India or have an Indian degree (for all programmes)

- Channelize their admission application form routed through their Embassy / High Commission / Consulate in India (for the purpose of verification of their educational qualifications viz. mark sheet, degree, etc.)
- Application form should be routed to University through Embassy / High Commission / Consulate addressed to The Director, International Affairs, Aryavart University.
- The Office of the International Affairs, Aryavart University will send the application to Department/School that applicant wants to join (Application must have a three options for their choice of programmes for each candidate.
- The Director, International Affairs, Aryavart University will issue provisional admission latter for applicant when receiving an approval letter from concern Department/School.
- This letter will be sent to the Embassy addressed to the First Secretary (in charge of Science, Technology & Education) which is a provisional admission letter.
- Then the First Secretary will inform the applicant to take admission in Aryavart University in their choice of program.
- The applicant will come back to their country of domicile for getting visa formalities (Student Visa for Diploma /Graduate/Post-Graduate courses; Research Visa for Ph.D. course).
- After getting the Student/Research VISA, they can get confirmed admission in their program of choice after paying the University Fee.
- Admission of International Students will be confirmed only after verification of original certificates, medical fitness test and payment of required fees.

- Within two weeks of arrival in India register their names with the police in the Foreigner Regional Registration Office (FRRO) of the local Police.

6.2.2 For those International Students who are eager to apply from their own country (for all programmes):

- Channelize their admission application form routed through Indian Embassy! High Commission! Consulate in India (for the purpose of verification of their educational qualifications viz. mark sheet, degree, etc.). The rest of the procedures are the same as mentioned above.
- If the candidate meets the eligibility requirements and is found eligible, University will issue provisional admission letter to him.
- A copy of the same letter will be endorsed to the concerned Indian Embassy in the country of domicile of the candidate on the basis of which the concerned Embassy will issue a Research / Student's Visa so that the student can come to India and join the University.
- No International-Student shall be admitted to this University without Research, Student's Visa. Such Student's Visa will be extended by the Ministry of Home Affairs after ascertaining that student pursuing his studies, is receiving remittance through proper banking channels.
- The admission of International Students to Medical and Engineering programmes is done by the Ministry of External Affairs, Government of India, and New Delhi.
- A number of seats in these programmes are reserved for the nationals of various countries. International Students desirous of joining these professional programmes should contact the nearest Indian Embassy for necessary information.

7) GENERAL ELIGIBILITY CRITERION FOR INTERNATIONAL STUDENTS :

7.1) The Degrees/ Certificates of the International Students should have been recognized and approved by the Association of Indian Universities (AIU) and the Commonwealth Universities International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/ Certificates.

7.2) They hold a valid passport from their respective countries.

8) ADDITIONAL ELIGIBILITY REQUIREMENTS :

8.1) A candidate studying in the final year of or having qualified for a Degree in General Course of Study from Aryavart University or any other University/ Institution shall be entitled to apply for admission to the next higher course/Degree.

8.2) If the applicant has passed the qualifying examination where grades are awarded:

8.3) Where the grade sheet doesn't mention the equivalent percentage of marks from grade points, the candidate should submit a certificate of conversion from the concerned institution mentioning either the converted percentage or the formula for the actual conversion of grade point average to percentage of marks and

8.4) Where the grade sheet itself mentions the equivalent percentage of marks from the grade points or formula for such conversion, the candidate should get both sides of the Degree/Grade Sheet photocopied showing the equivalent percentage of marks/conversion formula and enclose it with the Application Form.

Note: Candidates admitted to any course in this University shall not be eligible to pursue simultaneously any other full-time course in this or in another University/ Institution.

9) **Eligibility for Admission to Under Graduate Programmes :**

9.1) Evidence of required academic performance must be in the form of certified English transcripts listing all the programmes with the grades or marks earned.

9.2) Transcripts in languages other than English are not acceptable.

9.3) Applicants for any of the Under-Graduate Course must have completed the 12 years or 10+2 years of formal schooling.

9.4) The applicants who have passed final School Certificate Examination of twelve year duration.

9.5) The minimum admission requirement in terms of the percentage of marks that are required by a candidate for being admitted to a course varies in many cases from Course to Course.

10) **Eligibility for Admission to Post-Graduate Programmes :**

10.1) For admission to a post-graduate programme of studies in any discipline, one must have completed 12 years or 10+2 years of formal education at the School level followed by a Bachelor's Degree. However, the admission to post-graduate programmes is rather restricted and the applicant with excellent academic records stands a fair chance of admission.

11) **Eligibility for Admission to M. Phil. and Ph. D. Programmes :**

11.1) Aryavart University also offers M. Phil. and Ph.D. Programmes of concerned Schools (as Per Ordinance No 12) The minimum admission requirement for the Research Degree (Ph.D.) is a post graduate degree of two years duration of any Indian University or any other degree recognized as equivalent to it. The admission for these programmes is very limited and is decided by the respective Schools on the basis of a very sound academic record along with a detailed research proposal.

12) **Age Requirements :**

12.1) No candidate is qualified for admission to the University in the first year of the degree course unless he is 18 years of age before the first day of October in the year in which he seeks admission. Likewise for post graduate and research programmes the applicant must be 20 years of age before the first day of October in the year in which admission is sought. However, the Admission Committee may give some relaxation to meritorious students.

13) **Transfers & Change of Course :**

13.1) An International Student who has been granted admission to a particular course shall not be allowed to change the course. Transfer from one institution in India to another is also not allowed ordinarily. In exceptional cases, the International Students Cell may permit this, based on the availability of the course, eligibility rules and with the permission of the Competent Authority of the University.

14) **Government of India Scholars :**

14.1) International Students who are awarded scholarships by the Indian Council for Cultural Relation, New Delhi shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates from different Foreign Governments for training and studies are also given preference for the same.

15) **VISA Requirements :**

15.1) The University shall issue a Bonafide Certificate to the International Student covering all the important information about the student like Name of the student, Gender, Date of Birth, Passport No., VISA No., Name of the programme, etc. for VISA requirements.

16) **Health or Medical Requirements :**

16.1) All the International Students required producing medical fitness certificate. As per government rules all International Students entering India on Student Visa have to be tested for HIV and will not be given admission if found to be positive. All the resident students (National/International) in the University Campus are covered under Health Insurance. For any medical emergencies, the University will facilitate medical aid to students.

17) **Discipline :**

17.1) The International Students will abide by all the rules of the University and the code of conduct as applicable to Indian students doing same courses.

18) **Examination and Award of Degrees & Diplomas :**

18.1) The procedure for examination, payment of examination fees, issue of mark list, issue of passing certificates and award of degrees will be the same as for the Indian students doing same courses.

The above rules will be applicable for admissions done after the issue of these rules. In case there are any differences on the interpretation of rules then the opinion of the Office of the International Affairs in consultation with the competent authority of the University will be final. The fees are subject to revision and students will have to pay the revised fees when applicable. On the points not specifically covered, the decision of the Universities authorities will be final.

ORDINANCE NO. 12

DOCTOR OF PHILOSOPHY (Ph.D.)

The Ordinance shall be called the "Ordinance" Governing the Doctoral Degree. The ordinance will be governed by the UGC (Minimum Standards and Procedure for Awards of M.Phil./PhD Degrees) Regulations, 2022 and as amended by the UGC from time to time.

1. Eligibility criteria:

The following are eligible to seek admission to the Ph.D. program:

1.1 A 1-year/2-semester master's degree program after a 4-year/8-semester bachelor's degree program or a 2-year/4-semester master's degree program after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed

or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree program should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-

Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

1.2 Candidates who have completed the M.Phil programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

2. Duration of the Programme

2.1 Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.

2.2 A maximum of an additional two (2) years can be granted through a process of re-registration; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

2.3 Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240days in the entire duration of the Ph.D. programme.

3. Procedure for admission. -

3.1 The admission shall be based on the criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

3.2 University shall notify a prospectus well in advance on the university website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates. University shall adhere to the National/State-level reservation policy, as applicable

3.3 University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests based on an interview.

And/or

University may admit students through an Entrance Test conducted at the University level. The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject- specific.

3.4 Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.

3.5 A relaxation of 5% marks will be allowed in the entrance examination for the candidates belonging to SC/ ST/ OBC/ differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

3.6 University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.

3.7 Provided that for the selection of candidates based on the entrance test conducted by the University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.

3.8 University shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the

registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

4. **Allocation of Research Supervisor-** Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per supervisor, etc.

4.1 Permanent faculty members working as Professor/Associate Professor of University with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in University with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor in the university where the faculty member is employed. Such recognized research supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors. Ph.D. awarded by a university under the supervision of a faculty member who is not an employee of the university would be in violation of these Regulations.

4.2 For Ph.D. scholars working in Central government/ State government research institutions whose degrees are given by university, the scientists in such research institutions who are equivalent to Professor/Associate Professor/Assistant Professor can be recognized as supervisors if they fulfil the above requirements.

Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

Co-Supervisors from within the same school or another school of the University or other institutions may be permitted with the approval of the competent authority.

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

4.3 In case of interdisciplinary/multidisciplinary research work, if required, a co-Supervisor from outside the School /University may be appointed.

4.4 An eligible Professor/Associate Professor/Assistant Professor can guide up to eight (8) / six (6) / four (4) Ph.D. scholars, respectively, at any given time.

4.5 In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of the research already undertaken.

4.6 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

5. **Admission of International students in Ph.D. program:**

5.1 Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 4.4 above.

5.2 The University may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

6. At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 4.4 and clause 5.1.

7. **Course Work.** - Credit requirements, number, duration, syllabus, minimum standards for completion, etc.

7.1 The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC

vide D.O. No. F.1-1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

7.2 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorials or laboratory work and evaluations.

7.3 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis.

8. **Research Advisory Committee and its Functions.** - There shall be a Research Advisory Committee or an equivalent body concerned for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:

8.1 To review the research proposal and finalize the topic of research.

8.2 To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to take.

8.3 To periodically review and assist in the progress of the research work of the Ph.D. Scholar.

8.4 Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the University.A copy of such recommendations shall also be provided to the Ph.D. scholar.

8.5 In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest

corrective measures. If the Ph.D scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

9. Evaluation and Assessment Methods, minimum standards/credits for award of the degree etc.-

9.1 Upon satisfactory completion of course work and obtaining the marks/grade prescribed in clause (3) of Regulation 7 above, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis.

9.2 Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of the University, which shall also be open to all faculty members and other research scholars/students.

9.3 The University shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all research activities leading to the award of a Ph.D. degree.

9.4 A Ph.D. scholar shall submit the thesis for evaluation; along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.

9.5 The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the University. Such examiner(s) should be academics with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee/faculty members/research scholars, and students. University may

formulate appropriate rules/ordinances to effect the provisions of this Regulation.

9.6 The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the University shall send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.

9.7 The University shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.

10. Academic, research, administrative, and infrastructure requirements to be fulfilled by colleges for getting recognition for offering Ph.D. programs:

10.1 Post-graduate School offering 4-year Undergraduate Programmes and/or Post-graduate Programmes, may offer Ph.D. programmes, provided they satisfy the availability of eligible Research Supervisors, required infrastructure, and supporting administrative and research facilities as per these Regulations.

11. Ph.D. through Part-time Mode-

11.1 Ph.D. programs in part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

11.2 The University shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

11.3 The candidate is permitted to pursue studies on a part-time basis.

11.4 His/her official duties permit him/her to devote sufficient time for research.

11.5 If required, he/she will be relieved from the duty to complete the course work.

12. Notwithstanding anything contained in these Regulations or any other law, for the time being in force, University may not conduct Ph.D. programmes through distance and/or online mode.

13. **Grant of M.Phil Degree.** - Higher Educational Institutions shall not offer the M.Phil (Master of Philosophy) program.

14. **Issuing a Provisional certificate.-** Prior to the actual award of the Ph.D. degree, the degree- awarding University shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.

15. **Award of Ph.D. degrees prior to Notification of these Regulations.** - Award of degrees to candidates registered for the Ph.D. programme on or after July 11, 2009, till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degrees) Regulations, 2016 as the case may be. Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations or UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2016. Nothing in these Regulations shall impact the M.Phil Degree programmes commencing prior to the enactment of these Regulations.

16. **Depository with INFLIBNET.** - Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the University shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.

17. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice- Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee duly constituted for this purpose. The decision of Vice-Chancellor shall be final.

ORDINANCE NO. 13

Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs

I- INTRODUCTION

1. These Ordinance Shall be called the **Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.)** Programs.
2. The Degree of **D.Sc./ D.Litt./ LL.D.** Shall be conferred on the candidates who fulfills the requirement as specified in these ordinances.
3. The degrees assigned to various faculties are as detailed below :-

   D.Litt. : Arts, Humanities and Social, Education, Commerce, Management, Yoga and Physical Education.

   D.Sc. : Science, Engineering, Medicine, Engineering Science, Ayurveda, Home Science, Life Science and Technology.

   LL.D. : Laws.

II- ELIGIBILTY

1. A Candidate shall be eligible for registration for **D.Sc./ D.Litt./ LL.D.** if he/ she holds the degree of doctor of philosophy of at least five years standing of this university or any university/ deemed university recognized by this university and must have published at least 10 papers in standing research journal or published research papers by the research degree committee.

III- APPLICATION

1. A Candidate for **D.Litt./ D.Sc./ LL.D.** degree must apply for registration of his subject on the prescribed application form obtainable on payment of prescribed fee starting :-
   - **a.** His qualification and experience.
   - **b.** Subject in which he/she propose to work
   - **c.** The topic of research.
   - **d.** The application shall also be accompanied by:
     - **(a)** Registration fee-as decided time to time by the university.

(b) A certificate from the Head of the University Teaching Department/ School of Studies/Head of a Research Institute Recognized for the purpose by the university, testifying that adequate Facilities exist and shall be provided to the candidate if registered. There Shall be no supervisor of the candidate and he/she shall have to work independently. Provided that a candidate, if he/she so desires, may have person (s) of merit in the subject as advisor(s).

(c) Attested copies of the statements of marks of graduate and master's degree examinations and Ph.D. degree.

(d) Migration certificate along with enrollment form and the requisite fee.

(e) List of publications of the candidate together with a copy of each of the publication.

(f) Ten typed copies of detailed synopsis of the proposed topic of research furnishing present. State of- Arts, a review of literature, proposed line of investigation with detailed methodology and relevant bibliography.

(g) Application for registration may be submitted any time during the academic year.

IV- FACULTY RESEARCH COMMITTEE AND RESEARCH DEGREE COMMITTEE

1. Subject to the general superintendence of the Academic Council, a committee, namely, the Faculty Research Committee (FRC) shall deal with all matters connected with the D.Sc/ D.Litt./ LL.D. programme of the University in accordance with these Ordinances. However, the registration shall be formally approved only by a Research Degree Committee.

The constitution of the FRC shall be as follows

i. **Dean of the faculty - Chairman**

ii. **Two experts from the concerned faculty, nominated by Vice Chancellor - Members**

iii. **Minimum one external expert of the concerned field of the rank of university professor to be appointed by Vice Chancellor from the panel of at-least four names given by the Dean - Member**

iv. Concerned Head of the Department/ Coordinator of the school - Secretary

2. The FRC shall scrutinize the applications of the candidates and shall recommend the eligible candidates for admission, to the Academic section of the University. The FRC shall also send the list of the names of the Advisors of the candidates to the Academic section for communicating to the concerned candidates.

3. The Academic section shall intimate each candidate recommended by the FRC to submit their synopsis.

4. Within three months after the receipt of the Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs of scrutiny, the candidate after paying prescribed fee and shall be entitled for submission of synopsis.

5. The constitution of Research Degree Committee shall be as follow:

I. The Vice Chancellor

II. The senior most Professor of the University in the subject.

III. Dean of the Faculty.

IV. Head of the University Teaching Department/School of Studies of the concerned subject.

V. Chairman, Board of Studies in the subject.

VI. Two external experts of the concerned field in the rank of University Professor to be appointed by the Vice Chancellor from the panel at least four names given by the Dean of the Faculty after perusal of the detailed synopsis submitted by the candidate.

Two external subject experts and two other members i.e. four in all shall form the quorum. Meeting of Research Degree Committee shall be held in the University Office.

V- ADMISSION

1. The candidate will have to submit synopsis in 10 copies to the Academic Section of the University.
2. The application of the candidate recommend by FRC for registration shall be placed before the Research Degree Committee and he/she shall make an oral presentation of the proposed work.
3. Committee shall recommend suitability of the topic of research and the registration of the candidate for the **D.Litt./ D.Sc./ LL.D.** degree, as the case may be. On approval the committee, the candidate shall be deemed to have been registered from the date the meeting or the date of the submission of application in the university.
4. The candidate shall finally be enrolled on payment of the first term fee to university.
5. Candidate shall ordinarily be permitted to work for **D.Litt./ D.Sc./ LL.D.** degree the subject in which he has obtained his Ph.D. degree. He/she may, however, be allowed in a subject, of interdisciplinary nature.

VI- SUBMISSION OF THESIS

1. The candidate, after registration, shall send his six-monthly progress report along with certificate of payment of six-monthly fees from the Head of the Institution Where he/she is working. If two subsequent reports together with the certificate of the payment fees are not received in the office the registration shall stand automatically cancelled.

2. The candidate shall not be allowed to submit the thesis for evaluation earlier than 3 years from the date of his/her registration and not later than 5 years. Further extension of one year may be granted by the Vice Chancellor on valid reasons (s) on payment of a prescribed fee of to the university. After the expiry of this period of extension the registration shall he cancelled.

3. Six months before the candidate intends to submit the thesis after having published three research papers in standard Research Journals or publications of merit after registration for **D.Litt./ D.Sc./ LL.D.,** the candidate shall inform the Registrar of his intention of submitting the thesis. The Registrar shall arrange for an oral presentation of work by the candidate before a Screening committee.

a) Screening committee consisting of the following members:

i. Vice Chancellor

ii. Senior most Professor of University Teaching department/School of Studies in the subject.

iii. Dean of the Faculty.

iv. Head of the University Teaching Department/School of Studies in the subject, if any.

v. Chairman, Board of Studies of the subject.

vi. One external subject expert nominated by the Vice Chancellor preferably from amongst the experts of R.D.C. approving the registration of the candidate.

One external subject expert and two other members shall form the quorum for this purpose.

The presentation shall be made at the place/through video Conference facility and time fixed by the University.

b) The Screening Committee shall have following powers:

i. To approve the work for the submission of thesis.

ii. To suggest modifications, if any along with reason (s) to be recorded by the committee.

c) The presentation by the candidate shall be open to all interested and shall be announced on the Notice Board at least a week in advance by the Registrar.

4. The work of the candidate shall comply with the following conditions to merit the award of the degree:

It must be a substantial work making a distinct addition to learning in the concerned subject of the discipline.

It must be original in the sense of opening up new fields of research, or of making a marked advancement on the results of previous investigations, or of giving a new interpretation of the facts already known.

It must be a scholarly work of high quality.

It must be the work done during the last five years before the submission of the thesis.

It must be the work published in reputed journals in the form of research papers and/ or published in the form of books/ monographs, chapter contribution to

books/ monographs, etc., Out of which at least two must be authored solely by the candidate.

It must not be the work, which has been previously submitted for a degree or a diploma in this or in any other University.

5. The candidate shall submit the thesis as per the following guidelines:

   a. Five copies of the thesis in hardbound form.

   b. The thesis shall contain a statement that the thesis has been submitted for the award of the concerned degree for which the candidate has been admitted.

   c. A soft copy of the thesis in CD.

   d. A declaration by the candidate that the thesis has not been submitted for any other degree or diploma, as per the format given in **Annexure - A.**

   e. A certificate from the Advisor, Head of the Department/Coordinator of the School and the Chairman of the FRC that the thesis has been submitted for the award of the concerned degree of the University, as per the format given in **Annexure - B.**

   f. The thesis shall be either in English or in Hindi except for the case where the subject of the thesis itself is a language. In such a ease, the thesis may, at the option of the candidate, be in that specific language.

   g. Three independent research papers published in standard journals or publications of merit on the subject of thesis.

6. The Registrar shall obtain from the external expert of the Screening committee a panel of at least six names including two foreign experts in the subject, not below the rank of University Professor who can be appointed examiners, in a scaled envelope for the consideration of Examination Committee constituted [illegible]

7. After being permitted by the Screening Committee referred to above, the candidate shall submit four typewritten copies or photo copies of the thesis, sis copies of approved synopsis and six copies of summary together with prescribed examination fee. The published papers/works must be incorporated either as a part of text or as appendix in the thesis. The candidate shall furnish a certificate to the effect that the work embodied in the thesis has not been submitted for the award

of any degree either of this university or any other university or deemed university and that it contains his own work.

a. On receipt of the thesis the Registrar shall call upon the Examination Committee constituted of the Adhiniyam to draw a panel of six names, taking into consideration the panel submitted by the expert of the screening committee, of the experts in the field of research not below the rank of University Professor, including foreign experts.

b. The Vice Chancellor shall appoint three examiners in accordance with the provisions of the Adhiniyam of which one should invariably a foreign examiner.

c. The examiners appointed by the Vice Chancellor shall be approached in writing for their consent of evaluate the thesis together with the copies of approved synopsis and the summary of the thesis. On receiving the acceptance the thesis shall be sent to the examiners.

Provided that if a foreign examiner is appointed by the Vice Chancellor and the candidate wishes the thesis to be sent by AIR MAIL he/she shall have to bear the charges of AIR MAIL.

d. In the event of the report of the thesis not received within three months from the date of dispatch of the thesis, the Vice Chancellor may cancel the appointment and such examiner shall be asked to return the thesis along with all the documents. The Vice Chancellor shall appoint another examiner in place of such an examiner.

8. The examiner may seek clarification of the subject matter of the thesis form the candidate through the Registrar. The Registrar shall pass on the quarries to the candidate without disclosing the identity of the examiner and the clarification obtained from the candidate shall be forwarded to the examiner. The provision shall be incorporated in the Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs to be sent to the examiner while sending the thesis.

9. The examiners must give specific opinion on the following points :

i. Whether the thesis embodies an original piece of research work characterized by the discovery of new facts or by a fresh approach towards interpretation of facts and theories.

ii. How far it evinces candidate's capacity for original thinking, critical examination and sound judgment?

iii. Whether the thesis is satisfactory in point of language and presentation of subject matter.

iv. Whether the thesis be approved for **D.Litt./ D.Sc./ LL.D.** degree

v. The examiner must also furnish a detailed report on the thesis together with a set of questions to be asked at the time of Viva-voce examination.

vi. In case the examiner suggests for an improvement of thesis, he must give a detailed report on the lines on which the thesis be modified and resubmitted.

10. The **D.Litt./ D.Sc./ LL.D.** degree shall be awarded on the basis of an original work embodied in the thesis submitted by the candidate along with at least three independent research papers published in standard journals of publications of merit on the subject of thesis.

11.

(i) If all the three examiners approve the thesis, the candidate shall be called upon to appear at the viva-voce examination as per the provisions of the Ordinance.

(ii) If two examiners approve the thesis and the third rejects/ recommends revision the thesis shall sent to a fourth examiner (without the report of earlier examiners) appointed by the Vice Chancellor for evaluation. The opinion of the fourth examiner shall be final.

(iii) In case all the three examiners recommend revision/rejection or two examiners recommend revision/rejection and the third accepts, the thesis shall stand rejected.

(iv) In case the candidate is asked by the fourth examiner to revise under section 14(ii) the candidate shall be permitted to revise the thesis on the lines suggested by the examiner(s). The comments of the examiner(s) shall be made available to the candidate without disclosing the identity of the examiner. The candidate shall submit the revised thesis not earlier than six

months and not later than eighteen months front the date the candidate is asked to revise the thesis. He/she shall have to pay a fee as prescribed by the University at the time of resubmission.

In case one of the examiners of the revised thesis recommends for the award then the candidate shall be called upon to appear at viva-voce examination. In case both the examiners reject or one reject and the other recommend for revision or both recommend for revision the thesis shall be rejected.

12.

(i) If the thesis is finally approved under sections 11(i), (ii) and (iv) the candidate shall be called upon to appear for a viva-voce examination conducted by at least two external examiners. All the three examiners shall be invited to conduct the viva-voce examination.

(ii) The viva-voce examination shall be conducted at the University Teaching Department/School of Studies on the date, time and place notified by the Registrar which shall be put on the notice board at least a week in advance.

(iii) The candidate shall present the work embodied in the thesis before the board of examiners, faculty members, research scholars and other interested person. After the presentation, the examiners appointed for the viva-voce examination shall ask questions to the candidate. Others may submit their questions in writing to external examiners. Who may put such of those questions to the candidate as they deem fit. The examiners may also ask question beyond the scope of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the subject on which he has submitted the thesis.

(iv) In case of divergence of opinion between the thesis examiners a viva-voce examiners or the divergence of opinion between the viva-voce examiners the candidate shall be asked to reappear at a second viva-voce examination within six months. If the candidate fails to satisfy the viva-voce examiners at the second examination, his thesis shall finally be rejected.

13. After the viva-voce examination the recommendations shall be reported to the Executive Council for approval. After the approval of Executive Council for the

award of **D.Litt./ D.Sc./ LL.D.** degree to the candidate, one copy of the thesis shall be kept in the University Library, another in the Library of the Institution where he/she prosecuted his/her research work, and the remaining two copies shall be returned to the candidate.

The year of award of the degree shall be the year of submission of the thesis provided the thesis is accepted without revision. In case of revision, the year of award of the degree shall be the year of submission of the revised thesis.

14. After the declaration of the result, the successful candidate on payment of a fee as prescribed by the University may be provided the copies of reports of the examiner without disclosing their names.

15. The candidates who have already been registered for **D.Litt./ D.Sc./ LL.D.** degree under the repealed Ordinance will continue to be governed by the provisions of the repealed Ordinance.

The candidate who has applied for registration but have not been registered till this Ordinance comes into force shall be governed by the provisions of this Ordinance.

16. On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of the Adhiniyam.

Appendix-A

DECLARATION BY THE RESEARCH SCHOLAR

I declare that

1) The research work presented in the thesis entitled _____

_____

_____

is my own work except as acknowledged in the text and foortnotes.

2) There is no plagiarism in the research work reported in the thesis.

3) I completed the research work under the supervision of Dr. _____ **(Supervisor) and Dr.** _____ **(Co-Supervisor) at the** _____ **(Name of the centers)** _____ **supported by the university.**

4) I have put in more than 200 days of attendance after completing Ph.D. course work with the Supervisor or at the center.

5) To the best of my knowledge, this thesis has not been submitted either in whole or in part, for award of any other degree/ diploma at this University or at any other such institution.

Besides this –

i) I have successfully completed the Ph.D. Course work as per UGC Regulations 2016 norms.

ii) I have also given a pre-Ph.D. presentation and successfully incorporated the changes suggested on the basis of feedback and comments received.

iii) I have published _____ **(Number)** _____ **research paper(s) is referred journal(s) and presented** _____ **(Number)** _____ **research papers in conferences / seminars from the research work of the thesis. I have also produced evidence of the same in the form of reprints and / or presentation certificates.**

Date _____ **Signature of the Research Scholar**

Forwarded by

Signature of the Supervisor **Signature of the Co-Supervisor**

Appendix - B

CERTIFICATE OF THE SUPERVISOR

CERTIFICATE

This is to certify that the work entitled.....

Is a piece of research work done by Shri/Smt./Ku .....

Under my/our Supervision for the award of degree of Doctor of Philosophy of Aryavart University, Sehore M.P. India. That the candidate has put in an attendance, of more than 200 days after completing Ph.D. course work, with me.

To the best of my knowledge and belief the thesis:

i) **Embodies the research work done by the candidate himself/herself.**

ii) **Has duly been completed.**

iii) **Fulfills the requirements of the ordinance relating to the Ph.D. degree of the University: and**

iv) **Is upto the standard both in respect of contents and knowledge for being referred to the examiner.**

Signature of the Supervisor **Signature of the Co-Supervisor**

Date:..... **Date:.....**

Forwarded

Signature of Head / Principal of the Research Center

ORDINANCE NO. 14

BACHELOR OF ARTS (B.A.)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research) **Bachelor of Arts (B.A)** *programmes of Undergraduate Degree (CBCS Semester Mode)*

1) **Title of the Degree – Bachelor of Arts "B.A." (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) ***Three/Four years (Hons/Research)* Bachelor of Arts (B.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme Bachelor of Arts (B.A.)

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the ***second year/third year/fourth year*** of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major **(48 credits)**

b. Disciplinary/interdisciplinary/Minor **(32 credits)**

c. Generic Elective **(16 credits)**

d. Discipline Specific Elective **(16 credits)**

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/internship/apprenticeship/community engagement and service/research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diploma in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's

degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit;**

- Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for

bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

***P.S.**: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. Ability Enhancement Courses (AEC):

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts

faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) **Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-**

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			SubjectI	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i= 1,2 \ldots\ldots n$ are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where $j=1, 2 \ldots\ldots$ m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) **Credit Transfer:**

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **B.A.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

25) The various Branch/Discipline in the **B.A.** programmes in the **Faculty of Arts & Humanities / School of Arts & Humanities,** shall include in the fields of History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce,

Social Work, Rural Development, Criminology, Entrepreneurship, Operation Research, Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture, Applied Arts, Graphic Design, Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.

26) The list of various specializations of **B.A.** courses shall include the current courses/programme as well as proposed in future. However, all **B.A.** programmes with various specializations at present & in future shall run and governed through this ordinance.

27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

29) The University shall also offer more number of **Arts & Humanities** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Arts & Humanities and related/allied stream,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 15

BACHELOR OF SCIENCE (B.Sc.)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research) **Bachelor of Science (B.Sc.)** *programmes of Undergraduate Degree (CBCS Semester Mode)*

1) **Title of the Degree – Bachelor of Science "B.Sc." (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications (as per Ordinance No 02)**

3) **Course Applicability –**

3.1) ***Three/Four years (Hons/Research)* Bachelor of Science (B.Sc.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme Bachelor of Science (B.Sc.)

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the ***second year/third year/fourth year*** of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major (**48 credits**)

b. Disciplinary/interdisciplinary/Minor (**32 credits**)

c. Generic Elective (**16 credits**)

d. Discipline Specific Elective (**16 credits**)

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diploma in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's

degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;

- Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) **TYPES OF COURSES**

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for

bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

***P.S.**: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. **Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts

faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			Subjectl	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

x. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xi. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xiv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvi. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where i= 1,2 .....n are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where j=1, 2 ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) **Credit Transfer:**

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **B.Sc.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

25) The **various** Branch/Discipline in the **B.Sc.** programmes in the **Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications** shall include in the fields of Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology,

Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication, Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography, Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism. Accessory Design, Animation, Applied Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound Recording and Sound Design, Television, Visual Effects, Virtual Production. Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology, Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics,

Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.

26) The list of various specializations of **B.Sc.** courses shall include the current courses/programme as well as proposed in future. However, all **B.Sc.** programmes with various specializations at present & in future shall run and governed through this ordinance.

27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

29) The University shall also offer more number of **Science, Computer Sciences & Applications** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Science, Computer Sciences & Applications and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 16

BACHELOR OF COMMERCE (B.Com.)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research) **Bachelor of Commerce (B.Com.)** *programmes of Undergraduate Degree (CBCS Semester Mode)*

1) **Title of the Degree – Bachelor of Commerce "B.Com." (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Commerce**

3) **Course Applicability –**

3.1) ***Three/Four years (Hons/Research)*** **Bachelor of Commerce (B.Com.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Commerce (B.Com.)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the ***second year/third year/fourth year*** of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major (**48 credits**)

b. Disciplinary/interdisciplinary/Minor (**32 credits**)

c. Generic Elective (**16 credits**)

d. Discipline Specific Elective (**16 credits**)

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate* Diploma *in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the

Undergraduate **Degree** *in the faculty of her/his Major Subject.* A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six credits in a semester***.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) **TYPES OF COURSES**

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is

considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course**:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

***P.S.**: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. **Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student

passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) **Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-**

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Credit requirement)
			Subject1	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) **Choice to Select the MOOC Courses:**

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3.

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis 6 Credits *(150 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

Vice Chancellor

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where i= 1,2 .....n are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where j=1, 2 ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **B.Com.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

25) The **various** Branch/Discipline in the **B.Com.** programmes in the **Faculty of Commerce & Management Studies / School of Commerce** shall include in the fields of Accounting & Finance, Banking & Finance, Accounting & Taxation, . Business Administration, Applied Economics, E-commerce, Financial accounting, Banking & Insurance, Human

Resources, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Computer Application, Law, Operations Management, Foreign Trade.

26) The list of various specializations of **B.Com.** courses shall include the current courses/programme as well as proposed in future. However, all **B.Com.** programmes with various specializations at present & in future shall run and governed through this ordinance.

27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

29) The University shall also offer more number of **Commerce & Management** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Commerce & Management and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 17

BACHELOR OF COMPUTER APPLICATION (B.C.A.)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research) **Bachelor of Computer Application (B.C.A.)***programmes of Undergraduate Degree (CBCS Semester Mode)*

1) **Title of the Degree – Bachelor of Computer Application (B.C.A.)** (*Hons/Research)*

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications**

3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research)***Bachelor of Computer Application (B.C.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

- Passed 10+2 examination with 45% marks and mathematics as compulsory or an additional subject.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Computer Application (B.C.A.)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major **(48 credits)**

b. Disciplinary/interdisciplinary/Minor **(32 credits)**

c. Generic Elective **(16 credits)**

d. Discipline Specific Elective (16 credits)

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate* **Diploma** *in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6.* A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

*Exit 3:*If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the

Undergraduate Degree in the faculty of her/his Major Subject. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

*Exit 4:*If the student passes all the courses of level 5 to 8 and carns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.* A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements --

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) **TYPES OF COURSES**

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project:** An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is

considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. **Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) **Course Structure –**

10.1 **First Year (Level 5):**

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student

passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) **Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-**

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			SubjectI	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3.

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table3.

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case statutory bodies of the programme lay the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner.

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

x. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xi. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xiv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvi. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		
			Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	Tutorial Marks
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) (4)	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) (4)	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)(4)	Type-4	3	NA	1	40	60	NA	NA	100
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit *(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis 6 Credits *(150 Marks)* + Pre submission viva-voce 2 Credit *(25 Marks)*							

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\text{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject where i= 1,2 .....n are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\text{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where j=1, 2 ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **B.C.A.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

25) The **various** Branch/Discipline in the **B.C.A.** programmes in the **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** shall include in the fields of Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia,

Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication

26) The list of various specializations of **B.C.A.** courses shall include the current courses/programme as well as proposed in future. However, all **B.C.A.** programmes with various specializations at present & in future shall run and governed through this ordinance.

27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

29) The University shall also offer more number of **Computer Sciences & Applications** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Computer Sciences & Applications and related/allied stream,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

फार्म (व)

म.प्र.निजी विश्वविद्यालय विनियामक आयोग, भोपाल

अध्यादेश का परीक्षण प्रतिवेदन

विश्वविद्यालय का नाम – आर्यावर्त विश्वविद्यालय, सीहोर

अध्यादेश क्रमांक – 17

अध्यादेश का नाम - B.A संकाय –

प्रमाणित किया जाता है कि मेरे द्वारा आज दिनांक 2/9/23 को उक्तानुसार प्रस्तावित अध्यादेश क्रमांक ...17...का परीक्षण किया गया है उक्त अध्यादेश विश्वविद्यालय की विद्या परिषद से अनुमोदित है एवं यूजीसी तथा संबंधित विनियामक परिषदों के मापदण्डों के अनुरूप पाया गया है एवं मैं संबंधित अध्यादेश को राजपत्र में प्रकाशन की अनुशंसा करता/ करती हुँ।

विषय विशेषज्ञ का नाम :- .....

पदनाम :- .....

हस्ताक्षर :- .....

संस्था :- .....

मोबाईल नंबर :- .....

ई-मेल:- .....

ORDINANCE NO. 18

BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research) **Bachelor of Business Administration (B.B.A.)** *programmes of Undergraduate Degree (CBCS Semester Mode)*

1) **Title of the Degree – Bachelor of Business Administration (B.B.A.) (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Management Studies.**

3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research)* **Bachelor of Business Administration (B.B.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC, Government of M.P. and concerned Regulatory Authority.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination or equivalent examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Admissions shall be according to the criteria made by the Admission Committee of the university and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee constituted by Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Eachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Business Administration (B.B.A.)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectiveiy.

iii. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major **(48 credits)**
b. Disciplinary/interdisciplinary/Minor **(32 credits)**
c. Generic Elective **(16 credits)**
d. Discipline Specific Elective **(16 credits)**
e. Skill Enhancement Courses/Vocational Courses **(12 credits)**
f. Ability Enhancement Courses **(08 credits)**
g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project **(28credits)**.

Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5.*** A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate* Diploma *in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate* Degree *in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7).*** After completing the requirements of a three-year Bachelor's degree, candidates who

meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject***. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six credits in a semester***.

iv. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

v. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored, transferred as and when she/he enters the programme again.

vi. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students. Rules of the govt/ regulatory body will be applicable.

9) **TYPES OF COURSES**

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme. (Major/Minor)

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course**:

An elective course chosen generally from an unrelated discipline subject with an intention to seek exposure of other field is called a Generic Elective course

P.S.: *A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. Ability Enhancement Courses (AEC):

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects. however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course: and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses. a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Credit requirement)
			Subject I	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

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12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will aiso be available to the students to opt courses from Massive Open Online Courses (MOOCs) availabie at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free of cost in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories Institutes Universities Companies Industries or with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.

iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each, of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in

best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table (3).

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous

assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(150 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where $\boldsymbol{ci}$ is the number of credits offered in the $\boldsymbol{i}^{\text{th}}$ subject of a semester for which SGPA is to be calculated, $\boldsymbol{pi}$ is the corresponding Grade Point (GP) earned in the $\boldsymbol{i}^{\text{th}}$ subject, where $\boldsymbol{i}$= 1,2 .....$\boldsymbol{n}$ are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where $\boldsymbol{NCj}$ is the number of total credits offered in the $\mathbf{J}^{\text{th}}$ semester, $\boldsymbol{SGj}$ is the SGPA earned in the $\mathbf{J}^{\text{th}}$ semester, where **j=1, 2** ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable due approval of the decision by governing body/ board of managment.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI etc issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **B.B.A.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

v. The Reservation for SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and / or the Government of India directives from time to time.

25) The various Branch Discipline in the B.B.A. programmes in the **Faculty of Commerce & Management Studies / School of Management Studies** shall include in the fields of - Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretarial Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entreprencarship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.

26) Any amedments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

ORDINANCE NO. 19

BACHELOR OF ART (JOURNALISM & MASS COMMUNICATION) (BAJMC)

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research)* Bachelor of Art (Journalism & Mass Communication- BAJMC) *programmes of Undergraduate Degree (CBCS Semester Mode)

1) **Title of the Degree – Bachelor of Art (Journalism & Mass Communication- BAJMC) (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication**

3) **Course Applicability –**

3.1) ***Three/Four years (Hons/Research)* Bachelor of Art (Journalism & Mass Communication- BAJMC)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Art (Journalism & Mass Communication- BAJMC)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the ***second year/third year/fourth year*** of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major (**48 credits**)

b. Disciplinary/interdisciplinary/Minor (**32 credits**)

c. Generic Elective (**16 credits**)

d. Discipline Specific Elective **(16 credits)**

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/internship/apprenticeship/community engagement and service/research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate* Diploma *in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6.* A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7).*** After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80

Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six credits in a semester***.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) **TYPES OF COURSES**

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline

Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course**:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

***P.S.**: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. **Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) **Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-**

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			SubjectI	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3

v. The grading will be made on 10-point scale as described below:

Table -3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	Tutorial Marks
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	3	1*(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(150 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where i= 1,2 .....n are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where j=1, 2 ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) **General Instruction –**

i. The admission to the **BAJMC** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

25) The **various** Branch/Discipline in the **BAJMC** programmes in the **Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication,** shall include in the fields of Digital Journalism, Print Journalism, Broadcast Journalism,

Advertising, Online Marketing, Public Relations, Radio, Marketing, Research, Film, Television, Event Planning.

26) The list of various specializations of **BAJMC** courses shall include the current courses/programme as well as proposed in future. However, all **BAJMC** programmes with various specializations at present & in future shall run and governed through this ordinance.

27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

29) The University shall also offer more number of **Journalism & Mass Communication** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Journalism & Mass Communication and related/allied stream,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 20

3 - YEAR DIPLOMA PROGRAM IN ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

1) **Title of the Diploma – Diploma**

2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**

3) **Course Applicability –**

3.1) **3 - Year Diploma,** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

3.3) The Diploma will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – Diploma (Regular) - Full Time**

4.1) **Duration -** Three years (Six semesters)- for Regular Course.

4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10th Std./ SSC examination with at least 35% marks.

5) **Course Name – Diploma (Regular) – Lateral Entry**

5.1) **Duration -** Two years (Four semesters)

5.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship (Combination of any of the three for disciplines as par AICTE and other regulatory body norms).

Or

ii) 10th + (Two years of ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

6) **Course Name – Diploma – Part Time**

6.1) **Duration -** Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.

6.2) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Two years of ITI after 10th Std.

Or

ii) Passed 10th Std./ SSC examination and minimum of Two years Full Time work experience in a registered Firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

7) **Admission Procedure –**

The eligible candidates as specified in clause **4,5,6** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examinations results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of Diploma ordinarily with in a maximum period of

i. who took Direct admission in the First year - within Six (6) years.

ii. who took lateral entry admission in the 3rd semester (2nd year) - within Four (4) years.

iii. Who took admission into part time course - within Six (6) years.

from the session of their first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Diploma odd semesters (I, III and V) shall commence during the period of July-December every year while Diploma even semesters (II, IV and VI) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Diploma** – Eligibility for Award of the **Diploma**

A student shall be declared eligible for award of the **Diploma** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to the Diploma Course/ Programme Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time..

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) The **various** Branch/Discipline in the **Diploma** programmes in the **Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02),** shall include in the fields of - Automobile Engineering/ Chemical Engineering/ Petrochemical Engineering/ Civil Engineering/ Computer Technology/ Computer Engineering/ Civil & Rural Engineering/ Construction Technology/ Digital Electronics/ Electrical Engineering/ Electronics & Telecommunication Engineering/ Electronics & Electrical Power Systems/ Electronics & Communication Engineering/ Electronics & Video Engineering/ Electronics Engineering/ Textile Technology/ Instrumentation & Control/ Industrial Electronics/ Instrumentation/ Marine Engineering/ Mechanical Engineering/ Mining Technology/ Production Engineering/ Production Technology/ Aeronautical Engineering/ Aviation Maintenance Engineering/ Tool Designing/ Machine Technology/ CAD/ CAM/ RF Technology/ Optical Fibre Technology/ Microwave Technology/ Power Distribution Technology/

Information Technology/ Fire Technology/ Agricultural engineering/ Fire & Safety Engineering/ Technology/ Cement Technology/ Agriculture Technology/ Food Technology/ Mining Engineering/ Drone Technology, Drone engineering, Disaster Management/ Industrial Safety/ Fashion Technology/ Animation Technology/ Hotel Technology/ Aviation Technology/ Aircraft Maintenance/ Marine Technology/ Event Management/ Environment Management/ Interior Design/ Hotel Management/ Leather Technology/ Public Health Engineering/ Construction Technology Management/ Ceramic Technology/ Solar Energy etc.

20) **Diploma Programmes** shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Branches/ Disciplines/ Specialization of various **Diploma Programmes** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ schools/ institutes located in University campus.

22) The University shall also offer more number of **Three years Diploma** programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all **Diploma Programmes (Three years/Two years)** in Engineering & Technology, Architecture, Planning, Design, Applied Art & Craft, Hotel Management & Catering Technology, Fire and Safety Engineering, Agriculture & Food Engineering and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 21

BACHELOR OF TECHNOLOGY (B.TECH)
4 - YEAR UNDER GRADUATE DEGREE PROGRAM IN
ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

1) **Title of the Degree – Bachelor of Technology (B.Tech)**

2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**

3) **Course Applicability –**

3.1) **4-Year, Bachelor in Technology (B.Tech)** Degree in **Engineering & Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – B.Tech (Regular) - Full Time**

4.1) **Duration** - Four years (Eight semesters)- for Regular Course.

4.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship. (Combination of any of the three for discipline as per AICTE and other regularity bodies Norms)

Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

Or

ii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

5) **Course Name – B.Tech (Regular) – Lateral Entry**

5.1) **Duration -** Three years (Six semesters)

5.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology.

Or

ii) Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject.

Or

iii) Passed D.Voc. Stream in the same or allied sector.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

6) **Course Name – B.Tech – Part Time**

6.1) **Duration -** Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.

6.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Diploma in the relevant Discipline/ Field/ Programme.

ii) Minimum of Two years Full Time work experience in a registered Firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

7) **Admission Procedure –**

The eligible candidates as specified in clause **4,5,6** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

The Course structure of **B.Tech** (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **B.Tech** Degree ordinarily with in a maximum period of -

i. who took Direct admission in the First year - within Eight (8) years.

ii. who took lateral entry admission in the 3rd semester (2nd year) - within Seven (7) years.

iii. Who took admission into part time course - within Eight (8) years.

from the session of their first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. B.Tech. odd semesters (I, III, V and VII) shall commence during the period of July-December every year while B.Tech. even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – Eligibility for Award of the **B.Tech Degree**

A student shall be declared eligible for award of the **B.Tech Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to all kinds & mode of B.Tech Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ ICAR/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ ICAR/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) The various Branch/Discipline in the **B.Tech** programmes in the **Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02),** shall include in the fields of - Automobile Engineering/ Chemical Engineering/ Electric Vehicle Engineering/ Railway Engineering/ Robotics and Automation/ IoT/ Artificial Intelligence & Machine Learning/ Big Data & Cloud Engineering/ FullStack Development & Blockchain/ Data Science/ Solar Energy/ Petrochemical Engineering/ Civil Engineering/ Computer Technology/ Computer Engineering/ Civil & Rural Engineering/ Construction Technology/ Digital Electronics/ Electrical Engineering/ Electronics & Telecommunication Engineering/ Electronics & Electrical Power Systems/ Electronics & Communication Engineering/ Electronics & Video Engineering/ Electronics Engineering/ Textile Technology/ Instrumentation & Control/ Industrial Electronics/ Instrumentation/ Marine Engineering/ Mechanical Engineering/ Mining Technology/ Production Engineering/ Production Technology/ Aeronautical Engineering/ Aviation Maintenance Engineering/ Tool Designing/ Machine Technology/ CAD/ CAM/ RF Technology/ Optical Fiber Technology/ Microwave Technology/ Power Distribution Technology/ Information Technology/ Fire Technology/ Agricultural Engineering/ Fire & Safety Engineering/ Technology/ Cement Technology/ Agriculture Technology/ Food Technology/ Mining Engineering/ Disaster Management/ Industrial Safety/ Fashion Technology/ Animation Technology/ Hotel Technology/ Aviation Technology/ Aircraft Maintenance/ Marine Technology/ Drone Technology, Drone engineering,, Event Management/ Environment Management/ Interior Design/ Hotel Management/ Leather Technology/ Textile Technology/ Public Health Engineering/ Construction Technology Management/ Ceramic Technology etc.

20) **B.Tech.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

21) In future, more branches/ specializations/ courses/ programmes of **B.Tech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all **(B.Tech)** Regular & Part Time Programmes in Engineering & Technology and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 22

MASTER OF TECHNOLOGY (M.TECH)

ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

1) **Title of the Degree – Master of Technology (M.Tech)**

2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**

3) **Course Applicability –**

   3.1) **2-Year, Master in Technology (M.Tech)** Degree in **Engineering & Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

   3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

   3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – M.Tech (Regular) - Full Time**

   4.1) **Duration - Two years (Four semesters)- for Regular Course.**

   4.2) **Eligibility for Admission :**

   Candidate who have passed duly recognized following examination:-

   i) Passed Bachelor's Degree or equivalent in the relevant field.

   Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

5) **Course Name – M.Tech – Part Time**

   5.1) **Duration -** Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.

   5.2) **Eligibility for Admission :**

   Candidate who have passed duly recognized following examination:-

   i) Passed Degree in relevant discipline/ field/ Programme.

ii) Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

6) **Admission Procedure –**

The eligible candidates as specified in clause **4,5** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Branch Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure of **M.Tech (Regular) and (Part-Time)** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **M.Tech (Regular)/ M.Tech (Part time)** Degree ordinarily with in a maximum period of Four Years/ Six Years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. M.Tech odd semesters (I and III) shall commence during the period of July-December every year while M.Tech even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

14) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

15) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to

subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **M.Tech Degree**

A student shall be declared eligible for award of the **M.Tech Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction** –

i. The admission to all kind & modes of **M.Tech** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board

of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) The various Branch/Discipline in the **M.Tech** programmes in the **Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02),** shall include in the fields of - Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering , Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology, Fire & Safety Engineering/ Technology, Cement Technology, Agriculture Technology, Food Technology, Mining Engineering /Technology, Disaster Management, Industrial Safety, Fashion Technology, Animation Technology, Hotel Technology, Aviation Technology, Aircraft Maintenance, Marine Technology, Drone Technology, Drone engineering,, Event Management, Environment Management, Interior Design, Hotel Management, Leather Technology, Textile Technology, Public Health Engineering, Construction Technology Management, Ceramic Technology, Geology, Industrial Engineering & Management, Mechanical Engineering,

Electrical & Electronics Engineering , Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology etc.

19) **M.Tech** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

20) In future, more branches/specializations/courses/programmes of **M.Tech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

21) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all **(M.Tech)** Regular & Part Time Programmes in Engineering & Technology and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 23

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Engineering Programme shall be designated as Master of Technology Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.Tech-M.Tech**

3) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02).**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in **Engineering & Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship. (Combination of any of the three for discipline as per AICTE and other regularity bodies Norms)

ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

Or

iii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Tech-M.Tech** Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) Attendance –

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the B.Tech Degree –

A student shall be declared eligible for award of the Degree of **B.Tech** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for **M.Tech** Degree.

17.2) Eligibility for Award of the Integrated B.Tech-M.Tech Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.Tech-M.Tech**), in 17.1 (i, ii, iii, iv, v, vi), Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **B.Tech-M.Tech** Course shall be governed m accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **B.Tech-M.Tech** course shall include the current courses/programme as well as proposed in future. However, all **B.Tech-M.Tech** course with various Branches/Discipline/ Specialization shall run and governed through this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the

industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Engineering & Technology and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 24

5 - YEAR INTEGRATED/DUAL DEGREE PROGRAM IN ENGINEERING & TECHNOLOGY WITH MANAGEMENT

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Management Programme shall be designated as Master of Business Administration Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.Tech-M.B.A.**

3) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02).**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in **Management** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship. (Combination of any of the three for discipline as per AICTE and other regularity bodies Norms)

ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

Or

iii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examinations results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines with the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Tech-M.B.A.** Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

iv. Ten day vacation as semester break shall be granted to the students between two semesters.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each

semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the B.Tech Degree –

A student shall be declared eligible for award of the Degree of **B.Tech/B.Sc.-Ag.** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for M.Tech Degree.

17.2) **Eligibility for Award of the Integrated B.Tech-M.B.A. Degree at the end of Xth Semester:**

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (B.Tech-M.B.A.), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **B.Tech-M.B.A.** Course shall be governed m accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) At present, Degree of **B.Tech-M.B.A.** shall include the various Branches/Discipline of Chemical Engineering, Computer Science Engineering, Electrical Engineering, Cement & Ceramic Technology, Mining Engineering, Electronics Engineering, Mechanical Engineering, Civil Engineering, Agriculture Technology & Food Engineering, Fire and Safety Engineering etc. plus all core subjects of management with various mix of elective or optional paper of their specialization, if any;

Similarly in case of **B.Tech (Ag Engg.)-MBA** shall include all related subjects of Agricultural Engineering plus all core subjects of management with various mix of elective or optional paper of their specialization in Agri Business.

20) Various Branches/Discipline of **B.Tech-M.B.A.** course shall include the current courses/programme as well as proposed in future. However, all **B.Tech-M.B.A.** course with various Branches/Discipline shall run and governed through this ordinance.

21) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

22) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand_ of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

23) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

24) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Engineering & Technology and related/allied streams with Management, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 25

BACHELOR OF DESIGN (B.DES)

4 - YEAR UNDER GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Design (B.Des)**

2) **Branch/ Specialization/ Group** - Fashion Design, Leather Design, Interior Design, Textile Design, Product Design, Accessory Design, Graphic Design, Animation, Game Design, Fashion Communication, Apparel Production, Footwear Design & Production, Leather Goods & Accessories Design.

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

4) **Course Applicability –**

4.1) **4 – Year, Bachelor of Design (B.Des)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of **MPPURC** and Government of M.P.

4.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

5) **Course Name – Bachelor of Design (B.Des)**

5.1) **Duration - Four years (Eight semesters) for Regular Course.**

5.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

Or

iii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

6) **Course Name – Bachelor of Design (B.Des) – Lateral Entry**

6.1) Duration - Three years (Six semesters)

6.2) Eligibility for Admission :

Candidate who have passed duly recognized following examination:-

i) Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination in a Programme with at least 45% marks (40%marks in case of candidates belonging to reserved category) in appropriate Programme.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause **5,6** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

The Course structure of **B.Des (Regular/Full Time)** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **B.Des** Degree ordinarily with in a maximum period of -

i. who took Direct admission in the First year - within Eight **(8) years**.

ii. who took lateral entry admission in the 3rd semester (2nd year) - within **Seven (7) years**.

from the session of their first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters each.

ii. B.Des odd semesters (I, III, V, and VII) shall commence during the period of July-December every year while B.Des even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – Eligibility for Award of the **B.Des Degree**

A student shall be declared eligible for award of the **B.Des degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to all kinds & mode of **B.Des** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialisation of B.Des course shall include the current courses/ programme as well as those proposed in future. However, all B.Des course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

20) B.Des course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

21) In future, more branches/ specializations/ courses/ programmes of B.Des can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all (B.Des) programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 26

MASTER OF DESIGN (M.DES)

2 - YEAR POST GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Master of Design (M.Des)**

2) **Specializations** - Fashion Design, Leather Design, Interior Design, Textile Design, Product Design, Accessory Design, Graphic Design, Animation, Game Design, Fashion Communication, Apparel Production, Footwear Design & Production, Leather Goods & Accessories Design.

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

4) **Course Applicability –**

4.1) **2 – Year, Master of Design (M.Des) Degree** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of **MPPURC** and Government of M.P.

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Two years (Four semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Bachelor Degree of minimum 4 years duration.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

Or

iii) Candidate should be a graduate in any discipline with at least 50% (45% for reserved categories) in the qualifying examination.

And

iv) Passed Minimum One Year Diploma examination in the same/ appropriate/ allied specialization.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned regulatory body.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examinations results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

The Course structure of **M.Des** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **M.Des** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case

the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. M.Des odd semesters (I and III) shall commence during the period of July-December every year while M.Des even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree –** Eligibility for Award of the **M.Des Degree.**

A student shall be declared eligible for award of the **M.Des Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to all kind & modes of **M.Des** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **M.Des** course shall include the current courses/ programme as well as those proposed in future. However, all **M.Des** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

20) **M.Des** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

21) In future, more branches/ specializations/ courses/ programmes of **M.Des** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all **(M.Des)** programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 27

BACHELOR OF FASHION TECHNOLOGY (B.FTech) 4 - YEAR UNDER GRADUATE DEGREE PROGRAM IN FASHION TECHNOLOGY

1) **Title of the Degree – Bachelor of Fashion Technology (B.FTech)**

2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

3) **Course Applicability –**

3.1) 4 – Year, Bachelor of Fashion Technology (B.FTech) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – B.FTech (Regular) - Full Time**

4.1) Duration - Four years (Eight semesters) for Regular Course.

4.2) Eligibility for Admission :

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

Or

iii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

5) **Course Name – B.F.Tech (Regular) – Lateral Entry**

5.1) Duration - Three years (Six semesters)

5.2) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

i) Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination in a Programme with at least 45% marks (40%marks in case of candidates belonging to reserved category) in appropriate Programme.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Admission Procedure –**

The eligible candidates as specified in clause **4,5** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure of **B.FTech (Regular/Full Time)** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **B.FTech** Degree ordinarily with in a maximum period of -

i. who took Direct admission in the First Year - within Eight (8) **years**.

ii. who took lateral entry admission in the 2nd year - within **Seven (7) years**.

from the session of their first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) Commencement –

i. Each Academic year shall comprise of 2 semesters.

ii. B.FTech. odd semesters (I, III, V, and VII) shall commence during the period of July- December every year while B.FTech. even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) Fee Structure –

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

14) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester.

Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **B.FTech** Degree.

A student shall be declared eligible for award of the **B.FTech** Degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction –**

i. The admission to all kinds & mode of **B.FTech** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body

or any other competent Authority of the Govt. of India/ State Government as amended time to time

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) Various Branches/ Discipline/ Specialization of **B.FTech** course shall include the current courses/ programme as well as those proposed in future. However, all **B.FTech** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

19) **B.FTech** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

20) In future, more branches/ specializations/ courses/ programmes of **B.FTech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

21) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all (**B.FTech**) programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 28

MASTER OF FASHION TECHNOLOGY (M.FTech) 2 - YEAR POST GRADUATE DEGREE PROGRAM IN FASHION TECHNOLOGY

1) **Title of the Degree – Master of Fashion Technology (M.FTech)**

2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

3) **Course Applicability –**

3.1) **2 – Year, Master of Fashion Technology** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.2) Name of Faculty / Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Design.**

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) **Duration - Two years (Four semesters)**

5) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Bachelor Degree in the relevant subject of minimum 4 years duration.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned regulatory body.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Admission Procedure –**

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure of **M.FTech** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **M.FTech** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) **Commencement –**

i. Each Academic year shall comprise of 2 semesters each.

ii. **M.FTech** odd semesters (I and III) shall commence during the period of July-December every year while **M.FTech** even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

14) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

15) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **M.FTech Degree.**

A student shall be declared eligible for award of the **M.FTech Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction** –

i. The admission to all kind & modes of **M.FTech** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) Various Branches/ Discipline/ Specialization of **M.FTech** course shall include the current courses/ programme as well as those proposed in future. However, all **M.FTech** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

19) **M.FTech** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

20) In future, more branches/ specializations/ courses/ programmes of **M.FTech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

21) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all (**M.FTech**) programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 29

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN DESIGN

1) **Title of the Degree** – The Integrated Post Graduate **Five Years (Ten Semesters)** Design Programme shall be designated as **Master of Design Integrated Programme.**

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.Des - M.Des**

3) **Specialization** - Fashion Design, Leather Design, Interior Design, Textile Design, Product Design, Accessory Design, Graphic Design, Animation, Game Design, Fashion Communication, Apparel Production.

4) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

5) **Course Applicability –**

5.1) **5 – Year, Integrated/Dual Degree Programme** in Design shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

5.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

5.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

6) **Duration - Five years (Ten semesters)**

7) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) **Admission Procedure –**

The eligible candidates as specified in clause 7 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or through Counselling or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

9) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

10) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

11) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

12) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Des - M.Des** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

13) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

14) **Fee Structure –**

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) **Admission Procedure –**

The eligible candidates as specified in clause 7 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or through Counselling or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

9) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

10) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

11) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

12) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Des - M.Des** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

13) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

14) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

15) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

16) **Attendance –**

iii. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

iv. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

17) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

18) **Eligibility for Degree** – This is a liberal/Flexible exit degree programme –

18.1) **Eligibility for Award of the B.Des Degree** –

A student shall be declared eligible for award of the Degree of **B.Des** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/ her.

vii) Not desirous/not eligible for **M.Des Degree.**

18.2) **Eligibility for Award of the Integrated B.Des - M.Des Degree at the end of Xth Semester:**

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.Des - M.Des**), in **18.1 (i, ii, iii, iv, v, vi)**, Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

19) **General Instruction** –

i. The admission to the **B.Des - M.Des** Course shall be governed m accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

20) Various Branches/ Discipline/ Specialization of **B.Des - M.Des** course shall include the current courses/ programme as well as those proposed in future. However, all **B.Des - M.Des** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

21) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

22) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

23) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

24) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Design and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 30

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN FASHION TECHNOLOGY

1) **Title of the Degree** – The Integrated Post Graduate **Five Years (Ten Semesters)** Fashion Technology Programme shall be designated as **Master of Fashion Technology Integrated Programme.**

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.FTech - M.FTech**

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Design.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in Fashion Technology shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or through Counselling or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses/ Programme of **B.FTech - M.FTech** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium Of Instruction –**

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a liberal/Flexible exit degree programme –

17.1) **Eligibility for Award of the B.FTech Degree** –

A student shall be declared eligible for award of the Degree of **B.F.Tech** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) Not desirous/not eligible for M.F.Tech Degree.

17.2) Eligibility for Award of the Integrated B.FTech - M.FTech Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.FTech - M.FTech**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured minimum CGPA of 5.0 in aggregate. However, the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

18) **General Instruction** –

i. The admission to the **B.FTech - M.FTech** Course shall be governed m accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **B.FTech - M.FTech** course shall include the current courses/ programme as well as those proposed in future. However, all **B.FTech -M.FTech** course with various Branches/Discipline/ Specialization shall run and governed through this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Fashion Technology and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 31

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN DESIGN WITH MANAGEMENT

1) **Title of the Degree** – The Integrated Post Graduate **Five Years (Ten Semesters)** Management Programme shall be designated as Master of Business Administration Integrated Programme.

2) **Dual Degree** – This is a **Five years** choice based Integrated programme, following to Dual Degree: **B.Des - M.B.A.**

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

4) **Course Applicability –**

4.1) 5 – Year, Integrated/Dual Degree Programme shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or through Counselling or the University may also use the score card of various competitive entrance examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses/ Programme of **B.Des - M.B.A.** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree –** This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the B.Des Degree –

A student shall be declared eligible for award of the Degree of **B.Des** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5 in aggregate overall. However the award of. the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) Not desirous/not eligible for **M.Des** Degree.

17.2) Eligibility for Award of the Integrated B.Des - M.B.A. Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.Des - M.B.A.**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured minimum CGPA of 5.0 in aggregate. However, the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **B.Des - M.B.A.** Course shall be governed m accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body

or any other competent Authority of the Govt. of India/ State Government as amended time to time

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **B.Des - M.B.A.** course shall include the current courses/programme as well as those proposed in future. However, all **B.Des - M.B.A.** course with various Branches/Discipline/ Specialization shall run and governed through this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Design and related/allied stream with Management, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 32

5 - YEAR INTEGRATED/DUAL DEGREE PROGRAM IN FASHION TECHNOLOGY WITH MANAGEMENT / FASHION MANAGEMENT

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Management Programme shall be designated as Master of Business Administration/ Master of Fashion Management Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.FTech - M.B.A./ M.F.M.**

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

ORDINANCE NO. 33

MASTER'S OF SCIENCE (M.Sc.)
2-YEARS MASTER DEGREE IN SCIENCE AND RELATED / ALLIED STREAMS

1) **Title of the Degree – Master of Science (M.Sc.)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications (as per Ordinance No-02).**

3) **Course Applicability –**

3.1) 2 - Year Master of Science Degree (M.Sc.) shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Minimum qualification for admission in Master of Science (M.Sc.) shall be the qualifying Graduation with relevant subjects conducted by any recognized University.

ii) Minimum pass marks as prescribed by concerned authority/council would be mandatory for admission in the Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.Sc. Program is 2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of 2 semesters.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the

start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **M.Sc.** Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. A student shall be declared eligible for award of the 2-year Degree, if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **M.Sc.** Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) At present in the **Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications,** Degree of **M.Sc.** shall include the, Areas/Branches/Discipline of – Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology, Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication, Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography,

Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism, Hospitality Administration, Accessory Design, Animation, Applied Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound Recording and Sound Design, Television, Visual Effects, Virtual Production. Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology. Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.

17) The list of various Branches/specializations of **M.Sc.** course shall include the current courses/programme as well as proposed in future. However, all the **M.Sc.** programmes with various Branches/ specializations at present & in future shall run and be governed by this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

19) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more branches/ specializations/ courses/ programmes of **M.Sc.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) The University shall also offer more number of Two Years Master degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 34

MASTER OF COMMERCE (M.Com.)

2-YEARS MASTER DEGREE IN COMMERCE AND RELATED / ALLIED STREAMS

1) **Title of the Degree – Master of Commerce (M.Com.)**

2) **Name of Faculty/School– Faculty of Commerce & Management Studies/ School of Commerce.**

3) **Course Applicability –**

3.1) 2-Year Master of Commerce (M.Com.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Minimum qualification for admission in **Master of Commerce (M.Com.)** shall be the qualifying Graduation with relevant subjects conducted by any recognized university.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of above course is **2 years,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **4 years.**

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the

start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of thr Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the above course Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. A student shall be declared to be eligible for award of the **2-year Degree,** if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the above Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) At present in the **Faculty of Commerce & Management Studies / School of Commerce**, Degree of **M.Com.** shall include the Branches/Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer Application, e-Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management, Banking & Finance, Accounting & Taxation, Business Administration, Financial accounting, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Law, Operations Management, Foreign Trade etc.

17) The list of various Branches/specializations of **M.Com,** course shall include the current courses/programme as well as proposed in future. However, all M.Com. and other Master Courses/ programmes like Master of Finance & Investment Analysis (MFIA), Master of Corporate Administration (M. Corpo. Admin.), Master of Secretarial Practice (MSP),

Master of Business Economics (MBE) etc. with various Branches/specializations at present & in future shall run and be governed by this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

19) These programmes are offered by the Faculty of **Faculty of Commerce & Management Studies / School of Commerce** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more branches/ specializations/ courses/ programmes of **M.Com** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) The University shall also offer more number of Two Years Master Degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all Two Years Master Degree **M.Com** and others as mentioned above in this ordinance, in the area of Commerce and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 35

MASTER OF ARTS (M.A.)

2-YEARS MASTER DEGREE IN ARTS, HUMANITIES, SOCIAL SCIENCES AND RELATED/ ALLIED STREAMS

1) **Title of the Degree – Master of Arts (M.A.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **2 - Years Master of Arts (M.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Minimum qualification for admission in **Master of Art (M.A.) Post Graduate Program** shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any recognized university

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of the Program is **2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of 2 semesters.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **M.A.** Degree-

A student shall be declared eligible for award of the **M.A. Degree** with various specializations if he/ she has:

i. Registered and successfully completed all subjects of core courses, optional and specialized courses, lab classes/practical if applicable, including seminars, workshops, presentations, group discussion, field work, industrial visit, industrial training, paper presentation & publications, project work, dissertation/ thesis and other assignments etc. whichever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.A.** Courses shall be governed in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The various Branch/Discipline in the **M.A.** programmes in the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science,** shall include in the fields of - History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Journalism, Mass Communication, Entrepreneurship, Operation Research, Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture, Applied Arts, Graphic Design,

Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.

17) The list of various specializations of **M.A.** courses shall include the current courses/programme as well as proposed in future. However, all **M.A.** programmes with various specializations at present & in future shall run and be governed by this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

19) In future, more number of **Two Year Post Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, he University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) The University shall also offer more number of **Arts, Humanities and Social Science** related PG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

21) This Ordinance shall be applicable to all **Post Graduates Degree Programmes/Courses** of **Two years** duration, Regular in nature, full time in the area of **Arts, Humanities, Social Science and related/allied streams,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 36

MASTER OF COMPUTER APPLICATION (MCA)
2-YEARS POST GRADUATE DEGREE

1) **Title of the Degree – Master of Computer Application (M.C.A.)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

3) **Course Applicability –**

3.1) 2-Year Master of Computer Application (M.C.A.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree.

Or

ii) Passed B.Sc./ B.Com./ B.A./B.Voc. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University).

iii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.C.A. Program is 2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations shall be English.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **M.C.A.** Degree-

A student shall be declared eligible for award of the degree if, he/ she has:

i. A student shall be declared to be eligible for award of the **2-year Degree**, if he/she fulfils all requirements set by regulatory authority.

ii. Student shall be eligible for award of Degree subject to passing the Program and all courses within the stipulated time period.

iii. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

iv. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.C.A.** Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

17) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) The University shall also offer more number of Two Years Master Degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

19) This Ordinance shall be applicable to **MCA** and all other Two Years Master Degree in Computer Application, Computer Science, Information Technology, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ARYAVART UNIVERSITY, SEHORE
ORDINANCE NO. 37
MASTER OF COMPUTER APPLICATION (MCA)
5-YEARS INTEGRATED DEGREE IN COMPUTER APPLICATION

1) **Title of the Degree – "MCA Integrated"** The Integrated Post Graduate Five Years (Ten Semesters) Computer Application Programme shall be designated as Master of Compute Application Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A.**

3) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme in Computer Application (M.C.A.)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with Mathematics/ Statistics/ Accountancy as compulsory subjects.

ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A.** Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations shall be English.

15) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a Liberal/ Flexible exit degree programme

17.1) Eligibility for Award of the BCA / B.Sc.-IT/CS/CA Degree –

A student shall be declared eligible for award of the Degree of **BCA/ B.Sc.-IT/CS/CA** at the end of VI semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation . of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for M.C.A. Degree.

17.2) Eligibility for Award of the Integrated BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. Degree at the end of Xth Semester:

i) conditions shall be the same as mentioned above in clause **17.1 (sub clause i, ii, iii, v, vi)**

ii) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) **General Instruction –**

i. The admission to the **BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A.** Courses shall be governed in accordance with the Rules/Directives of UGC/ AICTE/relevant

Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) The list of various mix of specializations of BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. course shall include the current courses/programme as well as proposed in future. However, BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. programmes with various Branches/ specializations at present & in future shall run and be governed by this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

21) In future, more Integrated programmes can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ centers/ institutes located in University campus.

22) The University shall also offer more number of Five years Integrated programmes with Dual degrees with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

24) This Ordinance shall be applicable to all five years Integrated programme with dual Degrees in Computer application & Information Technology and related/allied streams, courses except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 38

MASTER OF BUSINESS ADMINISTRATION (M.B.A.)
2-YEARS MASTER DEGREE IN MANAGEMENT

1) **Title of the Degree – Master of Business Administration (MBA)**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**

3) **Course Applicability –**

3.1) **Master of Business Administration (MBA)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) **Course Name – MBA (Full Time)**

4.1) **Duration** - Two years (Four semesters)- for Regular Course.

4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed Bachelor Degree of minimum 3 years duration.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) **Specialization Distribution –**

Admission to a particular stream/ specialization of **MBA** Course/ Programme shall be decided by the University on the basis of either merit or counselling or personal interview.

7) **Intake –**

The Intake for each of these courses shall be decided by the University as per guidelines of AICTE/ concerned regulatory body.

8) **Course Structure –**

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **MBA** Degree ordinarily with in a maximum period of **Four** years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

10) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

11) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.

iii. Cancellation and refund of fees will be as per directive of the state govt. /regulatory authorities.

12) **Medium of Instruction –**

The medium of instruction and examination shall be **English.**

13) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) **Examination –**

i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) **Eligibility for Degree** – Eligibility for Award of the **M.B.A. Degree.**

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable..

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship, etc.

18) The list of various specializations of "**MBA**" courses shall include the current courses/ programme as well as proposed in future. However, all **MBA** programmes with various specializations at present & in future shall run and be governed by this ordinance.

19) These programmes are offered in regular mode by the **Faculty of Commerce & Management Studies/ School of Management Studies,** by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

16) **General Instruction –**

i. The admission to all kinds of **MBA** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

17) The various specializations in the **MBA** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health

ORDINANCE NO. 39

2-YEARS POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)

1) Title of the Degree – Post Graduate Diploma in Management (PGDM)

2) Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.

3) Course Applicability –

3.1) Post Graduate Diploma in Management (PGDM) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) Course Name – PGDM

4.1) Duration - Two years (Four semesters)- for Regular Course.

4.2) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

i) Passed Bachelor Degree of minimum 3 years duration.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

The eligible candidates as specified in clause d above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test Examination consisting of Aptitude Test, Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) Specialization Distribution –

Admission to a particular stream/ specialization of PGDM Course/Programme shall be as decided by the University on the basis of either merit or counselling or personal interview.

7) Intake –

The Intake for each of these courses shall be decided by the University as per guideline of AICTE/ concerned regulatory body.

8) Course Structure –

The Course structure PGDM shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of PGDM Degree ordinarily with in a maximum period of Four years respectively from the session of admission. However, for any exceptional case the matter shall be decided by the Vice-Chancellor as per the provisions of relevant rules and regulations.

10) Commencement –

i. Each academic year shall comprise of 2 semesters.

ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

11) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.

iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

12) Medium of Instruction –

The medium of instruction and examination shall be English.

13) Attendance –

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) Examination –

i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered) The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) Eligibility for Degree – Eligibility for Award of the PGDM Course.

A student shall be declared to be eligible for award of the Course/Programme with various specializations if he/ she has:

i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii. Earned the awarded credits in all the categories of subjects if applicable

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division etc. shall be as per recommendation of concerned Board of Studies of the university

16) General Instruction –

i. The admission to all kinds of **PGDM** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

17) The various specializations in the **PGDM** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dieteties, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management,

Finance, Finance Marketing and Human Resource Management, Financial Management, Food Business Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, etc.

18) The list of various specializations of "PGDM" courses shall include the current courses/ programme as well as proposed in future. However, all **PGDM** programmes with various specializations at present & in future shall run and governed through this ordinance.

19) These programmes are offered in regular mode by the **Faculty of Commerce & Management Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

ORDINANCE NO. 40

MASTER OF FASHION MANAGEMENT (M.F.M.)

2-YEARS POST GRADUATE DEGREE IN FASHION MANAGEMENT

1) **Title of the Degree – Master of Fashion Management (MFM)**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**

3) **Course Applicability –**

3.1) **2 – Year, Master of Fashion Management (MFM)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Duration** - Two years (Four semesters)

5) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination :-

i) Passed Bachelor Degree of minimum 3 years duration.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Admission Procedure –**

The eligible candidates as specified in clause **5** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the UGC/ other relevant Regulatory Bodies from time to time.

7) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure of **MFM**, shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire Degree of **MFM** Degree ordinarily with in a maximum period of **four years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **MFM** Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction –**

i. The admission to the **MFM** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) These programmes are offered by the Faculty of **Management Studies/ School of Management Studies** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more branches/ specializations/ courses/ programmes of **MFM** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) The University shall also offer more number of Two Years Master Degree in Fashion Management with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 41

ONE & HALF YEAR TRADE DIPLOMA

In Various streams of Hotel Management & Catering Technology

1) Title of the Course –

- 1.1) **Diploma in Food Production.**
- 1.2) **Diploma in Food & Beverage Service.**
- 1.3) **Diploma in Front Office Operations.**
- 1.4) **Diploma in Housekeeping Operation.**
- 1.5) **Diploma in Bakery & Confectionery.**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

3) **Course Applicability –**

- 3.1) **One and Half Year Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
- 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 3.4) The one and Half year Diploma program will be governed by the rules and regulations of the concerned regulatory authority.

4) **Duration** – The minimum duration of the diploma courses in shall comprise a course of study spread and distributed over a period of **One academic year/ semester + six months in industry (Industrial Training in Hotel)** and candidate will have to be a full-time student.

5) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) **Passed 10+2 examination in any subject (also securing minimum marks as per norms of concerned regulatory authority/council), from a recognized board.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority/Council
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority/Council.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Criteria For Selection –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **Diploma Programmes** is **One and Half year,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **3 years.**

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Diploma –** Eligibility for Award of the above course **Diploma -**

A student shall be declared eligible for award of the **Diploma** if, he/ she has:

i. A student shall be declared to be eligible for award of the 1 and Half Year Diploma, if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.

ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.

iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.

iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 42

BACHELOR OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (BHMCT)

4 - YEAR UNDER GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Hotel Management & Catering Technology (BHMCT)**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

3) **Course Applicability –**

3.1) 4-Year, Bachelor Hotel Management & Catering Technology (BHMCT) degree shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – BHMCT**

4.1) Duration - Four years (Eight semesters)

4.2) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance

Examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Course Structure –**

The Course structure of **BHMCT** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) **Duration & Commencement –**

i. Scheduled period for the completion of **BHMCT Program is 4 year.**

ii. Maximum duration of Program completion is **8 years.**

iii. Each Academic year shall comprise of **2 semesters** each.

10) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **BHMCT Degree**

A student shall be declared eligible for award of the **BHMCT Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

15) **General Instruction –**

i. The admission to all kinds & mode of **BHMCT** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of **"Aryavart" University, Sehore,** regarding specific courses shall be applicable. In other matters Board of Management of **"Aryavart" University** shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/Discipline of **BHMCT** course shall include the current courses/ programme as well as those proposed in future. However, all **BHMCT** course with various Branches/ Discipline shall run and governed through this ordinance.

17) In future, more branches/ specializations/ courses/ programmes of **BHMCT** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

18) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 43

MASTER OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (MHMCT)

2 - YEAR POST GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Master of Hotel Management & Catering Technology (MHMCT)**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

3) **Course Applicability –**

3.1) **2-Year, Master of Hotel Management & Catering Technology (MHMCT)** Degree shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Course Name – MHMCT - Full Time**

4.1) **Duration - Two years (Four semesters).**

4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed Bachelor Degree in Hotel Management and Catering Technology/ Hotel Management of minimum 4 years duration or equivalent Degree.

ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

6) **Branch Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Course Structure –**

The Course structure of **MHMCT** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) **Duration & Commencement –**

i. Scheduled period for the completion of **MHMCT Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of **2 semesters** each.

10) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC

11) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

12) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **MHMCT Degree**

A student shall be declared eligible for award of the **MHMCT Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

15) **General Instruction –**

i. The admission to all kind & modes of **MHMCT** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of **"Aryavart" University, Sehore,** regarding specific courses shall be applicable. In other matters Board of Management of **"Aryavart" University** shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/Discipline of **MHMCT** course shall include the current courses/programme as well as those proposed in future. However, all **MHMCT** course with various Branches/Discipline shall run and governed through this ordinance.

17) In future, more branches/specializations/courses/programmes of **MHMCT** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

ORDINANCE NO. 44

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN HOTEL MANAGEMENT & CATERING TECHNOLOGY

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Hotel Management & Catering Technology Programme shall be designated as Master of Hotel Management & Catering Technology Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **BHMCT - MHMCT**

3) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in **Hotel Management & Catering Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the qualifying examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examinations results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **BHMCT - MHMCT** Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) Attendance –

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the BHMCT Degree –

A student shall be declared eligible for award of the Degree of **BHMCT** at the end of VIII semester if he/ she has

i) Registered and successfully completed all the core courses. optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for **MHMCT** Degree.

17.2) Eligibility for Award of the Integrated BHMCT - MHMCT Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**BHMCT - MHMCT**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured minimum CGPA of 5.0 aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **BHMCT - MHMCT** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body

or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **BHMCT - MHMCT** course shall include the current courses/programme as well as those proposed in future. However, all **BHMCT - MHMCT** course with various Branches/Discipline/ Specialization shall run and governed through this ordinance.

20) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

21) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in **BHMCT - MHMCT** and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 45

5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN HOTEL MANAGEMENT & CATERING TECHNOLOGY WITH MANAGEMENT

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Management Programme shall be designated as Master of Business Administration Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **BHMCT - M.B.A.**

3) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in **Management** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility For Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination.

ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the qualifying examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examinations results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **BHMCT - M.B.A.** Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the BHMCT Degree –

A student shall be declared eligible for award of the Degree of **BHMCT** at the end of VIII semester if he/ she has

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, including seminars, workshops, presentations, group discussion, field work, industrial visit, industrial training, summer training, educational tour, project work and other assignments etc where ever applicable.

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for **MHMCT** Degree.

17.2) Eligibility for Award of the Integrated BHMCT - M.B.A. Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**BHMCT - M.B.A.**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **BHMCT - M.B.A.** Course shall be governed m accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body

or any other competent Authority of the Govt. of India/ State Government as amended time to time

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand_ of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

20) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

21) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Hotel Management & Catering Technology and related/allied stream with Management, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 46

BACHELOR OF SOCIAL WORK (B.S.W.)

3-YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Social Work (B.S.W.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **3 - Years Bachelor of Social Work (B.S.W.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination in any subject (also securing minimum pass marks as per the norms of concerned regulatory authority) from a recognized board would be mandatory for admission in **Bachelor of Social Work (BSW) Program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must

pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.S.W.) Program is 3 years.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each academic year shall comprise of 2 semesters.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **(B.S.W.)** Degree-

A student shall be declared eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.S.W.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The various specializations in the **B.S.W.** programmes in the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science,** and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology, Social Science, Law & Management

as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **(B.S.W.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

1) This Ordinance shall be applicable to **(B.S.W.)** & all others Three years Bachelor Degree Courses/ Programme in **Arts & Humanities / Social Work & Sociology** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 47

MASTER OF SOCIAL WORK (M.S.W.)

2-YEARS MASTER DEGREE PROGRAMME

1) **Title of the Degree – Master of Social Work (M.S.W.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **2 - Years Master of Social Work (M.S.W.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Graduate in relevant subjects (also securing minimum pass marks in these subjects as per the norms of regulatory authority/council) from any recognized University would be mandatory for admission in **Master of Social work (MSW) program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of the Program is **2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ years.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **M.S.W.** Degree-

A student shall be declared to be eligible for award of the **M.S.W. Degree** if he/ she has:

i. Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.S.W.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The **various** specializations in the **M.S.W.** programmes in the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science,** and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology, Social Science, Law & Management as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science,** recommended by the concerned Board of

Studies and after approval of Academic Council and Board of Management of the University.

18) In future, more branches/ specializations/ courses/ programmes of **(M.S.W.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) The University shall also offer more number of Two Years Master degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(M.S.W.)** & all others Two Years Master Degree Courses/ Programme in **Social Work & Sociology** and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 48

BACHELOR OF PERFORMING ARTS (B.P.A.)
4 - YEAR BACHELOR DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Performing Arts (B.P.A.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **4 – Year, Bachelor of Performing Arts (B.P.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in Bachelor of Performing Art (BPA) Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.P.A.) Program is 4 years.**

ii. Maximum duration of Program completion is **8 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **B.P.A. Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc. and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **B.P.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **B.P.A.** course shall include the current courses/ programme as well as proposed in future. However, all **B.P.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **B.P.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **B.P.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(B.P.A.)** & all others Bachelor Degree Courses/ Programme in **Performing Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 49

MASTER OF PERFORMING ARTS (M.P.A.)

2 - YEAR MASTER DEGREE PROGRAM

1) **Title of the Degree – Master of Performing Arts (M.P.A.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) 2 – Year, Master of Performing Arts (M.P.A.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Minimum qualification for admission in **Master of Performing Art (MPA)** Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any recognized university or council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.P.A.) Program is 2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **M.P.A. Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **M.P.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **M.P.A.** course shall include the current courses/ programme as well as proposed in future. However, all **M.P.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **M.P.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **M.P.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and

demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(M.P.A.)** & all others Bachelor Degree Courses/ Programme in **Performing Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 50

BACHELOR OF MUSIC / DANCE (B.Music / B.Dance)
3 - YEAR BACHELOR DEGREE PROGRAM

1) **Title of the Degree –**

   1.1) Bachelor of Music (B.Music)

   1.2) Bachelor of Dance (B.Dance)

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science**

3) **Course Applicability –**

   3.1) 3 – Year, Bachelor of Music/Dance (B.Music / B.Dance) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

   3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

   3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in **Bachelor of Mus. / Dance (B.Music / B.Dance)** Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.Music / B.Dance) Program is 3 years.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **(B.Music / B.Dance) Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc. and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **(B.Music / B.Dance)** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **(B.Music / B.Dance)** course shall include the current courses/ programme as well as proposed in future. However, all **(B.Music / B.Dance)** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **(B.Music / B.Dance)** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **(B.Music / B.Dance)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of **Three Year Bachelor degree programmes** with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(B.Music / B.Dance)** & all others Three Year Bachelor Degree Courses/ Programme in **Music & Dance** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 51

MASTER OF MUSIC/DANCE (M.Music / M.Dance)
2 - YEAR MASTER DEGREE PROGRAM

1) **Title of the Degree –**

1.1) Master of Music (M.Music)

1.2) Master of Dance (M.Dance)

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) 2 – Year, Master of Music / Dance (M.Music / M.Dance) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Graduate with relevant subject from any recognized University with minimum marks as prescribed by concerned regulatory authority/council would be mandatory for admission in **Master of Music / Dance** program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.Music / M.Dance) Program is 2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **(M.Music / M.Dance) Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **(M.Music / M.Dance)** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **(M.Music / M.Dance)** course shall include the current courses/ programme as well as proposed in future. However, all **(M.Music / M.Dance)** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **(M.Music / M.Dance)** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **(M.Music / M.Dance)** can also be offered, keeping in view of new innovations, thrust areas of Government

policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of **Two Year Master degree programmes** with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(M.Music / M.Dance)** & all others Two Year Bachelor Degree Courses/ Programme in **Music & Dance** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 52

BACHELOR OF FINE ARTS (B.F.A.)

4 - YEAR BACHELOR DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Fine Arts (B.F.A.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **4 – Year, Bachelor of Fine Arts (B.F.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in **Bachelor of Fine Arts (BFA) Program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.F.A.) Program is 4 years.**

ii. Maximum duration of Program completion is **8 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **B.F.A. Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **B.F.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **B.F.A.** course shall include the current courses/ programme as well as proposed in future. However, all **B.F.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **B.F.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **B.F.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(B.F.A.)** & all others Bachelor Degree Courses/ Programme in **Fine Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 53

MASTER OF FINE ARTS (M.F.A.)

2 - YEAR MASTER DEGREE PROGRAM

1) **Title of the Degree – Master of Fine Arts (M.P.A.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) **2 – Year, Master of Fine Arts (M.F.A.)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Minimum qualification for admission in **Master of Fine Art (MFA)** Post Graduate. Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any recognized university /council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.F.A.) Program is 2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **M.F.A. Degree**

A student shall be declared to be eligible for award of the degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to all kinds & mode of **M.F.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/ Discipline/ Specialisation of **M.F.A.** course shall include the current courses/ programme as well as proposed in future. However, all **M.F.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.

17) **M.F.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18) In future, more branches/ specializations/ courses/ programmes of **M.F.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and

demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **(M.F.A.)** & all others Bachelor Degree Courses/ Programme in **Fine Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 54

MASTER OF ART (JOURNALISM & MASS COMMUNICATION) (MAJMC) 2 - YEARS MASTER DEGREE PROGRAMME

1) **Title of the Degree – Master of Art (Journalism & Mass Communication- MAJMC)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication.**

3) **Course Applicability –**

3.1) 2 - Year Master of Art (Journalism & Mass Communication- MAJMC) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Bachelor or an equivalent in any related discipline from any recognized University with minimum pass marks as per the norms of regulatory authority/council would be mandatory for admission.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **MAJMC** is **2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each in semester system .

iv. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days in semester system and 180 days in annual system.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the **MAJMC** Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc. and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the above Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) In future, more branches/ specializations/ courses/ programmes of **MAJMC** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) The University shall also offer more number of **Two years Master Degree** programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to **MAJMC**, in the area of **Journalism & Mass Communication** and related/ allied stream including Honours courses, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 55

DIPLOMA IN LIBRARY AND INFORMATION SCIENCE

(D.Lib. & I.Sc.)

1 - YEAR DIPLOMA PROGRAM

1) **Title of the Diploma – Diploma in Library and Information Science (D.Lib. & I.Sc.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**

3) **Course Applicability –**

3.1) 1 - year Diploma in Library and Information Science (D.Lib. & I.Sc.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass with any subject from a recognized Board would be eligible for admission in **Diploma in Library and Information Science (D.Lib. & I.Sc.)** program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(D.Lib. & I.Sc.) Program is 1 year.**

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each Year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the (D.Lib. & I.Sc.) Programme-

A student shall be declared to be eligible for award of the Course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **(D.Lib. & I.Sc.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

This Ordinance shall be applicable to **1 year Diploma in Library and Information Science (D.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 56

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

(B.Lib. & I.Sc.)

1 - YEAR GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Library and Information Science (B.Lib. & I.Sc.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**

3) **Course Applicability –**

3.1) **1 - year Bachelor of Library and Information Science (B.Lib. & I.Sc.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Graduate with any subject from a recognized University with minimum pass marks, as per the norms of regulatory authority/council would be mandatory for admission in **Bachelor of Library & Information Science (B.Lib. & I.Sc.) program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.Lib. & I.Sc.) Program is 1 year.**

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each Year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.Lib. & I.Sc.) Programme-

A student shall be declared eligible for award of the Course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.Lib. & I.Sc.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **1 year Bachelor of Library and Information Science (B.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 57

MASTER OF LIBRARY AND INFORMATION SCIENCE (M.Lib. & I.Sc.) 1 - YEAR POST GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Master of Library and Information Science (M.Lib. & I.Sc.)**

2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**

3) **Course Applicability –**

3.1) **1 - year Master of Library and Information Science (M.Lib. & I.Sc.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) **B.Lib. & I.Sc.** graduate from any recognized University with, minimum pass marks as per the norms of regulatory authority/council would be mandatory for admission in Master of Library & Information Science **(M.Lib. & I.Sc.)** program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.Lib. & I.Sc.) Program is 1 year.**

ii. Maximum duration of Program completion is **2 years.**

iii. Each Academic year shall comprise of 2 semesters.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.Lib. & I.Sc.) Programme-

A student shall be declared eligible for award of the Course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(M.Lib. & I.Sc.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **1 year Master of Library and Information Science (M.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 58

B.Sc. in HOSPITALITY AND HOTEL ADMINISTRATION

Implementation of New Education Policy 2020 in ordinances for Three/Four years (Hons/Research)* Bachelor of Science (B.Sc.) in Hospitality and Hotel Administration *programmes of Undergraduate Degree (CBCS Semester Mode)

1) **Title of the Degree – Bachelor of Science "B.Sc." in Hospitality and Hotel Administration (*Hons/Research)***

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

3) **Course Applicability –**

3.1) ***Three/Four years (Hons/Research)* Bachelor of Science (B.Sc.) in Hospitality and Hotel Administration** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme Bachelor of Science (B.Sc.) **in Hospitality and Hotel Administration**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the ***second year/third year/fourth year*** of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

a. Disciplinary/interdisciplinary/Major **(48 credits)**

b. Disciplinary/interdisciplinary/Minor **(32 credits)**

c. Generic Elective (**16 credits**)

d. Discipline Specific Elective (**16 credits**)

e. Skill Enhancement Courses/Vocational Courses (**12 credits**)

f. Ability Enhancement Courses (**08 credits**)

g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (**28credits**).

h. Qualification and Credit Requirements are given in Table. 2. The ***entry and exit*** options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12thfrom M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diploma in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

*Exit 3:*If the student passes all the courses of Level 5 to 7 i e first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120

Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six credits in a semester***.

v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

i. Core Course: Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

ii. Elective Course: General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. Discipline Specific Elective (DSE) Course: Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project**: An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course**:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

***P.S.**: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.*

iv. **Ability Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

"**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) **Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-**

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			SubjectI	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in MainFaculty
		2	1 (6Credits)	1 (6Credits)	1 (4Credits)		1 (4Credits)			6+6+4+4 =20	
Level6		3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	(80) Undergraduate DiplomainMain Faculty
		4	1 (6Credits)	1 (6Credits	1 (4Credits)	1 (4Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree inMain Faculty
		6	1 (6 Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours)inMain faculty *Bachelor Degree (Research)in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.

12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

12.5 The University will take a decision for allowing the online courses of SWAYAM if:

a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.

ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) **Examination & Evaluation –**

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.

v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures same credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

x. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

xi. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xiv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvi. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	Tutorial Marks
1	**Core/GE/DSE (6)**	Type-1	**6**	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	**4**	**2**	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	**2**	**4**	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	**5**	NA	**1**	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	**4**	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	**3**	**1***(P,T,W,etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	**1**	**3***(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	**3**	NA	**1**	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	**4**	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	**3**	NA	**1**	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

Vice Chancellor

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\mathbf{SGPA}=\frac{\sum_{o=1}^{n} cipi}{\sum_{i=1}^{n} Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where i= 1,2 .....n are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\mathbf{CGPA}=\frac{\sum_{j=1}^{m} SGjNCj}{\sum_{j=1}^{m} NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where j=1, 2 ..... m are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off up to second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the

20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

24) General Instruction –

i. The admission to the **B.Sc. in Hospitality and Hotel Administration** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 59

M.Sc. in HOSPITALITY ADMINISTRATION
2 - YEAR MASTER DEGREE PROGRAM

1) **Title of the Degree – M.Sc. in Hospitality Administration.**

2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**

3) **Course Applicability –**

3.1) **2 - Year, M.Sc. in Hospitality Administration** degree shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of **MPPURC** and Government of M.P.

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Duration** - Two years (Four semesters)

5) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 3 or 4 Years Bachelor Degree in Hotel Management and Catering Technology/ Hotel Management or equivalent from a recognized University and the institute (also securing minimum pass mark in the relevant subjects as per the norms of concerned regulatory authority.

ii) Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

iii) Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Admission Procedure –**

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/ other relevant Regulatory Bodies from time to time.

7) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire course of **M.Sc. in Hospitality Administration** Degree ordinarily with in a maximum period of Four year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) **Commencement –**

i. Each Academic year shall comprise of 2 semesters each.

ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

iv. Ten day vacation as semester break shall be granted to the students between two semesters.

12) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award the Degree

A student shall be declared to be eligible for award the Degree if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction** –

i. The admission to the **M.Sc. in Hospitality Administration** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/

advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) In future, more branches/ specializations/ courses/ programmes can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

19) The University shall also offer more number of Two years Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to all **Two years Master Degree (M.Sc.)** in Hotel Management & Catering Technology and related/ allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 60

DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)

2 - YEARS DIPLOMA PROGRAMME

1) **Title of the Course – Diploma in Elementary Education (D.El.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) 2 - years Diploma in Elementary Education (D.El.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE, MPPURC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **D.El.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. There shall be at least two hundred working days each year exclusive of the period of examination and admission.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per recommendation of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **NCTE.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work including practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.El.Ed. Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **D.El.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Diploma in Elementary Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 61

BACHELOR OF EDUCATION (B.Ed.)

2 - YEARS UNDER GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Education (B.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) **2 - years Bachelor of Education (B.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's Degree in Sciences/ Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE, MPPURC and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **B.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each Academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **NCTE.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work and practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body **mainly NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Degree in Teachers Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 62

BACHELOR OF ELEMENTARY EDUCATION (B.El.Ed.)
4 - YEARS UNDER GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Elementary Education (B.El.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) **4 - years Bachelor of Elementary Education (B.El.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates seeking admission to the B.El.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, MPPURC and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. **Scheduled period for the completion of B.El.Ed. Program is 4 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.El.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.El.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Four years Degree in Elementary Teachers Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 63

MASTER OF EDUCATION (M.Ed.)

2 - YEARS POST GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Master of Education (M.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) 2 - years Master of Education (M.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates seeking admission to the M.Ed. programme should have. obtained at least 50% marks or an equivalent grade in the following programmes:

- **B.Ed.**
- **B.A.B.Ed., B.Sc.B.Ed.**
- **B.El.Ed.**
- **D.El.Ed.** with an undergraduate degree (with 50% marks in each).

ii) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules d the Central Government/State Government whichever .is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE, MPPURC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Master Degree in Teachers Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 64

B.A.B.Ed. / B.Sc.B.Ed. / B.Com.B.Ed.
4 - YEAR INTEGRATED DEGREE PROGRAMME

1) **Title of the Degree – 4 Years Integrated Degree Programme**

   1.1) B.A.B.Ed.

   1.2) B.Sc.B.Ed.

   1.3) B.Com.B.Ed.

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

   3.1) 4 - years Integrated Degree Programme (B.A.B.Ed./ B.Sc.B.Ed./ B.Com.B.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.

   ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **Integrated Degree Programme is 4 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each Academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the Integrated Degree -

A student shall be declared eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **Integrated Degree Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Four years Integrated Degree Programme** in **Teachers Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 65

BACHELOR OF EDUCATION (B.Ed. - PART TIME)
3 - YEARS PART TIME DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Education (B.Ed.-Part Time)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) **3 - years Bachelor of Education (B.Ed. - Part Time)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Upper Primary and Secondary school teachers who are in service as full time teacher for at least two years at the time of making application and who shall continue to be in service during the entire duration of the programme. The applicant shall be required to furnish a certificate to this effect from the Head of the school where he/she is employed..

ii) The applicants with at least 50% marks either in the Bachelor Degree and /or in the Postgraduate Degree in Sciences/Humanities/Social Sciences or Bachelor degree in Engineering or Technology with background /specialization in Science and Mathematics with 50% marks or any other qualification equivalent thereto are eligible for admission.

iii) The reservation and relaxation for SC/'ff/OBC/PWD shall be as per rules of the Central/State Governments, whichever applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **B.Ed.-Part Time Program is 3 year.**
ii. Maximum duration of Program completion is **5 years.**
iii. Each Academic year shall comprise of **2 semesters.**
iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **NCTE.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all the course work, and 90% for school internship. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Ed.-Part Time Degree-

A student shall be declared eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.Ed.-Part Time** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Three years Part Time Degree in Teachers Education (B.Ed.-Part Time),** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 66

3 - YEARS B.Ed. M.Ed. INTEGRATED DEGREE PROGRAMME

1) **Title of the Degree – 3 Years Integrated Degree (B.Ed.M.Ed.) Programme**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) 3 - years Integrated Degree (B.Ed.M.Ed.) Programme Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) PG Degree in Science/Social Science/Humanities/Other relevant disciplines from a recognized University/Institute. Minimum aggregate marks/grade required is 55% or equivalent grade.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE**.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **Integrated Degree (B.Ed. M.Ed.) Programme is 3 year.**

ii. Maximum duration of Program completion is **5 years.**

iii. Each Academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all the course work, and 90% for school internship. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the 3 Year Integrated Degree (B.Ed.+M.Ed.)

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **3-Years Integrated Degree (B.Ed.+M.Ed.) Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Three years Integrated Degree (B.Ed.+M.Ed.) Programme,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 67

DIPLOMA IN PHYSICAL EDUCATION (D.P.Ed.)

2 - YEARS DIPLOMA PROGRAMME

1) **Title of the Course – Diploma in Physical Education (D.P.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Physical Education**

3) **Course Applicability –**

3.1) 2 - years Diploma in Physical Education (D.P.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE**.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **D.P.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. There shall be at least two hundred working days each year exclusive of the period of examination and admission.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **NCTE.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work including practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.P.Ed. Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **D.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Physical Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Diploma in Physical Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 68

BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.)
2 - YEARS UNDER GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Physical Education (B.P.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Physical Education**

3) **Course Applicability –**

3.1) **2 - years Bachelor of Physical Education (B.P.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Bachelor's degree in any discipline with 50% marks and having at least participation in the Inter- College/ Inter-Zonal/ District/ School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.

Or

ii) Bachelor's degree in physical education with 45% marks.

Or

iii) Bachelor's degree in any discipline with 45% marks and studied physical education as compulsory/ elective subject.

Or

iv) Bachelor's degree with 45% marks and having participated in National/ Inter University/ State competitions or secured Ist, 2nd or IIIrd position in Inter College/ Inter-Zonal/ District/ School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.

v) Bachelor's degree with participation in international competitions or secured Ist, 2nd or IIIrd position in National/ Inter-University competition in sports and games as recognized by respective federations/ AIU/IOA/SOFI/Govt. of India.

Or

vi) Graduation with 4.5% marks and at least three years of teaching experience (for deputed in-service candidates i.e. trained physical education teachers/ coaches)

vii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **NCTE.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **B.P.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each Academic year shall comprise of **2 semesters**.

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **NCTE.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work and practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the B.P.Ed. Degree-**

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Physical Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Degree in Physical Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 69

MASTER OF PHYSICAL EDUCATION (M.P.Ed.)

2 - YEARS POST GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Master of Physical Education (M.P.Ed.)**

2) **Name of Faculty / School – Faculty of Education / School of Physical Education**

3) **Course Applicability –**

3.1) **2 - years Master of Physical Education (M.P.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Bachelor of Physical Education (B.P.Ed.) or equivalent with at least 50% marks.

Or

ii) Bachelor of Science (B.Sc.) in Health and Physical Education / Bachelor of Physical Education & Sports (B.P.E.S.) with at least 50% marks.

iii) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules d the Central Government/State Government whichever .is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **NCTE.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **NCTE** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.P.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each Academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **NCTE.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.P.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Physical Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Master Degree in Physical Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 70

BACHELOR OF PHYSICAL EDUCATION & SPORTS (B.P.E.S.)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Physical Education (B.P.E.S.)**

2) **Name of Faculty / School – Faculty of Education / School of Physical Education**

3) **Course Applicability –**

3.1) **2 - years Bachelor of Physical Education & Sports (B.P.E.S.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from any recognized board with minimum pass marks as prescribed by concerned regulatory authority/council would be mandatory for admission in the program.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **B.P.E.S. Program is 3 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% in both theory and practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the B.P.E.S. Degree-**

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.P.E.S.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Education / School of Physical Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Three years Degree in Physical Education & Sports**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 71

MASTER OF PHYSICAL EDUCATION & SPORTS (M.P.E.S.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Master of Physical Education & Sports (M.P.E.S.)**

2) **Name of Faculty / School – Faculty of Education / School of Physical Education**

3) **Course Applicability –**

3.1) **2 - years Master of Physical Education & Sports (M.P.E.S.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Bachelor of Physical Education (B.P.Ed.)

Or

ii) Bachelor of Science (B.Sc.) in Health and Physical Education.

Or

iii) Bachelor of Physical Education & Sports (B.P.E.S.)

iv) with at least 50% marks or prescribed by the regulatory authority/council would be mandatory for admission in the program.

v) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules d the Central Government/State Government whichever .is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.P.E.S. Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.P.E.S. Degree-

A student shall be declared eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.P.E.S.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Physical Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Master Degree in Physical Education & Sports,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 72

DIPLOMA IN COMPUTER APPLICATION (DCA)

1 - YEAR DIPLOMA COURSE

1) **Title of the Course – Diploma in Computer Application (DCA)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

3) **Course Applicability –**

3.1) 1-Year Diploma in Computer Application (DCA) shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 with any subject from a recognized Board (also securing minimum pass mark in the relevant subjects as per the norms of concerned regulatory authority /council) would be mandatory for admission in Diploma in Computer Application (DCA) program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **DCA Program is 1 years.**

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

iv. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iii. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Course –**

A student shall be declared to be eligible for award of the diploma if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the above courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) The University shall also offer more number of One years Diploma programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 73

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)

1-YEAR POST GRADUATE DIPLOMA COURSE

1) **Title of the Course – Post Graduate Diploma in Computer Application (PGDCA)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

3) **Course Applicability –**

3.1) 1-Year Post Graduate Diploma in Computer Application (PGDCA) shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Graduate with any subject (relevant subjects if required by concerned by regulatory authority) from a recognized University with minimum pass marks would be mandatory for admission in the program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **PGDCA Program is 1 years.**

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

iv. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course –

A student shall be declared to be eligible for award of the course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the above courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) The University shall also offer more number of One year PG Diploma programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

18) This Ordinance shall be applicable to all One year PG Diploma in Computer Application, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 74

DIPLOMA IN PARAMEDICAL SCIENCES
2 - YEAR DIPLOMA PROGRAMME IN
VARIOUS STREAMS OF PARAMEDICAL SCIENCE

1) **Title of the Course – Diploma**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**

3) **Course Applicability –**

3.1) **2 - years Diploma in Paramedical Science** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) Name of the Faculty/ Board of Studies is **Faculty of Medical Health & Allied Sciences** and the Department shall be **School of School of Paramedical Science.**

3.4) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass in PCB with minimum pass mark as per the norms of regulatory authority/council.

ii) For **Diploma in Perfusionist Cardiac Surgery Technician**, the candidate shall have passed B.Sc. (Biology group) with minimum marks as per the norms of regulatory authority/ council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **Diploma Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the Diploma Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **Diploma in Paramedical Science** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Diploma in Paramedical Science, in the **Faculty of Medical Health & Allied Sciences/ School of Paramedical Science,** shall include the specialization/ discipline/ branches of **- Cath Lab Technician, Naturopathy, Pharmacy (Ayurvedic), Pharmacy (Unani), Pharmacy (Homeopathy), Human Nutrition, Microbiology, Paramedical Ophthalmic Assistant, Clinical Biochemistry, Dialysis Technician, Perfusionist Cardiac Surgery Technician, Blood Transfusion, Gamma Camera Technician/ Radio Therapy Technician, Optometric Refraction, Optometrist Contact Lens, Anesthesia Technician, X-RAY Radiographer Technician, Medical Lab Technician,**

Dental Mechanics, Dental Hygiene, Diploma in Sanitary Inspector / Public Health Inspector.

17) The list of various specializations of **Diploma** course shall include the current courses/ programme as well as proposed in future. However, all the **Diploma** programmes with various specializations at present & in future shall run and governed through this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Paramedical Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more specializations/courses/programmes of **Diploma in Paramedical Science,** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) This Ordinance shall be applicable to all **Two Years Diploma Programme in Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 75

3 - YEARS UNDER GRADUATE DEGREE PROGRAMME IN VARIOUS STREAMS OF PARAMEDICAL SCIENCE

1) **Title of the Course –**
   - **Bachelor In Occupational Therapy**
   - **Bachelor In Speech Therapy**
   - **Bachelor In X-RAY Radiographer Technician**
   - **Bachelor In Human Nutrition**
   - **Bachelor In Medical Lab Technician**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**

3) **Course Applicability –**

   3.1) **3 - years Bachelor Degree in Various Streams of Paramedical Science**, shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

   3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) 10+2 pass in PCB with minimum pass mark as per the norms of regulatory authority/council.

   - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
   - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of above **Bachelor Degree Program is 3 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the above Bachelor Degree Programme-

A student shall be declared to be eligible for award of the above Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **3 Year Bachelor Degree in various streams of Paramedical Science** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) **3 Year Under Graduate Degree,** shall include the specialization/ discipline/ branches of Various Streams of Paramedical Science listed above, and it includes traditional as well as innovative areas of various spheres of Paramedical Science and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) The list of various specializations of **3 Year Under Graduate Degree,** shall include the current courses/ programme as well as proposed in future. However, all the **3 Year Under Graduate Degree** programmes with various specializations at present & in future shall run and governed through this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) In future, more specializations/courses/programmes of **3 Year Under Graduate Degree,** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **3 Year Under Graduate Degree Programme in Various Strems of Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 76

BACHELOR OF PHYSIOTHERAPY (BPT)
4 - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Physiotherapy (BPT)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**

3) **Course Applicability –**

3.1) 4 - years Bachelor of Physiotherapy (BPT) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) The candidate must have passed 10 +2 with science group (Physics, Chemistry and Biology) and should have secured minimum marks as per the norms of regulatory authority/council for the admission in **Bachelor of Physiotherapy (BPT) program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **B.P.T. Program is 4 year.**

ii. **6 months** of compulsory rotating **internship** in **Physiotherapy.**

iii. Maximum duration of Program completion is **8 years.**

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.P.T. Programme-

A student shall be declared eligible for award of the **Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **B.P.T.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) This Ordinance shall be applicable to all **Four years B.P.T. Course**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 77

2 - YEARS POST GRADUATE DEGREE PROGRAMME IN VARIOUS STREAMS OF PARAMEDICAL SCIENCE

1) **Title of the Course –**
   - **Master of Physiotherapy – M.P.T. (Sports, Orth., Neuro., Cardio., Obst. & Gyne.)**
   - **Master In Medical Laboratory Technician – M.M.L.T. (Haemtology, Histopathology, Microbiology, Biochemistry)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**

3) **Course Applicability –**

   3.1) **2 - years Master Degree in Various Streams of Paramedical Science,** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

   3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) **For M.P.T. Course** - Bachelor of Physiotherapy, B.Sc. (PT) or BPT degree from a recognized university/institutes, with minimum marks as per the norms of regulatory authority/council and have completed 6 months of compulsory rotating internship in Physiotherapy.

   ii) **For M.M.L.T. Course** - should have passed full time regular Bachelor's in Medical Laboratory Technology (BMLT) from any recognized university/institutes with minimum pass marks as per the norms of regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of above **Master Degree Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the above Master Degree Programme-

A student shall be declared to be eligible for award of the above **Master Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group

Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **2 Years Master Degree in various streams of Paramedical Science** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) 2 Years Post Graduate Degree, shall include the specialization/ discipline/ branches of **- Sports, Orth., Neuro., Cardio., Obst. & Gyne., Haemtology, Histopathology, Microbiology, Biochemistry,** and it includes traditional as well as innovative areas of

various spheres of Paramedical Science and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) The list of various specializations of **2 Years Post Graduate Degree,** shall include the current courses/ programme as well as proposed in future. However, **all the 2 Years Post Graduate Degree** programmes with various specializations at present & in future shall run and governed through this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) In future, more specializations/courses/programmes of **2 Years Post Graduate Degree,** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **2 Years Post Graduate Degree Programme in Various Strems of Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 78

BACHELOR OF SCIENCE IN NURSING (B.Sc. Nursing)
4 - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Science in Nursing (B.Sc. Nursing)**

2) **Name of Faculty / School – Faculty of Nursing/ School of Nursing.**

3) **Course Applicability –**

3.1) **4 - years Bachelor of Science in Nursing (B.Sc. Nursing)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from a recognized Board with Physics, Chemistry & Biology with aggregate of 45% marks would be mandatory for admission in **B.Sc. Nursing** Program.

ii) The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **INC.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **INC.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, INC and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **B.Sc. Nursing. Program is 4 year.**

ii. Maximum duration of Program completion is **8 years.**

iii. Each academic year shall comprise of 12 months.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each year shall be spread over not less than 180 teaching days.

vi. 3-week vacation shall be granted to the students in each academic year.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Sc. Nursing. Programme-

A student shall be declared to be eligible for award of the **Degree if**, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.Sc. Nursing** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) This Ordinance shall be applicable to **Four Years B.Sc. Nursing Programme,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 79

MASTER OF SCIENCE IN NURSING (M.Sc. Nursing)
2 - YEARS MASTER DEGREE PROGRAMME

1) **Title of the Degree – Master of Science in Nursing (M.Sc. Nursing)**

2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**

3) **Course Applicability –**

3.1) **2 - years Master of Science in Nursing (M.Sc. Nursing)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) The Minimum education requirements shall be the passing of: B.Sc. Nursing/ B.Sc. Hons. Nursing/ Post Basic B.Sc. Nursing with minimum of 55% aggregate marks (50 % for reserved category).

ii) The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council.

iii) The candidate should have undergone in B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing.

iv) Minimum one year of work experience after Basic B.Sc. Nursing.

v) Minimum one year of work experience prior or after Post Basic B.Sc. Nursing.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **INC**.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **INC**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **INC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **M.Sc. Nursing Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of 12 months.

iv. The Programs shall generally commence in July/ August every year. Barring exceptional circumstances.

v. Each year shall be spread over not less than 180 teaching days.

vi. 4 weeks' vacation shall be granted in the entire program.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **INC.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority. **INC.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Sc. Nursing Programme-

A student shall be declared to be eligible for award of the **Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and

Clinical assignment, Clinical Presentation, Dissertation/ Thesis etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **M.Sc. Nursing** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The degree of **M.Sc. Nursing Programme,** in the **Faculty of Nursing / School of Nursing,** shall include the specialization/ discipline/ branches of – **Medical and Surgical Nursing, Gynaecology and Obstetrics Nursing, Neuroscience and Mental Health Nursing, Critical Care Nursing, Oncological Nursing, Neonatal infant and New-born**

Nursing, Nephrological Nursing, Child Health Nursing, Community Health Nursing etc. and it includes traditional as well as innovative areas of various spheres of Nursing and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) The list of various specializations of **M.Sc. Nursing** course shall include the current courses/programme as well as proposed in future. However, all the **M.Sc. Nursing** programmes with various specializations at present & in future shall run and governed through this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) These programmes are offered by the **Faculty of Nursing / School of Nursing,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more specializations/courses/programmes of **M.Sc. Nursing** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) This Ordinance shall be applicable to all **M.Sc. Nursing**, Regular programme and in others Post Graduates Degree in **Nursing** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 80

POST BASIC B.Sc. NURSING

2 - YEARS DEGREE PROGRAMME

1) **Title of the Degree – Post Basic B.Sc. Nursing (P.B.B.Sc. Nursing)**

2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**

3) **Course Applicability –**

3.1) 2 - years Post Basic B.Sc. Nursing (P.B.B.Sc. Nursing) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed the Higher Secondary or Senior Secondary or Intermediate or 10+2 or an equivalent examination by the recognized board.

ii) Those who have done 10+1 in or before 1986, will be eligible for admission.

iii) Obtained a certificate in General Nursing and Midwifery and registered as R.N.R.M. with the State Nurses Registration Council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, INC.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, INC.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **INC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **P.B.B.Sc. Nursing. Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of 12 months each.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each year shall be spread over not less than 180 teaching days.

vi. 3-week vacation shall be granted to the students in each academic year.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **INC.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the P.B.B.Sc. Nursing. Programme-

A student shall be declared to be eligible for award of the **Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **P.B.B.Sc. Nursing** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Nursing / School of Nursing,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to Two Years P.B.B.Sc. Nursing Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 81

GENERAL NURSING & MIDWIFERY (G.N.M.)
3 - YEARS PROGRAMME

1) **Title of the Course – General Nursing & Midwifery (G.N.M.)**

2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**

3) **Course Applicability –**

3.1) **3 - years General Nursing & Midwifery (G.N.M.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 with English and must have obtained a minimum of 40% at the qualifying examination and English individually for any recognized board. Candidates are also eligible from State Open School recognized Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government. However Science is preferable.

ii) 10+2 with English having 40% of marks in vocational ANM course from the school recognized by Indian Nursing council.

iii) 10+2 with English having 40% of marks in Vocational Stream-Health care Science from a recognized CBSE board/Centre.

iv) Registered ANM with pass mark.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **INC.**

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **INC**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **INC** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **G.N.M. Program is 3 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each academic year shall comprise of 12 months each.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each year shall be spread over not less than 180 teaching days.

vi. 3-week vacation shall be granted to the students in each academic year.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course – Eligibility for Award of the G.N.M. Programme-

A student shall be declared to be eligible for award of the **Course** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital

Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **G.N.M.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Nursing / School of Nursing,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **G.N.M. Programme,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 82

3 - YEARS (B.Sc.) DEGREE IN VARIOUS STREAMS OF ALLIED HEALTH SCIENCE

1) **Title of the Degree – B.Sc. in Allied Health Science**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Allied Health Science.**

3) **Course Applicability –**

3.1) 3 - Years Bachelor of Science (B.Sc.) in Allied Health Science, Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) Name of the Faculty/ Board of Studies is **Faculty of Medical Health & Allied Sciences** and the Department shall be **School of Allied Health Science.**

3.4) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.Sc. in Allied Health Science) Program is 3 years,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **6 years.**

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction** –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance** –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination** –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **(B.Sc. in Allied Health Science)** Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.Sc. in Allied Health Science)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The Degree of **B.Sc. in Allied Health Science,** in the **Faculty of Medical Health & Allied Sciences / School of Allied Health Science,** shall include the subjects of various branches/specializations/discipline/areas as - Medical Lab Technician (M.L.T.), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Allied Health Science,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **(B.Sc. in Allied Health Science)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

21) This Ordinance shall be applicable to **(B.Sc. in Allied Health Science) &** all others Three years Bachelor Degree Courses/ Programme in **Allied Health Science** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 83

DIPLOMA IN PHARMACY (D.Pharm)

2 - YEARS DIPLOMA PROGRAMME

1) **Title of the Course – Diploma in Pharmacy (D.Pharm)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**

3) **Course Applicability –**

3.1) **2 - years Diploma in Pharmacy (D.Pharm)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from a recognized Board with Physics, Chemistry & Biology/Mathematics with minimum marks for eligibility as per the norms of regulatory authority/council would be mandatory for admission in **D.Pharm Program**.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **PCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, PCI.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **PCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **D.Pharm Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. Each year shall be spread over not less than 180 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **PCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. **PCI.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.Pharm Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **D.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Diploma in Pharmacy,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 84

BACHELOR OF PHARMACY (B.Pharm)

4 - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Pharmacy (B.Pharm)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**

3) **Course Applicability –**

3.1) **4 - years Bachelor of Pharmacy (B.Pharm)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) Name of the Faculty/ Board of Studies is **Faculty of Medical Health & Allied Sciences** and the Department shall be **School of Pharmacy.**

3.4) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidate shall have passed 10+2 examination conducted by the respective state/central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics/Biology as optional subjects individually with minimum marks for eligibility as per the norms of regulatory authority/council would be mandatory for admission in B.Pharm Program.

ii) Provided that a student should complete the age of 17 years on or before 31st December of the year of admission to the course.

Lateral Entry for B.Pharm (IIIrd semester/ IInd year) -

i) Minimum qualification for admission to second year of B. Pharma shall be Diploma in Pharmacy with a pass in D. Pharm course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **PCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **PCI.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **PCI** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **B.Pharm Program is 4 year.**

ii. Maximum duration of Program completion is **8 years (who took Direct admission in the Ist semester (Ist Year).**

iii. Maximum duration of Program completion is **7 years (who took lateral entry admission in the 3rd semester (IInd year).**

iv. Each academic year shall comprise of 2 semesters.

v. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

vi. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of PCI.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. PCI.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the B.Pharm Programme-**

A student shall be declared to be eligible for award of the **Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab· classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **B.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation,

the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The Degree of B .Pharm. in the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy,** shall include the Branches/Discipline/Streams in Allopath, Ayurveda, Homeopathy, Unani and other sphere of medicines and Medical Science.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) This Ordinance shall be applicable to all **Four years Bachelor of Pharmacy (B.Pharm),** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 85

MASTER OF PHARMACY (M.Pharm)

2 - YEARS MASTER DEGREE PROGRAMME

1) **Title of the Degree – Master of Pharmacy (M.Pharm)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**

3) **Course Applicability –**

3.1) **2 - years Master of Pharmacy (M.Pharm.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) B.Pharm degree examination of an Indian University established by law in India from an institution approved by Pharmacy Council of India and has scored not less than 55% of the maximum marks (aggregate of four years of B.Pharm).

Provided that –

a) For candidates having not less than 5 years professional experience, after passing B. Pharm course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M.Pharm programme.

b) There shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration, as the case may be, from time to time.

c) For SC/ST candidates the prescribed percentage of marks will be 50 % of the maximum marks (aggregate of four years of B.Pharm).

d) Every student, selected for admission to postgraduate pharmacy course in any of the pharmacy institution in the country should have obtained Registration with the State Pharmacy Council or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **PCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **PCI.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **PCI** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **M. Pharm Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each academic year shall comprise of 2 semesters.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **PCI.**

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. **PCI.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% theory classes and 80% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the M.Pharm Programme-**

A student shall be declared to be eligible for award of the **Degree** if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **M.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The degree of M.Pharm. Programme, in the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy,** shall include the specialization/ discipline/ branches of Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry, Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Phytochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Hospital pharmacy, Clinical research/ Clinical pharmacy, Pharmaceutical management/ Pharma MBA, Pharmaceutical administration, Pharmaceutical marketing, Drug Regulatory Affairs, Pharmacy Practice, Herbal drug technology, General pharmacy, Phytopharmacy & Phytomedicine, Biopharmaceutics etc. and it includes traditional as well as innovative areas of various spheres of Pharmacy and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) The list of various specializations of M.Pharm. course shall include the current courses/programme as well as proposed in future. However, all the M.Pharm. programmes with various specializations at present & in future shall run and governed through this ordinance.

18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

19) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

20) In future, more specializations/courses/programmes of M.Pharm. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

21) This Ordinance shall be applicable to all (M.Pharm), Regular programme and in others Post Graduates Degree in Pharmacy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 86

BACHELOR OF LAW (LL.B./ LL.B. Hons.)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Law (LL.B./ LL.B. Hons.)**

2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**

3) **Course Applicability –**

3.1) **3 - years Bachelor of Law (LL.B./ LL.B. Hons.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Graduate with any subject from any recognized University with minimum pass marks as per the norms of regulatory authority/ **BCI** or any other competent Authority, would be mandatory for admission in LL.B. / LL.B. (Hons.) Program.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **BCI**.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **BCI**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **BCI, MPPURC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **LL.B./ LL.B. (Hons.) Program is 3 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each Academic year shall comprise of **2 semesters** each.

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 104 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **BCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **BCI.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of classes in each semester as per **BCI** norms. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the LL.B./ LL.B. (Hons.) Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **LL.B./ LL.B. (Hons.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **BCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **BCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Law & Legal Studies / School of Legal Studies,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Three years Bachelor Degree in Law,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 87

B.A. / B.B.A. / BCA / B.Com / B.Sc. / B.Tech. with Bachelor of Law
5 - YEAR INTEGRATED DEGREE PROGRAMME

1) **Title of the Degree – 5 Years Integrated Degree Programme**

   1.1) B.A.LL.B. / B.A.LL.B. (Hons)

   1.2) B.B.A. LL.B. / B.B.A. LL.B. (Hons)

   1.3) B.C.A. LL.B. / B.B.A. LL.B. (Hons)

   1.4) B.Com LLB. / B.Com LLB. (Hons)

   1.5) B.Sc. LLB. / B.Sc. LLB. (Hons)

   1.6) B.Tech. LL.B. / B.Tech. LL.B. (Hons)

2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**

3) **Course Applicability –**

   3.1) 5 - years Integrated Degree Programme (B.A.LL.B. / B.A.LL.B. (Hons) / B.B.A. LL.B. / B.B.A. LL.B. (Hons) / B.C.A. LL.B. / B.C.A. LL.B. (Hons) / B.Com LLB. / B.Com LLB. (Hons) / B.Sc. LLB. / B.Sc. LLB. (Hons) / B.Tech. LL.B. / B.Tech. LL.B. (Hons) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

   3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) 10+2 Pass from any recognized board with minimum pass marks as per the norms of regulatory authority/ **BCI** or any other competent Authority, would be mandatory for admission in Degree Program.

   ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **BCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **BCI.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **BCI** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **Integrated Degree Programme is 5 year.**
ii. Maximum duration of Program completion is **10 years.**
iii. Each Academic year shall comprise of **2 semesters** each.
iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
v. Each semester shall be spread over not less than 120 teaching days / as per BCI Norms.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **BCI.**

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority/ **BCI**.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of classes in each semester as per **BCI** norms. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the Integrated Degree -

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **Integrated Degree Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **BCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **BCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Law & Legal Studies / School of Legal Studies,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Five years Integrated Degree Programme** in **Law,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 88

MASTER OF LAW (LL.M.)

2 - YEARS POST GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Master of Law (LL.M.)**

2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**

3) **Course Applicability –**

3.1) This degree of LL.M. shall include the Groups/ Specialization of - Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order.

3.2) **2 - years Master of Law (LL.M.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.3) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- LL.B. (5 Years Integrated/ 3 Years) degree/ equivalent from a recognized University, with at least 55% marks or more for General Category candidates and 50% percent mark for reserved categories OR as per BCI/State Govt Norms. The university reserves the rights to relax the minimum qualifying marks for admission to LL.M programme to the extent of 5% in deserving cases of each category.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **MPPURC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **LL.M. Program is 2 year.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of **2 semesters** each.

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the LL.M. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **LL.M.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Law & Legal Studies / School of Legal Studies,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Two years Master Degree in Law,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 89

1 - YEAR POST GRADUATE DIPLOMA IN LEGAL STUDIES

1) **Title of the Degree – Post Graduate Diploma in Legal Studies.**

2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**

3) **Course Applicability –**

3.1) This **1-Year Post Graduate Diploma in Legal Studies** shall include the Groups/ Specialization of - Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order, Taxation Law.

3.2) This Post Graduate Diploma shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.3) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- LL.B. (5 Years Integrated/ 3 Years) degree/ equivalent from a recognized University, with at least 50% marks OR as per BCI/State Govt Norms.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **MPPURC** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **PG Diploma in Legal Studies** is **1 years,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **2 years.**

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% classes. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the PG Diploma in Legal Studies -**

A student shall be declared to be eligible for award of the PG Diploma in Legal Studies if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

1. The admission to the **PG Diploma in Legal Studies** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
3. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
4. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Law & Legal Studies / School of Legal Studies,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

ORDINANCE NO. 90

CERTIFICATE, DIPLOMA, PG DIPLOMA & ADVANCE DIPLOMA COURSES IN VARIOUS VOCATIONAL & TECHNICAL TRADES, AND IN NUMEROUS JOB ORIENTED SKILLS INCLUDING SOFT SKILL

1) **Preamble :** The Ce1tificate, Diploma & Advance Diploma courses for skill up gradation training in various vocational & technical trades and in numerous skills including soft skills, with the aim to generate more employability by providing specific knowledge and practices in the subject with an important component of entrepreneurship in all its programmes. Keeping in view the needs of target group, the thrust is on providing more vocational and community oriented courses. These courses cover almost all sectors of the society not only in the technical & engineering context but also in entrepreneurship development. Surely these courses will promote job employability as well as self-employment and make people technically sound and job providers in spite of job seekers. The Honourable President of India observed in the 78th Conference of Association of Indian Universities:

"Can the Universities, as part of their programme, impart training to the students in computer hardware, computer software, electrical/electronic / mechanical maintenance, re-conditioning of agricultural implements etc. and provide a Certificate or Diploma, depending upon their proficiency. This may provide immediate employment potential to the graduates."

It is obvious that the focus of the Honourable President was on employment generation through high end technology, which is also envisaged in these courses.

2) **Course & Faculty :**

2.1) This ordinance shall be applicable to the Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills, including soft skills. These programmes are offered by concerned Faculty approved by the Board of Studies and Academic Council.

a) Certificate, Diploma, PG Diploma & Advance Diploma courses can be offered under this ordinance on the recommendations of the concerned Board of Studies.

2.2) The ordinance shall be applicable to all the University teaching departments/Institutes /Schools/centres/ research centres/ extension centres/ training centres of this University.

2.3) More number of the various programmes on the above titles can be offered under this ordinance on the recommendations of the various Board of Studies from time to time in all concerned and relevant fields/ areas of knowledges.

3) **Duration :**

The duration of these courses of study shall extend over four weeks to fifty two weeks (One Months to Twelve Months duration). A table of Point no 15, identified courses with their name and duration.

4) **Intake :**

The intake for each of these courses shall be decided by the concerned Board of Studies and approved by Board of Management of the University from time to time, duly approved by the regulatory body.

5) **Academic Year :**

5.1) Normally these programmes will be offered in various academic cycles, every year depending upon the nature & duration of each programme/course.

5.2) These programmes can also be offered at any suitable time by the concerned departments as and when the infrastructure and faculty & supporting staff is available. These programmes can also be offered at special request of group of a People/ Community and in collaboration from government departments / industries / other organizations as per their specific need, the new modules/courses shall also be prepared along with suitability of timing & duration.

6) **Eligibility :**

Candidates seeking admission to these courses must have the required qualification as decided by the concerned Board of Studies/Departments of the University for each Course.

7) **Admission Procedure :**

Admission under these courses will be made as follows :

a) The University will issue admission notifications in newspapers, on the university's website, notice board of the University and in other publicity media before the start of every cycle.

b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfil the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

e) The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

8) Course Structure :

8.1) The Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills including soft skills shall consist of :

a) Such courses (papers) as prescribed by the University

b) Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and

c) Such scheme of examination as prescribed, by the University from time to time.

8.2) The course curriculum of each course shall be based on recommendations of the Board of Studies of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or Examination & Evaluation scheme of the course after the due approval of Vice Chancellor.

8.3) If required in a programme a student shall be required to submit a project report based on the areas of his / her specialization/interest/ assigned work. The project report certified by the concerned organization and the concerned coordinator/teacher shall be submitted in one copy to the University for evaluation.

9) Medium of Instructions and Examinations :

The medium of instructions and examinations shall be either Hindi or English.

10) Examination Scheme :

10.1) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

a) 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).

b) Main examination will carry 70 percent marks,

c) For passing the examination; the candidate that be required to secure at least 30% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.

d) There will be an external examiner to evaluate the project report, if any. The minimum passing marks for project work will be 40%.

10.2) Each Certificate program shall have One theory and One Practical Paper. The Diploma/ Advance Diploma Courses may have more than one theory / practical papers that are decided by the concerned Board of Studies for each course.

11) Allocation of Division and Grace Marks :

11.1) Division shall be awarded only after the final examination, based on integrated performance of the candidate in all the components of examinations of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	**First Division**
50% or above but less than 60%	-	**Second Division**
Above 40% but less than 50%	-	**Third Division**

11.2) If a student fails in any subject in the examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace Marks, likewise a student shall be given a maximum of five marks for his division improvement.

12) Award of Advance Diploma/Diploma/Certificate :

A student shall be declared to be eligible for award of the Advance diploma/ Diploma/ Certificate in the concerned field/area of the studies if, he/ she has:

a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned examinations.

b) Successfully completed and passed all concerned examinations with minimum prescribed passing marks as per the provisions made for this purpose.

c) Secured a minimum 40% in aggregate. However the .award of the Division/Class shall be as per provisions made for this purpose.

13) Maximum Duration of Completion of Course :

A candidate has to complete the entire course of concerned certificate/diploma/advance diploma programme within a maximum period of double of their minimum prescribed duration from the session of first admission.

14) General :

14.1) In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the

general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.

14.2) The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

14.3) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

14.4) For matters not covered in this specific ordinance, General rules, regulations and directives of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

15) List of certificate, diploma, PG diploma & advance diploma courses in various vocational & technical trades, and in numerous job oriented skills including soft skill.

S. N.	Course Name	Duration
	Science	
1	Diploma in Analytical Chemistry	1 Year
2	Diploma in Biotechnology	1 Year
3	Diploma in Computation Mathematics	1 Year
	Fashion	
1	Certificate in Cutting, Tailoring and Dress Making (CCTDM)	3 Months
2	Certificate in Fashion Designing	3 Months
3	Diploma in Interior Decoration	1 Year
4	Post Graduate Diploma in Fashion Designing	1 Year

	Education	
1	Certificate in Early Childhood and Education	6 Months
2	Diploma in Nursery (Primary) Teaching X Training (DNTT)	1 Year
3	Certificate in Primary Teaching (CPT)	6 Months
4	Certificate in Primary Curriculum and Instruction (CPC)	6 Months
5	Diploma in Yoga	1 Year
6	Post Graduate Diploma in Yoga	1 Year
	Commerce	
1	Diploma in Accounting & Auditing	1 Year
2	Diploma in Banking	1 Year
3	Diploma in Banking & Finance	1 Year
4	Diploma in Export Procedure & Documentation	1 Year
5	Diploma in Financial Accounting (DFA)	1 Year
6	Diploma in Import-Export Management	1 Year
7	Diploma in Taxation	1 Year
	Management	
1	Diploma in Hospitality Management	1 Year
2	Diploma in Human Resource Management	1 Year
3	Diploma in Personal Secretary ship	1 Year
4	Diploma in Retail Management	1 Year
5	Diploma in Security Guards Management	1 Year
6	Diploma in Entrepreneurship Development	1 Year
7	Diploma in Statistical Quality Control	1 Year

8	Diploma in Air Hostess	1 Year
Engineering & Technology		
1	Diploma in Auto CAD	6 Months
2	Diploma in Diesel Engine Repairing (DDER)	6 Months
3	Diploma in Electrical Technician (DET)	6 Months
4	Diploma in Electronic Equipment Maintenance-	6 Months
5	Diploma in Hi-Tech Welding Technology (DHWT)	6 Months
6	Diploma in Industrial Safety	6 Months
7	Diploma in Industrial Safety & ISO 14000 Series	1 Year
8	Diploma in Inverter & UPS Repairing	6 Months
9	Diploma in Mobile & Telephony	6 Months
10	Diploma in Mobile and Telephone Instruments and Repairing (DMTIR)	6 Months
11	Diploma in Motor & Transformer Winding	6 Months
12	Diploma in Radio and TV Technician (DRTT)	6 Months
13	Diploma in Refrigeration and Air-conditioning	6 Months
14	Diploma in Stenography (Hindi/English)	6 Months
15	Diploma in Stereo & CD Player Repairing	6 Months
16	Diploma In Sanitary Inspector	2 Year
17	Diploma in Public Health Service	2 Year
18	Certificate In Sanitary Inspector	1 Year
19	Diploma in Drone Technology	1 Year
20	Diploma in 3D Printing	1 Year
Computer Science & Application		

1	Certificate in "C' Programming	3 Months
2	Certificate in Computer Application	3 Months
3	Certificate in "C++" Programming	3 Months
4	Certificate in Client Server Technology (CCST)	3 Months
5	Certificate in Computer Networking (CCN)	3 Months
6	Certificate in Computer Hardware & Networking	3 Months
7	Certificate in Computer Programming	3 Months
8	Certificate in Computerized Fashion Designing (CCFD)	6 Months
9	Certificate in Computerized Financial Accounting	3 Months
10	Certificate in Desk Top Publishing (CDTP)	3 Months
11	Certificate in DTP with Computerized Design	3 Months
12	Certificate in Java Programming (CJP)	3 Months
13	Certificate in Laptop Repairing (CLR)	3 Months
14	Certificate in Library Automation	3 Months
15	Certificate in Ms Office (CMO)	3 Months
16	Certificate in Multipurpose Computer Technician	3 Months
17	Certificate in Multipurpose Electronics Technician	6 Months
18	Certificate in Object Oriented Programming Language	3 Months
19	Certificate in Office Automation & Internet	3 Months
20	Certificate in Software Testing	6 Months
21	Certificate in Web Design, Animation & Advertisement	6 Months
22	Certificate in Word Processing (Hindi/ English)	6 Months
23	Certificate in Web Designing	6 Months

24	Diploma in Web Design	6 Months
25	Certificate in Cloud Computing	6 Months
	Media Studies	
1	Diploma in Television Video Production	1 Year
	Social Sciences	
1	Certificate in Human Rights	6 Months
	Humanities and Languages	
1	Certificate is Communicative & Competitive Skills	6 Months
2	Certificate in Communicative English	6 Months
3	Certificate in Spoken English	6 Months
	Agriculture	
1	Certificate in Horticulture	6 Months
2	Diploma In Horticulture	1 year
3	Diploma in Agriculture	1 year
4	Diploma in Food Processing & Technology	1 year
	Medical Science	
1	Diploma in Physiotherapy (DPT)	1 Year
2	Diploma in Public Health and Hygiene	1 Year
3	Diploma in Yoga	1 Year
4	Diploma in Electro Homeopathy	2 Year
5	Certificate in Electro Homeopathy	1 Year
	Law	
1	Certificate of cyber Law	6 Month

2	Diploma in Cyber Law	1 Year
3	V.T. in Information Security	06 Months
4	V.T. in Computer Cyber Law and Security	06 Months
5	Diploma in Cyber Forensics	1 Year
6	Diploma in Cyber Law	1 Year
7	Post-Graduation Diploma in Cyber Law	1 Year
8	Post-Graduation Diploma in IPR	1 Year
9	Diploma in Labour Law	1 Year
10	Diploma in Human Rights	1 Year
11	P.G. Diploma in Human Rights	1 Year
12	Diploma in Social Welfare	1 Year
Disaster Management		
1	Diploma In Industrial Safety	1 Year
2	Diploma In Fire, Safety & Disaster Management	1 Year
3	Diploma In Fire And Safety Management	1 Year
4	Diploma In Fire Man	1 Year
5	Diploma in Disaster Management	1 Year
6	Diploma in Construction Safety Management	1 Year
7	Diploma in Health safety environment Management	1 Year
8	Post Graduate Diploma in industrial Safety Management	1 Year
9	Diploma in Security Service Management	1 Year
Marine Technology		
1	All Various Marine Technology Certificate Courses	6 Months

2	Diploma Courses in Marine Technology	1 Year
3	P. G. Diploma Courses in Marine Technology	1 Year
4	Diploma in Marine Diesel Engine Repairing	6 Months
5	Diploma in Marine Electrical Technician	6 Months
6	Diploma in Marine Electronic Equipment Maintenance	6 Months
7	Diploma in Marine Hi-Tech Welding Technology	6 Months
	Prachya Sanskrit	
1	Certificate, Diploma, PG Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	6 Months
2	Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	1 Year
3	PG Diploma Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	1 Year

(Diploma will be 12-24 months and certificate will be of 03 - 06 months depending upon requirement of prescribed norms of the certificate, or as decided by the respective Faculty/School.)

 # In case a student exits after successfully completing the First/ Second year, He/ She shall be provided with Skill Certificate (as per the levels). Skill certificate is purely to provide skills (and not formal education), hence there shall be no equivalence for the same and there shall be no vertical mobility with Skill certificates.

#The courses listed above are not comprehensive, and the University reserves the right to add and delete courses as required, with the approval of the Vice Chancellor.

ORDINANCE NO. 91

BACHELOR OF VOCATIONAL STUDIES (B.Voc)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME IN VARIOUS STREAMS OF VOCATIONAL STUDIES

1) **Title of the Degree – Bachelor of Vocation (B.Voc)**

2) **Name of Faculty / School – Faculty of Vocational Studies / School of Vocational Studies.**

3) **Course Applicability –**

3.1) **3 - Years Bachelor of Vocation (B.Voc)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) The minimum qualification for admission shall be 10+2 pass from a recognized Board (PCM is compulsory for Engineering courses, and stream for Non- Engineering Courses).

ii) Candidate who has qualified Certificate Level 4 from any Recognized Technical/ Skill/ Vocational board is also eligible for admission to relevant B.Voc course.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of the Program is **3 years.**

ii. Maximum duration of Program completion **is 6 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **(B.Voc) Degree-**

i. Student shall be declared eligible for the award of the **Three year (B.Voc) Degree,** if he/she fulfils all requirements set by Regulatory Authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.Voc)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The list of various specializations of **(B.Voc)** courses shall include the current courses/programme as well as proposed in future. However, all **(B.Voc)** programmes with various specializations at present & in future shall run and governed through this ordinance.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc. after seeking approval of the concerned authority

18) In future, more number of **Three Year (B.Voc) Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) This Ordinance shall be applicable to all **Three Year (B.Voc) Degree Programmes/ Courses in the area of Vocational Studies**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 92

MASTER OF VOCATIONAL STUDIES (M.Voc) 2 - YEARS POST GRADUATE DEGREE PROGRAMME IN VARIOUS STREAMS OF VOCATIONAL STUDIES

1) **Title of the Degree – Master of Vocation (M.Voc)**

2) **Name of Faculty / School – Faculty of Vocational Studies / School of Vocational Studies.**

3) **Course Applicability –**

3.1) **2 - Years Bachelor of Vocation (M.Voc)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) B. Voc./ Graduate in any discipline from any recognized University, with minimum marks as prescribed by concerned regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of the Program is **2 years.**

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of 2 semesters each.

iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree –** Eligibility for Award of the (M.Voc) Degree-

i. Student shall be declared eligible for the award of the **Two year (M.Voc) Degree,** if he/she fulfils all requirements set by Regulatory Authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **(M.Voc)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The list of various specializations of **(M.Voc)** courses shall include the current courses/programme as well as proposed in future. However, all **(M.Voc)** programmes with various specializations at present & in future shall run and governed through this ordinance.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc. after seeking approval of the concerned regulatory bodies

18) In future, more number of **Two Year (M.Voc) Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) This Ordinance shall be applicable to all **Two Year (M.Voc) Degree Programmes/ Courses** in the area of **Vocational Studies**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 93

1 - YEAR DIPLOMA COURSE IN VARIOUS STREAMS

1) **Title of the Course – Diploma in (Name of Related/ Allied Stream)**

2) **Name of Faculty / School – Faculty of Study (as specified) / School of Study (as specified in Ordinance No 02)**

3) **Course Applicability –**

3.1) This ordinance shall be applicable to **1 Year Diploma (as per Ordinance No-02)** except those for which the university has separate ordinances.

3.2) **1 -Year Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

3.4) The one-year Diploma program will be governed by the rules and regulations of the concerned regulatory authority.

4) **Eligibility For Admission :**

Minimum eligibility varies as per the school/ area of study under consideration.

i) For certain courses 3rd class/ 5th class/ 8th class pass students are eligible.

OR

ii) Higher Secondary School Certificate Examination (10+2 Scheme), from a recognized Board, in any group.

OR

iii) Secondary School Certificate Examination (i.e. 10th Class) from a recognized Board, in any group.

iv) Minimum Pass Marks as per the norms of regulatory authority/ council would be mandatory in qualifying examinations for admission in Diploma Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Criteria For Selection –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

7) **Duration & Commencement –**

i. Scheduled period for the completion of **Diploma Programmes** is **1 years,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

8) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

10) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

11) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

12) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13) **Eligibility for Diploma** – Eligibility for Award of the above course **Diploma** -

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

i. A student shall be declared to be eligible for award of the 1-year Diploma, if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

14) General Instruction –

i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.

ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.

iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.

iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 94

1 - YEAR PG DIPLOMA COURSE IN VARIOUS STREAMS

1) **Title of the Course – PG Diploma in (Name of Related/ Allied Stream)**

2) **Name of Faculty / School – Faculty of Study (as specified) / School of Study (as specified in Ordinance No-02)**

3) **Course Applicability –**

3.1) This ordinance shall be applicable to **1 Year PG Diploma (as per Ordinance No-02)** except those for which the university has separate ordinances.

3.2) **1 -Year PG Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

3.4) The **one-year PG Diploma** program will be governed by the rules and regulations of the concerned regulatory authority.

4) **Eligibility For Admission :**

Minimum eligibility varies as per the school/ area of study under consideration.

i) Graduate in a relevant course from a recognized University.

ii) Minimum Pass Marks as per the norms of regulatory authority/ council would be mandatory in qualifying examinations for admission in PG Diploma Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Criteria For Selection –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

7) **Duration & Commencement –**

i. Scheduled period for the completion of **PG Diploma Programmes** is **1 years,** based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **2 years.**

iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

8) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

10) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

11) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

12) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13) Eligibility for PG Diploma – Eligibility for Award of the **PG Diploma -**

A student shall be declared to be eligible for award of the PG Diploma if, he/ she has:

i. A student shall be declared to be eligible for award of the 1-year PG Diploma, if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

14) **General Instruction –**

i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.

ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.

iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.

iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 95

BACHELOR OF SCIENCE (HONOURS) IN AGRICULTURE
B.Sc.-Ag. (Hons.)
4-YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Science in Agriculture B.Sc.-Ag (Hons.)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Agricultural Science.**

3) **Course Applicability –**

3.1) **4 - Year Bachelor of Science in Agriculture B.Sc.-Ag (Hons.)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The University shall offer above course as per guidelines of the Indian Council of Agriculture Research / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.

3.4) The Degree will include areas of study/subjects/specializations as per the Vth Dean's Committee Report, ICAR recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Higher Secondary School Certificate Examination (i.e. 10+2 Scheme), from a recognized Board with Physics, Chemistry & Biology/ Mathematics/ Agriculture group with minimum percentage of marks as per the criteria of the state Government would be mandatory for admission in B.Sc. Honours Agriculture Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

A candidate shall be considered for admission to above programs, if he/she is physically fit to carry out field work related with agricultural activities. The eligibility for admission to the first year of the courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time or admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Number of Seats–**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

7) **Duration &Commencement –**

i. Scheduled period for the completion of **B.Sc.-Ag (Hons.) Program is Four years (Eight Semesters).**

ii. Maximum duration of Program completion is **Six years (Twelve Semesters) or as per ICAR norms.**

iii. Each Academic year shall comprise of 2 semesters each.

8) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council as per the guidelines/ norms of the **Indian Council of Agriculture Research (ICAR)**

9) **Teaching Scheme –**

i. The teaching scheme and the syllabus of the different subjects of courses shall be strictly as per the 5th Dean committee of Indian Council of Agriculture Research (ICAR).

ii. While finalizing the teaching and examination scheme, the University shall follow the guidelines of the Indian Council of Agriculture Research (ICAR) / All India Council for Technical Education (AICTE) / University Grants Commission (UGC).

iii. Courses design of different semesters and credit load will be as per the 5th Deans committee of ICAR and revised from time to time.

iv. RAWE and experiential learning programmes for the students will be conducted as per ICAR guidelines; University will develop various experiential learning modules.

10) **Medium of Instruction–**

The medium of instructions and examinations shall be English throughout the course of studies.

11) **Examination–**

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. Will be in accordance with the 5th deans committee of ICAR, university will apply for ICAR accreditation of the degree programme following the norms prescribed for the same.

12) **GeneralInstruction–**

i. The admission to the B.Sc.-Ag (Hons.) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives ofUGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ORDINANCE NO. 96

MASTER OF SCIENCEIN AGRICULTURE

M.Sc.-Agriculture

2-YEARS MASTER DEGREE PROGRAMME

1) **Title of the Degree – Master of Science (Agriculture) (M.Sc.-Ag)**

2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Agricultural Science.**

3) **Course Applicability –**

3.1) 2-Year Master of Science in Agriculture (M.Sc. Ag.) Degree Program in the subjects of Agriculture,Crop Science (Agronomy),Agronomy,Agriculture Economics, Horticulture, Entomology, Agriculture Extension& Communication, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture, Food Science, Irrigation Technology, Post-Harvest Technology, Irrigation Technology, Sericulture,Nursery Technology,Forestry, Agri Business, Medicinal Agriculture, shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the Vth Dean's Committee, ICAR and concerned Regulatory Authority.

3.2) The University shall offer above course as per guidelines of the Indian Council of Agriculture Research / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.

3.3) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.4) The Degree will include areas of study/subjects/specializations as per the Vth Dean's Committee Report, ICAR recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Every applicant for admission to the First Semester of M.Sc.-Ag shall possess following educational qualification:-

i) Graduate with 4-Year degree program in a relevant subject of Agriculture (also securing pass marks in the relevant subjects as per norms of concerned regulatory authority/council) minimumpass marks from any recognized University.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies mainly ICAR from time to time.

6) **Specialization Distribution–**

Admission to a particular stream/ specialization of M.Sc.-AgCourse/Programme shall be as decided by the University on the basis of either merit or counselling or personal interview as per the ICAR norms.

7) **Number of Seats–**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration &Commencement –**

i. Scheduled period for the completion of **M.Sc.-Ag. Program is two years (Four Semesters).**

ii. Maximum duration of Program completion is **Four years (Eight Semesters).**

iii. Each academic year shall comprise of 2 semesters.

iv. Academic regulations, as prescribed by the **BSMA committee** shall be adopted.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council as per the guidelines/norms of the **Indian Council of Agriculture Research (ICAR)**

10) **Teaching Scheme –**

i. The detailed Teaching Scheme and the Syllabus of the different subjects of courses, based on BSMA committee of ICAR shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Students with the expected Post-graduate attributes. These courses shall be revised, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively, as and when directed by ICAR

ii. The University shall follow the ICAR / UGC guidelines and adopt the choice based credit system.

iii. While finalising the Teaching and Examination Scheme of Post Graduate Studies full care should be taken to see that the students after completing post-graduation from this University should be well recognized by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

iv. The subjects and their content taught in the First year of study should be capable of strengthening the fundamental concepts in respective disciplines. The final year shall be specialized with Elective Courses, Seminar, and Project Dissertation/ thesis research.

11) **Medium of Instruction–**

The medium of instructions and examinations shall be English throughout the course of studies.

12) ExaminationScheme –

i. The Teaching and Examination Scheme as proposed by **BSMA committee of ICAR** shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified.

ii. All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described by ICAR shall be applicable in the current ordinance.

13) GeneralInstruction–

i. The admission to the **M.Sc.-Ag.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ORDINANCE NO. 97

AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY- B.A.M.S.)

1. All the rules/ regulations/ changed defined or suggested by Central government/ State government/ UGC/ regulatory commission/ related authority in new education policy shall be applicable in all the ordinance of **Aryavart University, Sehore (MP)**
2. The programme shall be governed by the norms, rules and guidelines of the conceded regulatory National commission council of Indian system of Medicine, New Delhi and the policies of Government of Madhya Pradesh.

Title of the Degree	: **Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery - B. A. M. S.)**
Name of Faculty	: **Faculty of Medical Health & Allied Sciences**
School	: **School of AYUSH & Alternative Medicine**
Duration of the Course	: **4 years and 6 months & 1 year internship**

3. The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery – B.A.M.S.) shall be of Five Year and six months.

   The duration of the course shall be five years and six months comprising:

   i. **First Professional B.A.M.S. – (18) Eighteen months.**
   ii. **Second Professional B.A.M.S. – (18) Eighteen months.**
   iii. **Third (Final) Professional B.A.M.S. – (18) Eighteen months.**
   iv. **Compulsory Rotatory Internship – (12) Twelve months.**

4. **Eligibility for Admission:**

   The eligibility to seek admission in Bachelor of Ayurveda medicine and surgery education are as under:

   i. 12th standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent aggregate marks in the subjects of Physics, Chemistry and Biology.
   ii. For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

   The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable

5. Eligibility for Admission to NRI / Other Privileged Candidates:

i. Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

ii. For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.

6. Admission Procedure:

Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the State. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penally, as prescribed by the University. fee structure laid down in the Admission Bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

7. Intake

The intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

8. Academic cycle / year

Academic year for the course of BAMS is of three professional years out of which each professional years is of Eighteen months.

9. Medium of Instructions and Examination:

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

10. Examination:

(a)–

i. The First Professional examination shall ordinarily be held and completed by the end of First professional session.

ii. The student who failed in one or two subjects of First Professional shall be allowed to keep terms of the Second Professional session and to appear in Second Professional examination.

iii. The student who failed in more than two subjects shall not be allowed to keep term in Second Professional session and the subsequent supplementary examination of First Professional shall be held at every six months.

(b)

i. The Second Professional examination shall ordinarily be held and completed by the end of Second Professional session.

ii. The student who failed in one or two subjects of Second Professional shall be allowed to keep the term of the Third (Final) Professional session.

iii. The student who failed in more than two subjects shall not be allowed to keep term in Third (Final) Professional session and the subsequent supplementary examinations of Second Professional session shall be held every six months.

(c)-

i. The Third (Final) Professional examination shall ordinarily be held and completed by the end of Third (Final) Professional session.

ii. Before appearing for Third (Final)Professional examination the students shall have to pass all the subjects of first and second professional and shall qualify nine electives.

iii. The subsequent supplementary examination of Third (Final) professional will be held at every six months.

(d) There shall be no separate class for odd batch student (those students who could not keep the term) and the student has to attend the class along with regular batch or with junior batch as applicable.

(e) To become eligible for joining the Compulsory Rotatory Internship programme, all three professional examinations shall be passed and qualified in nine electives within a period of maximum ten years from the date of admission.

(f) The theory examination shall have twenty per cent. marks for Multiple Choice Questions(MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.

(g) The minimum marks required for passing the examination shall be fifty percent. In theory component and fifty percent in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in each subject.

(h) **Evaluation of Electives.-** Electives shall be evaluated in terms of attendance and assessment and on the basis of evaluation, the student shall be awarded credits as well as grades as under-

(i) one credit shall be awarded for attending minimum five hours of a modular programme and a student can earn maximum five credits for each elective;

(j) Assessment shall be conducted at the end of each module and average of five modular assessments shall be considered for grading i.e., up to 25 per cent. Bronze; 26-50 per cent. Silver; 51-75 percent. Gold; 76 percent. and above Platinum.

(k) The structure of elective shall be as per the following table, namely:-

Table – 6 (Structure of Elective)

Each Elective: Five Modules of Nine Hours Each (5*9=45)					
S.N.	Component	Duration (Hours)		Credits	Grades
		Module	Elective		
1	Teaching	5	25	One Credit for attending minimum of five hours of each modular programme. Maximum five credits	Grade is awarded on the basis of average of all five modular assessments. Bronze: <25 percent. Silver: 26-50 percent. Gold:51-75 percent. Platinum: 76 per cent. & above.
2	Guided Learning	2	10		
3	Expert Interaction/ Reflection	1	5		
4	Assessment	1	5		

i.

(a) Student shall have to qualify (obtaining any grade) minimum of three elective subjects for each professional session.

(b) List of elective subjects shall be made available under three sets (A, B and C) for each professional session i.e., sets FA, FB and FC for first professional B.A.M.S.; sets SA, SB and SC for second professional B.A.M.S.; sets TA, TB and TC for third professional B.A.M.S.

(c) Student may opt any one elective as per their choice from each set specified for respective professional B.A.M.S.

(d) Weight age of two marks for each credit and maximum of ten marks shall be awarded for each elective.

(e) These elective marks shall be added to the viva-voce marks of respective subjects as specified in these regulations.

(f) Apart from three mandatory electives for each profession, students have freedom to choose and qualify as many numbers of additional electives as per their interest.

(g) Marks weight age shall be only for three electives per professional session i.e., one elective subject from each set of respective professional session.

(h) A separate online certificate shall be generated for each elective mentioning credit earned and grades obtained.

ii. The examination branch of the institution shall compile the marks of electives obtained by students as specified above and submit to university through the Head of the Institution so that the university shall add the same in viva-voce of respective subjects as shown in ***Tables 11, 13 & 15.***

(l)

i. A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy–five percent and above marks shall be awarded distinction in the subject.

ii. The award of class and distinction shall not be applicable for supplementary examinations.

(m)

i. Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.

ii. Where the institute maintains physical attendance register, it shall be recorded in cumulative numbering method as per ***Annexure-iv*** and at end of the course/ term/ part of the course, after obtaining each student signature the same is to be certified by respective Head of the Department and approved by Head of the Institute.

iii. The approved attendance shall be forwarded to university.

(n) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examination shall not be treated as an attempt.

(o) Not with standing anything contained in these regulations -

i. Clause 11(e) shall be applicable to the student who admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, except electives and as per section 3 of SCHEDULE I (as amended vide notification no. 24-14/2016 (U.G. Regulation) Regulations, 2016) with 4 professionals.

ii. Student who got admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations,1986,themaximum number of chances and maximum period of years to pass respective professional examination as laid down under the clauses 6(1)(c), 2(¢), 3(c), 4(d), and4(e) of SCHEDULE I (as amended vide notification no. 24-14/2016 (U.G. Regulation) Regulations, 2016) shall not be applicable.

11. Assessment - Assessment of students shall be in the form of Formative and Summative Assessments as under-

(a) Formative Assessment - Students shall be assessed periodically to assess their performance in the class, determine the understanding of programme material and their learning outcome in the following manner, namely :-

i. Periodical Assessment - shall be carried out at the end of teaching of a topic or module or a particular portion of syllabus and the evaluation methods as per the following table may be adopted as suits to the content, namely:

Table-7

S.N.	Evaluation Method
1.	Practical/ Clinical Performance
2.	Viva Voce, MCQs, MEQ (Modified Essay Questions/ Structured Questions)
3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/ Samhitas)
5.	Class Presentations; Work Book Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance Activities, Sports or Other Activities which may be decided by the department).
9.	Small Project.

(Evaluation methods for periodical assessment)

ii. -

(a) Internal evaluation shall be conducted by the university/department at the end of six months (First Term Test) for thirty per cent. of the syllabus and at twelve months (Second Term Test) for forty percent. new part of the syllabus.

(b) The remaining thirty per cent. of syllabus shall be completed in the last six months (Third Term) before university examination;

iii. There shall be minimum three periodical assessments for each subject before First Term Test (ordinarily at 6th month of respective professional B.A.M.S.) minimum of three periodical assessment before Second Term Test (ordinarily at 12th month of respective professional B.A.M.S.) and minimum of three periodical assessments before final university examinations (Summative Assessment) of respective professional B.A.M.S.

iv. The scheme and calculation of assessment shall be as per the following tables, namely :-

Table-8

Scheme of Assessment (Formative and Summative)

S.N.	Professional Course	Duration of Professional Course		
		First Term (1-6 Months)	Second Term (7-12 Months)	Third Term (13-18 Months)
1	First Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
2	Second Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
3	Third Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE

PA: Periodical Assessment; TT: Term Test; UE: University Examinations

Table-9

(Example for Internal Assessment for the subject having 30marks)

Term	Periodical Assessment					Term Test	Term Assessment	
	A	B	C	D	E	F	G	H
	1 (15)	2 (15)	3 (15)	Average (A+B+C/3)	Converted to 30 (D/45*30)	Term Test (30)	Sub Total	Term Assessment
FIRST							E+F	E+F/2
SECOND							E+F	E+F/2
THIRD						NIL	E	E
Final IA	Average of Three Term Assessment Marks as Shown in 'H' Column							

Maximum Marks in Parentheses

(c) Summative Assessment –

(i) Final university examinations conducted at the end of each professional B.A.M.S. shall be the Summative Assessment.

(ii) There shall be double valuation system and shall be no provision for revaluation.

(iii) There shall be two examiner (one internal and one external) for university practical/ clinical/ viva voca examinations.

(iv) While declaring the results of Summative Assessment, Internal Assessment component and Elective marks shall be considered as per the distribution of marks pattern provided in *Tables 11,13 &15.*

12. The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely :-

Table-10

(Teaching Hours for First Professional B.A.M.S. Subjects)

First Professional B.A.M.S. Working days=320, Teaching hours=1920 Induction Programme =15 Working days (90 hours) Remaining days/ Hours = 320 – 15 = 305 Days / 1830 Hours			
Subject Code	**Number of teaching hours**		
	Lectures	**Non-Lectures**	**Total**
AyUG-SN&AI	100	200	300
AyUG-PV	90	140	230
AyUG-KS	150	250	400
AyUG-RS	180	320	500
AyUG-SA1	140	260	400
Total	**660**	**1170**	**1830**

Table-11

(Number of Papers and Marks Distribution for First Professional B.A.M.S. Subjects)

SN	**Subject Code**	**Papers**	**Theory**	**Practical or Clinical Assessment**					**Grand Total**
				Practical/ Clinical	**Viva**	**Electives**	**IA**	**Sub Total**	
1	AyUG - SN & AI	2	200	-	75*	10 (Set-FA)	15	100	300
2	AyUG - PV	2	200	100	60	10 (Set-FB)	30	200	400
3	AyUG - KS	2	200	100	70	-	30	200	400
4	AyUG - RS	2	200	100	70	-	30	200	400
5	AyUG -SA 1	1	100	-	75	10 (Set-FC)	15	100	200
								GrandTotal	**1700**

*Viva voce examination shall be for Sanskrit and not for Ayurved Ithihasa (Set-FA,FB,FC– sets of Electives for First Professional B.A.M.S.)

Table-12

(Teaching Hours for Second Professional B.A.M.S. Subjects)

Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	AyUG-DG	150	250	400
2	AyUG-RB	150	300	450
3	AyUG-RN	150	300	450
4	AyUG-AT	100	200	300
5	AyUG-SA2	100	140	240
6	AyUG-SW	150	250	400
Total		**800**	**1440**	**2240**

Table-13

(Number of Papers and Marks Distribution for Second Professional B.A.M.S. Subjects)

SN	Subject Code	Papers	Theory	Practical or Clinical Assessment					
				Practical or Clinical	Viva	Elective	IA	Sub Total	Grand Total
1	AyUG-DG	2	200	100	70	-	30	200	400
2	AyUG-RB	2	200	100	70	-	30	200	400
3	AyUG-RN	2	200	100	70	-	30	200	400
4	AyUG-AT	1	100	100	60	10 (Set-SA)	30	200	300
5	AyUG-SA2	1	100	-	75	10(Set-SB)	15	100	200
6	AyUG-SW	2	200	100	60	10(Set-SC)	30	200	400
								Grand Total	2100

(Set-SA, SB, SC–sets of Electives for Second Professional B.A.M.S.)

Table-14

(Teaching Hours for Third Professional B.A.M.S. Subjects)

Third Professional B.A.M.S. *Working days = 320, Teaching hours = 2240*				
S.N.	**Subject Code**	**Number of teaching hours**		
		Lectures	**Non-Lectures**	**Total**
1	AyUG-KC	150	300	450
2	AyUG-PK	100	200	300
3	AyUG-ST	125	250	375
4	AyUG-SL	100	200	300

5	AyUG-PS	100	175	275
6	AyUG-KB	100	175	275
7	AyUG-SA3	50	100	150
8	AyUG-RM	25	50	75
9	AyUG-EM	--	40	40
Total		**750**	**1490**	**2240**

Table-15

(Number of Papers and Marks Distribution for Third Professional B.A.M.S. Subjects)

SN	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical or Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-KC	3	300	100	70	-	30	200	500
2	AyUG-PK	1	100	100	70	-	30	200	300
3	AyUG-ST	2	200	100	70	-	30	200	400
4	AyUG-SL	2	200	100	70	-	30	200	400
5	AyUG-PS	2	200	100	60	10 (Set TA)	30	200	400
6	AyUG-KB	1	100	100	60	10 (Set TB)	30	200	300
7	AyUG-SA3	1	100	-	75	10 (Set TC)	15	100	200
8	AyUG-RM	1	50	-	-	-	-	-	50
								Grand Total	**2550**

(Set-TA, TB, TC–sets of Electives for Third Professional B.A.M.S.)

13. Migration of student during the study –

i. The students may be allowed to take the migration to continue their study to another college after passing the First Professional examination, but failed student's transfer and mid-term migration shall not be allowed.

ii. For migration, the students shall have to obtain the mutual consent of both colleges and universities and it shall be against the vacant seat.

14. Compulsory Rotatory Internship.-

(a) (i) The duration of Compulsory Rotatory Internship including Internship Orientation Programme shall be one year and ordinarily commence on **first working day of April for regular batch students and first working day of October for supplementary batch students.**

(ii) The student shall be eligible to join the Compulsory Internship programme after passing all the subjects from First to Third (Final) Professional examination including nine electives and after getting Provisional Degree Certificate from

respective universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship

(b) **Stipend:** During internship, to the interns belonging to Central Government, State Government and Union territory institution, the stipend shall be paid at par with other medical systems under respective government and there shall not be any discrepancy between medical systems.

Migration during Internship- (i) Migration of internship shall be with the consent of both the colleges and university; in the case where migration is between the colleges of two different universities. If migration is only between colleges of the same university, the consent of both the colleges shall be required.

(ii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate ' as the case maybe.

(c) **Orientation Programme- (i)** The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.

(ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about the Rules and Regulations of the Medical Practice and Profession, Medical Ethics, Medico-Legal Aspects, Medical Records, Medical Insurance, Medical Certification, Communication Skills, Conduct and Etiquette, National and State Health Care Programme.

(iii) The orientation workshop shall be organised at the beginning of internship and a e-log book shall be maintained by each intern, in which the intern shall enter date-wise details of activities under taken by him during orientation.

(iv) The period of orientation shall be seven days.

(v) The manual for conducting the orientation as prescribed from time to time by the National Commission for Indian System of Medicine shall be followed.

(d) **Activities during Internship - (i)** The daily working hours of intern shall be not less than eight hours; the intern shall maintain a e-log book containing all the activities under taken by intern during internship.

(ii) Normally one-year internship shall be as under-

(A) Option I - Divided into clinical training of six months in the Ayurveda hospital attached to the college and six months in Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Ayurveda Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Ayurveda. Only OPD based clinics having NABH accreditation shall not be eligible for internship.

(B) Option II - All twelve months in Ayurveda hospital attached to the college.

(iii) The clinical training of six or twelve months, as case may be, in the

Ayurveda hospital attached to the college or in non-teaching hospitals laid down by the National Commission for Indian System of Medicine shall be conducted asper the following table, namely:-

Table-16

(Distribution of Internship duration at Ayurveda Teaching Hospital, attached to the university)

S.N.	Departments	Option I	Option II
1	Kayachikitsa OPD including Manas Roga, Rasyan and Vajikarana, Swasthavritta and Yoga, Atyayik Chkitisa, related specialties and respective IPD	1.5 months	3 months
2	Shalya OPD including OT, related specialties and respective IPD	1 month	2 months
3	Shalakya OPD, related specialties including OT, Kriaya kalpaand respective IPD	3 weeks	1.5 months
4	Strirog evam Prasuti OPD related specialties including OT and respective IPD	3 weeks	1.5 months
5	Kaumarbhritya OPD related specialtiesi ncluding NICU, pediatric Panchakarma and respective IPD	0.5 month	1 month
6	Panchakarma OPD related specialties, Panchakarma therapy rooms and respective IPD	1 month	2 months
7	Visha Chikitsa OPD any other specialties, respective IPD, screening OPD, Pathyaunitetc. (asper choice of internee)	0.5 month	1 month
8	Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital etc.		-

(iv) (a) The interns shall be posted in any of the following centers where, National Health Programme are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme inregard to,-

(A) Primary Health Centre;
(B) Community Health Centre or Civil Hospital or District Hospital;
(C) Any recognized or approved hospital of Modern Medicine;
(D) Any recognized or approved Ayurvedic Hospital or Dispensary;
(E) In a clinical unit of Central Council for Research in Ayurvedic Sciences;

(b) All the above institutes mentioned in clauses (A) to (E) shall have to be recognized by the concerned University or Government designated authority for taking such a training.

(v) The intern shall undertake the following activities in respective department in the hospital attached to the college, namely:-

(A) **Kayachikitsa** -The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) all routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic medicine;

(ii) routine clinical pathological work such as hemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, Mutra evam Mala pariksha by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigational useful for monitoring the deterioration of different disease conditions;

(iii) training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.

(B) **Panchakarma**- The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Panchakarma & Upakarma procedures and techniques regarding Purva Karma, Pradhan Karmaand Pashchat Karma;

(ii) management of procedural complications, counselling of patients for procedures, maintenance of therapy rooms etc.

(C) **Shalya Tantra** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Clinical examination, Diagnosis and Management of common surgical disorders according to Ayurvedic principles;

(ii) Management of certain surgical emergencies suc has fractures and dislocations, acute abdomen;

(iii) Practical training of aseptic and antiseptics techniques, sterilization;

(iv) Intern shall be involved in pre-operative and post-operative managements;

(v) Practical use of local anaesthetic techniques and use of anaesthetic drugs;

(vi) Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Bariummeal, Sonography and Electro Cardio Gram;

(vii) surgical procedures and routine ward techniques such as-

(a) suturing of fresh injuries;

(b) dressing of wounds, burns, ulcers and similar ailments;

(c) incision and drainage of abscesses;

(d) excision of cysts;

(e) venesection;

(f) application of Ksharasutra in ano-rectal diseases, and

(g) rakthamokshana, Agnikarma, Ksharakarma

(D) **Shalakya Tantra** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Diagnosis and management of common surgical disorders according to Ayurvedic principles;

(ii) Intern shall be involved in Pre-operative and Post-operative managements;

(iii) Surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;

(iv) examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and

(v) all kriyakalpas, Nasya, Raktamokshan, Karnapuran, Shirodhara, Putpak, Kawal, Gandushat Out-Patient and In patient Department level.

(E) **Prasuti Tantra & Stree Roga** – The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;

(ii) management of normal and abnormal labours; and

(iii) minor and major obstetric surgical procedures including Yoni Purna, Yoni Pichu, Uttarbasti etc.

(iv) all routine works such as case taking, investigations, diagnosis and management of common striroga by Ayurvedic medicine;

(v) screening of common carcinomatous conditions in women.

(F) **Kaumarbhritya** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Care of new born along with immunization programme including Svarnaprashana:

(ii) Important pediatric problems and their Ayurvedic management;

(iii) Panchakarma in children.

(G) **Swasthavrittaand Yoga** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

(i) Programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunisation, management of infectious diseases, etc.;

(ii) Family welfare planning programme;

(iii) Aahar and Vihar Parikalpana including dinacharya, sadvritta (Lifestyle and diet counselling daily seasonal routines); and Practice of Ashtang Yoga.

(H) **Atyayik chkitisa (Emergency or Casualty Management)** - The intern shall be practically trained to acquaint with and to make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals

(vi) The intern shall complete online programme on public health as laid down by the National Commission for Indian System of Medicine (NCISM),in addition to the irregular duties

(vii) The internship training in Primary Health Centre or Community Center or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine or Ayurvedic Hospital or Dispensary - During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall-

(A) Get acquainted with routine of the Primary Health Centre and maintenance of their records;

(B) Get acquainted with the diseases more prevalent in rural and remote areas and their management;

(C) Involve in teaching of health care methods to rural population and also various immunization programme;

(D) get acquainted with the routine working of the medical or non-medical staff of Primary Health Centre and be always in contact with the staff in this period;

(E) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;

(F) participate actively in different National Health Programme implemented by the State Government.

(viii) Electronic Logbook.-

(A) It shall be compulsory for an intern to maintain the record of procedures done/ assisted/ observed by him on day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.

(B) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean/ Principal/ Director at the end of Internship Training Programme, may result in cancellation of his performance in any or all disciplines of Internship Training Programme.

(C) The institution shall retain soft copy of the completed and certified e-log book and is to be made available for verification.

(ix) Evaluation of Internship.-

(A) The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of these procedures will enable the candidates to conduct the same in his actual practice.

(B) The evaluation shall be carried outby respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute.

(C) On completion of one year of compulsory rotatory internship including online course on Public Health, the Head of the Institute evaluate all the assessment reports in the prescribed Form-I under Annexure-i, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under Annexure-ii with in seven working days.

(D) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks or less than fifty per cent. of marks, in an assessment in any of the departments he shall be required to repeat the posting in the respective department for a period of thirty percent. Of the total number of days, laid down for that department in Internship Training and posting.

(E) Candidate shall have the right to register his grievance in any aspects of conduct of evaluation and award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned department shall redress and dispose of the grievance in an amicable manner within seven working days.

NOTE: However, any changes if notified through Regulation by the NCISM New Delhi, the provision of the above clause shall be modified to the extent.

15. Eligibility for Award of the Degree of BAMS

A student shall be declared to be eligible for award of the Degree if he has:

(a) The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.

(b) Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lah classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

(c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable:

(d) Earned the specified credits in all the categories of subjects as applicable;

(e) Secured a minimum 50% marks in every subject theory and practical separately. The award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

(f) No clues to the University, Hostels, Libraries. NCC NSS etc. and

(g) No disciplinary action is pending against him.

16. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

17. Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

18. General Instructions:

i. The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/NCISM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCISM/ AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General Rules and regulations of the university, regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. In future, more Branches / Specializations / Courses / Programmes of Ayurveda can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty; Schools/Centres: Institutes located in university campus.

v. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations | Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge.

ORDINANCE NO. 98

BACHELOR OF NATUROPATHY & YOGIC SCIENCE (BNYS)
5½ - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Naturopathy & Yogic Science (BNYS)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Naturopathy & Yogic Sciences.**

3) **Course Applicability –**

3.1) **5½ - Years Bachelor of Naturopathy & Yogic Science (BNYS),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passing of higher secondary school certificate Examination **10+2 with Sciences (PCB)** from any recognized board with minimum pass marks as prescribed by the concerned authority/ council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period of the **B.N.Y.S. Course - 4½ years + 1 year Internship = 5½ year,** based on annual exam system **(Last academic year of the program will be of 1 ½ year)**

ii. Maximum duration of Program completion is **9 years.**

iii. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.

iv. Each year shall be spread over not less than 180 teaching days.

v. Ten day vacation after half yearly examination shall be granted to the students

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the BNYS, Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **BNYS,** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Naturopathy & Yogic Sciences,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) In future, more branches/ specializations/ courses/ programmes of **BNYS,** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) This Ordinance shall be applicable to **BNYS** Courses/ Programme in **Naturopathy & Yogic Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 99

D.Ed. IN SPECIAL EDUCATION (D.Ed.Spl.Ed.)

2 - YEARS DIPLOMA PROGRAMME IN SPECIAL EDUCATION

1) **Title of the Course – D.Ed. in Special Education (D.Ed.Spl.Ed.)**

   1.1) D.Ed.Spl.Ed. (Db) – D.Ed. Special Education (Deafblind)

   1.2) D.Ed.Spl.Ed. (VI) – D.Ed. Special Education (Visual Impairment)

   1.3) D.Ed.Spl.Ed. (HI) – D.Ed. Special Education (Hearing Impairment)

   1.4) D.Ed.Spl.Ed. (ID) - D.Ed. Special Education (Intellectual Disability)

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

   3.1) 2 - years D.Ed. in Special Education (D.Ed.Spl.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.

   ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **RCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **RCI.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, RCI and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **D.Ed.Spl.Ed. Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

iv. There shall be at least two hundred working days each year exclusive of the period of examination and admission.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **RCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **RCI.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work including practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.Ed.Spl.Ed. Programme-

A student shall be declared to be eligible for award of the **Diploma if,** he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **D.Ed.Spl.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) **D.Ed. in Special Education (D.Ed.Spl.Ed.),** in the **Faculty of Education / School of Education,** shall include the subjects of various branches/specializations/discipline/areas of **Deafblind, Visual Impairment, Hearing Impairment, Intellectual Disability** etc.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **(D.Ed.Spl.Ed.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **Two years D.Ed. in Special Education (D.Ed.Spl.Ed.)**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 100

B.Ed. IN SPECIAL EDUCATION (B.Ed.Spl.Ed.) 2 - YEARS BACHELOR DEGREE PROGRAMME IN SPECIAL EDUCATION

1) Title of the Degree – B.Ed. in Special Education (B.Ed.Spl.Ed.)

1.1) B.Ed.Spl.Ed. (VI) – B.Ed. Special Education (Visual Impairment)

1.2) B.Ed.Spl.Ed. (HI) – B.Ed. Special Education (Hearing Impairment)

1.3) B.Ed.Spl.Ed. (ID) - B.Ed. Special Education (Intellectual Disability)

1.4) B.Ed.Spl.Ed. (LD) – B.Ed. Special Education (Learning Disability)

2) Name of Faculty / School – Faculty of Education / School of Education

3) Course Applicability –

3.1) 2 - years B.Ed. in Special Education (B.Ed.Spl.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

i) Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's Degree in Sciences/ Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, RCI.**

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **RCI**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **RCI** and other statutory bodies as and where applicable.

8) Duration & Commencement –

i. Scheduled period for the completion of **(B.Ed.Spl.Ed.) Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each Academic year shall comprise of **2 semesters** each.

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **RCI.**

10) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, **RCI.**

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work and practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree – Eligibility for Award of the (B.Ed.Spl.Ed.) Degree-**

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.Ed.Spl.Ed.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of **"Aryavart" University, Sehore,** regarding specific courses shall be applicable. In other matters Board of Management of **"Aryavart" University** shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) **B.Ed. in Special Education (B.Ed.Spl.Ed.),** in the **Faculty of Education / School of Education,** shall include the subjects of various branches/specializations/discipline/areas

of **Learning Disability**, **Visual Impairment**, **Hearing Impairment**, **Intellectual Disability** etc.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, **e-learning**, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **(B.Ed.Spl.Ed.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **Two years B.Ed. in Special Education (B.Ed.Spl.Ed.)**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 101

M.Ed. IN SPECIAL EDUCATION (M.Ed.Spl.Ed.) 2 - YEARS MASTER DEGREE PROGRAMME IN SPECIAL EDUCATION

1) **Title of the Degree – M.Ed. in Special Education (M.Ed.Spl.Ed.)**

   1.1) **M.Ed.Spl.Ed. (VI) – M.Ed. Special Education (Visual Impairment)**

   1.2) **M.Ed.Spl.Ed. (HI) – M.Ed. Special Education (Hearing Impairment)**

   1.3) **M.Ed.Spl.Ed. (ID) – M.Ed. Special Education (Intellectual Disability)**

   1.4) **M.Ed.Spl.Ed. (LD) – M.Ed. Special Education (Learning Disability)**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

   3.1) **2 - years M.Ed. in Special Education (M.Ed.Spl.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) Candidates seeking admission to the **(M.Ed.Spl.Ed.)** programme should have. obtained at least 50% marks or an equivalent grade in the following programmes:

   - **B.Ed., B.A.B.Ed., B.Sc.B.Ed., B.El.Ed.,**
   - **D.El.Ed.** with an undergraduate degree (with 50% marks in each).

   ii) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules d the Central Government/State Government whichever .is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **RCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, RCI and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.Ed.Spl.Ed.) Program is 2 year.**

ii. Maximum duration of Program completion is **3 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **RCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.Ed.Spl.Ed.) Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(M.Ed.Spl.Ed.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) **M.Ed. in Special Education (M.Ed.Spl.Ed.),** in the **Faculty of Education / School of Education,** shall include the subjects of various branches/specializations/discipline/areas of **Learning Disability, Visual Impairment, Hearing Impairment, Intellectual Disability** etc.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **(M.Ed.Spl.Ed.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **Two years M.Ed. in Special Education (M.Ed.Spl.Ed.),** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 102

INTEGRATED (B.Ed. - M.Ed.Spl.Ed.) 3 - YEARS INTEGRATED DEGREE PROGRAMME IN SPECIAL EDUCATION

1) **Title of the Degree – 3 Years Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme**

   1.1) Integrated B.Ed. - M.Ed.Spl.Ed. (Intellectual Disability)

   1.2) Integrated B.Ed. - M.Ed.Spl.Ed.(Learning Disability)

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

   3.1) 3 - years Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

   3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

   Candidate who have passed duly recognized following examination:-

   i) PG Degree in Science/Social Science/Humanities/Other relevant disciplines from a recognized University/Institute. Minimum aggregate marks/grade required is 55% or equivalent grade.

   ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **RCI.**
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **RCI.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, RCI and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme is 3 year.**

ii. Maximum duration of Program completion is **5 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **RCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all the course work, and 90% for school internship. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the 3 Year Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **3-Years Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) **Integrated Degree (B.Ed. - M.Ed.Spl.Ed.),** in the **Faculty of Education / School of Education,** shall include the subjects of various branches/specializations/discipline/areas of **Learning Disability, Intellectual Disability** etc.

17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

18) These programmes are offered by the **Faculty of Education / School of Education,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19) In future, more branches/ specializations/ courses/ programmes of **Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20) This Ordinance shall be applicable to all **Three years Integrated Degree (B.Ed. - M.Ed.Spl.Ed.) Programme**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 103

B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.
4 - YEAR INTEGRATED DEGREE PROGRAMME IN SPECIAL EDUCATION

1) **Title of the Degree – 4 Years Integrated Degree Programme**

1.1) **B.A. - B.Ed.Spl.Ed.**

1.2) **B.Com. - B.Ed.Spl.Ed.**

1.3) **B.Sc. - B.Ed.Spl.Ed.**

2) **Name of Faculty / School – Faculty of Education / School of Education**

3) **Course Applicability –**

3.1) **4 - years Integrated Degree Programme (B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates with atleast 50% marks in the senior secondary / + 2 or its equivalent are eligible for admission, considering the uniqueness of the programme, there is no exit facility at the end of third year. Therefore, every student should compulsorily complete four years once they decide to pursue this programme.

ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **RCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **Integrated (B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.) Degree Programme is 4 year.**

ii. Maximum duration of Program completion is **6 years.**

iii. Each academic year shall comprise of **2 semesters.**

iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of **RCI.**

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the Integrated (B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.) Degree -

A student shall be declared to be eligible for award of the Degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group

Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **Integrated (B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.) Degree Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **RCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to all **Four years Integrated (B.A/ B.Com/ B.Sc. - B.Ed.Spl.Ed.) Degree Programme** in **Special Education,** except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 104

2 - YEARS DIPLOMA PROGRAMMES IN VETERINARY SCIENCE & ANIMAL HUSBANDRY

1) Title of the Course –

1.1) Diploma in Animal Husbandry.

1.2) Diploma in Animal Husbandry & Dairying.

1.3) Diploma in Veterinary & Livestock Development Assistant.

1.4) Diploma in Veterinary Science and Animal Health Technology.

1.5) Diploma in Animal Health and Husbandry.

2) Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.

3) Course Applicability –

3.1) 2 - Years Diploma Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

i) Students passing 10+2 system of examination with Physics, Chemistry, Biology and English subjects (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in Diploma Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **VCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of Diploma Program is 2 years based on either semester or Annual exam system.

ii. Maximum duration of Program completion is 4 years.

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course – Eligibility for Award of the Diploma -

A student shall be declared to be eligible for award of the Course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the Diploma programmes shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to Diploma programmes, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 105

DIPLOMA IN ANIMAL HUSBANDRY & DAIRYING
3 - YEARS DIPLOMA PROGRAMME

1) **Title of the Course – Diploma in Animal Husbandry & Dairying.**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**

3) **Course Applicability –**

3.1) 3 - Years Diploma in Animal Husbandry & Dairying, Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Candidates for admission to this course should have passed 10th standard or its equivalent examination of a recognized Indian Board. The candidate should have passed the examination in Physics, Chemistry, Mathematics and English as a core subject. (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in **(Diploma in Animal Husbandry & Dairying)** Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **VCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(Diploma in Animal Husbandry & Dairying)**, Program is **3** years based on either semester or Annual exam system.

ii. The students will undergo field Training after completion of 5th semester of 3rd year / (6 Months) field Training in 3rd year, to give them exposure on Dairy Husbandry practices.

iii. Maximum duration of Program completion is **6 years.**

iv. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

v. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Course** – Eligibility for Award of the **(Diploma in Animal Husbandry & Dairying) -**

A student shall be declared to be eligible for award of the Course if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group

Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) General Instruction –

i. The admission to the **(Diploma in Animal Husbandry & Dairying),** Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **(Diploma in Animal Husbandry & Dairying),** Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 106

BACHELOR OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY (B.V.Sc. & A.H.)

5½ - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**

3) **Course Applicability –**

3.1) 5½ - Years Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.), Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) To be eligible for admission, the candidate must have passed the Senior Secondary (of 10+2 scheme) or equivalent recognized Examination with Science Biology group from a Statutory Indian Board/University (established under act by the State Governments or Central Government) taken after 12 years of regular study, the last 2 years of study with Physics, Chemistry, Biology/Biotechnology (which shall also include a practical examination in these subjects) and any other elective subjects along with English as one of the core compulsory subjects. Provided further, the candidate must have passed the aforesaid subjects individually and also separately both in Theory and Practical examinations in the subjects of Physics, Chemistry and Biology/Biotechnology. Further, the

ii) General category candidates must have obtained a minimum of 50% marks in aggregate in the subjects of Physics, Chemistry, Biology/Biotechnology and English in Senior Secondary (10+2) or equivalent recognized examination. For the candidates of reserved categories, the marks requirement will be 5% (of 50%) less than that prescribed for General category candidates i.e. 47.5% in the aforesaid subjects.

iii) Minimum age of 17 years and not crossed the maximum age of 25 years as on the 31st December of the admission year. For SC & ST there is relaxation of maximum age by five years.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **VCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.V.Sc. & A.H.),** Program is **5½** years.

ii. 5 ½ years; Five professional years.

iii. Fourth professional year is 1 ½ year.

iv. Fifth professional year is Internship.

v. Maximum duration of Program completion is **10 years.**

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **(B.V.Sc. & A.H.)**, Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.V.Sc. & A.H.),** Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **(B.V.Sc. & A.H.),** Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 107

MASTER OF VETERINARY SCIENCE (M.V.Sc.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

1) **Title of the Degree – Master of Veterinary Science (M.V.Sc.)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**

3) **Course Applicability –**

3.1) **2 - Years Master of Veterinary Science (M.V.Sc.),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) A Bachelor's degree in Veterinary Science and Animal Husbandry (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in **(M.V.Sc.)** Program.

ii) The upper age limit shall be 40 years as on 1st July of the year of admission

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **VCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(M.V.Sc.),** Program is **2** years.

ii. Maximum duration of Program completion is **4 years.**

iii. Each Academic year shall comprise of **2** semesters each in semester system.

iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.

v. Each semester shall be spread over not less than 90 teaching days.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) **Medium of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) **Eligibility for Degree** – Eligibility for Award of the **(M.V.Sc.)**, Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. where ever applicable

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(M.V.Sc.),** Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **(M.V.Sc.),** Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 108

BACHELOR OF FISHERY SCIENCE AND ANIMAL HUSBANDRY (B.F.Sc.)

4 - YEARS BACHELOR DEGREE PROGRAMME

1) **Title of the Degree – Bachelor of Fishery Science (B.F.Sc.)**

2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**

3) **Course Applicability –**

3.4) **4 - Years Bachelor of Fishery Science (B.F.Sc.),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.5) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.6) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Students passing 10+2 system of examination with Physics, Chemistry, Biology and English subjects (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in **(B.F.Sc.)** Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **VCI** and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. Scheduled period for the completion of **(B.F.Sc.),** Program is **4** years based on either semester or Annual exam system.

ii. Maximum duration of Program completion is **8 years.**

iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.

iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.F.Sc.), Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

i. The admission to the **(B.F.Sc.),** Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry,** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) This Ordinance shall be applicable to **(B.F.Sc.),** Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 109

BACHELOR OF ARCHITECTURE (B.ARCH)
5 - YEAR UNDER GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Architecture (B.Arch)**

2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Architecture.**

3) **Course Applicability –**

3.1) **5 – Year, Bachelor of Architecture (B.Arch)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.2) Name of Faculty/ Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Architecture.**

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) **Duration - Five years (Ten semesters)**

5) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with Physics, Chemistry and Mathematics as mandatory subjects with 50% in aggregate and 50% each subject.

Or

ii) Passed Diploma examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidates belonging to reserved category) marks in the aggregate.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the COA (regulatory body).

- Admissions shall be according to the criteria made by the Admission Committee and the concerned COA (regulatory body).

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) Admission Procedure –

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the COA/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) Course Structure –

The Course structure of **B.Arch** (Regular/Full Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Maximum Duration of Completion of Course –

Maximum duration of Program completion is **10 years.** However in special circumstances a candidate may be granted an extension of one year by the university with the approval from university academic council.

11) Commencement –

i. Each Academic year shall comprise of 2 semesters each.

ii. B.Arch. odd semesters (I, III, V, VII, and IX) shall commence during the period of July- December every year while B.Arch. even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **B.Arch. Degree**

A student shall be declared to be eligible for award of the **B.Arch. Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

17) **General Instruction –**

i. The admission to all kinds & mode of **B.Arch** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) Various Branches/Discipline of **B.Arch** course shall include the current courses/ programme as well as proposed in future. However, all **B.Arch** course with various Branches/ Discipline shall run and governed through this ordinance.

19) **B.Arch** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

20) In future, more branches/ specializations/ courses/ programmes of **B.Arch** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

ORDINANCE NO. 110

MASTER OF ARCHITECTURE (M.ARCH)
2 - YEAR POST GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Master of Architecture (M.Arch)**

2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Architecture.**

3) **Branch/ Specialization/ Group** - Advanced Architecture, Advanced Design, Architectural and Construction Project Management, Architectural Conservation, Architectural Design, Architecture and Settlement Conservation, Architecture Education 8 Building Management, Built Heritage, City Design, Computer Application, Construction Management, Energy Efficient and Sustainable Architecture, Environmental Architecture, Habitat Design, Housing, Interior Architecture, Interior Design, Landscape Architecture, Project Management, Real Estate Development, Sustainable Architecture, Theory and Design, Urban Conservation, Urban Design, Urban Design and Development.

4) **Course Applicability –**

4.1) **2 – Year, Master of Architecture Degree (M.Arch)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4.2) Name of Faculty/ Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Architecture.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Two years (Four semesters)**

6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Bachelor Degree in Architecture.

ii) Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the COA (regulatory body).
- Admissions shall be according to the criteria made by the Admission Committee and the concerned COA (regulatory body).

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the COA/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Branch Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

The Course structure of **M.Arch** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **M.Arch** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case

the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each Academic year shall comprise of 2 semesters each.

ii. M.Arch. odd semesters (I and III) shall commence during the period of July-December every year while M.Arch. even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree –** Eligibility for Award of the **M.Arch Degree.**

A student shall be declared to be eligible for award of the **M.Arch Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to all kind & modes of **M.Arch** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/Discipline of **M.Arch** course shall include the current courses/ programme as well as proposed in future. However, all **M.Arch** course with various Branches/ Discipline shall run and governed through this ordinance.

20) **M.Arch** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

21) In future, more branches/ specializations/ courses/ programmes of **M.Arch** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 111

BACHELOR OF PLANNING (B.PLAN)
4 - YEAR UNDER GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Bachelor of Planning (B.Plan)**

2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

3) **Course Applicability –**

3.1) **4 – Year, Bachelor of Planning (B.Plan)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.2) Name of the Faculty/ Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Planning.**

3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Duration - Four years (Eight semesters)**

5) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with eligibility as per AICTE norms.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) **Admission Procedure –**

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) **Course Structure –**

The Course structure of **B.Plan** (Regular/Full Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Maximum Duration of Completion of Course –**

Maximum duration of Program completion is **8 years.** However in special circumstances a candidate may be granted an extension of one year by the university with the approval from university academic council.

11) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. B.Plan. odd semesters (I, III, V, and VII) shall commence during the period of July-December every year while B.Plan even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

12) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) **Attendance –**

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) **Eligibility for Degree** – Eligibility for Award of the **B.Plan Degree**

A student shall be declared to be eligible for award of the **B.Plan Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/ her.

17) General Instruction –

i. The admission to all kinds & mode of **B.Plan** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

18) Various Branches/Discipline of B.Plan course shall include the current courses/ programme as well as proposed in future. However, all **B.Plan** course with various Branches/ Discipline shall run and governed through this ordinance.

19) **B.Plan** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

20) In future, more branches/ specializations/ courses/ programmes of **B.Plan** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

21) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

22) This Ordinance shall be applicable to all **(B.Plan)** programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 112

MASTER OF PLANNING (M.PLAN)

2 - YEAR POST GRADUATE DEGREE PROGRAM

1) **Title of the Degree – Master of Planning (M.Plan)**

2) **Branch/ Specialization/ Group** - City and Regional Planning and Management, City Planning, City Planning and Management, Community Planning, Conservation Planning, Environmental Planning, Environmental Planning and Management, Housing, Industrial Area Planning and Management, Infrastructure Planning, Infrastructure Planning and Management, Land-Use Planning, Regional and Rural Development Planning, Regional Planning, Rural Planning and Development, Rural Planning and Management, Town and Country Planning, Town Planning, Transport Planning and Management, Transportation Planning, Urban and Regional Planning, Urban and Rural Planning, Urban Design, Urban Development, Urban Planning.

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

4) **Course Applicability –**

4.1) **2 – Year, Master of Planning (M.Plan)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4.2) Name of Faculty/ Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Planning.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Two years (Four semesters)**

6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed Bachelor Degree in Planning/ Architecture/ Civil Engineering.

Or

ii) Passed Master Degree of Geography/ Economics/ Social Sciences or equivalent Degree.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned regulatory body.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause **6** above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Branch Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

The Course structure of **M.Plan** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **M.Plan** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

i. Each Academic year shall comprise of 2 semesters each.

ii. M.Plan odd semesters (I and III) shall commence during the period of July-December every year while M.Plan even semesters (II and IV) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium Of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree –** Eligibility for Award of the **M.Plan Degree.**

A student shall be declared to be eligible for award of the **M.Plan Degree** if he/ she has:

i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii. Earned the specified credits in all the categories of subjects if applicable.

iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi. No disciplinary action is pending against him/her.

18) **General Instruction –**

i. The admission to all kind & modes of **M.Plan** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **M.Plan** course shall include the current courses/ programme as well as proposed in future. However, all **M.Plan** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

20) **M.Plan** course shall run on all possible modes of imparting education including the use of latest innovative technologies i.e. on-line, e-learning, face-to-face, through webinar etc.

21) In future, more branches/ specializations/ courses/ programmes of **M.Plan** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 113

5 - YEAR INTEGRATED/DUAL DEGREE PROGRAM IN PLANNING

1) **Title of the Degree** – The Integrated Post Graduate **Five Years (Ten Semesters)** Planning Programme shall be designated as **Master of Planning Integrated Programme.**

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.Plan-M.Plan**

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in Planning shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with eligibility as per AICTE norms.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Plan-M.Plan** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) **Fee Structure –**

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) **Medium Of Instruction –**

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) **Attendance –**

iii. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

iv. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) **Examination –**

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – This is a liberal/Flexible exit degree programme –

17.1) Eligibility for Award of the B.Plan Degree –

A student shall be declared to be eligible for award of the Degree of **B.Plan** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) Not desirous/not eligible for M.Plan. Degree.

17.2) Eligibility for Award of the Integrated B.Plan-M.Plan Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.Plan-M.Plan**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

i. The admission to the **B.Plan-M.Plan** Course shall be governed m accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **B.Plan-M.Plan** course shall include the current courses/programme as well as proposed in future. However, all **B.Plan-M.Plan** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand_ of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

23) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Planning and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 114

5 - YEAR INTEGRATED/DUAL DEGREE PROGRAM IN PLANNING WITH MANAGEMENT

1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Management Programme shall be designated as Master of Business Administration Integrated Programme.

2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: **B.Plan-M.B.A.**

3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**

4) **Course Applicability –**

4.1) **5 – Year, Integrated/Dual Degree Programme** in Management shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of **MPPURC** and Government of M.P and in accordance with **AICTE.**

4.3) The Degree will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

5) **Duration - Five years (Ten semesters)**

6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) Passed 10+2 examination with eligibility as per AICTE norms.

ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying examination

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) **Admission Procedure –**

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview

9) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) **Maximum Duration of Completion of Course –**

A candidate has to complete the entire courses / Programme of **B.Plan-M.B.A.** Degree ordinarily with in a maximum period of **Ten years** from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) **Commencement –**

i. Each academic year shall comprise of 2 semesters.

ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) **Eligibility for Degree** – This is a liberal/Flexible exit degree programme –

17.1) Eligibility for Award of the B.Plan Degree –

A student shall be declared to be eligible for award of the Degree of **B.Plan** at the end of VIII semester if he/ she has:

i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .

ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

iii) Earned the specified credits in all the categories of subjects if applicable.

iv) Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

vi) No disciplinary action is pending against him/her.

vii) not desirous/not eligible for **M.Plan Degree.**

17.2) Eligibility for Award of the Integrated B.Plan-M.B.A. Degree at the end of Xth Semester:

i) In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (**B.Plan-M.B.A.**), in **17.1 (i, ii, iii, iv, v, vi)**, Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) **General Instruction –**

i. The admission to the **B.Plan-M.B.A.** Course shall be governed m accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

19) Various Branches/ Discipline/ Specialization of **B.Plan-M.B.A.** course shall include the current courses/ programme as well as proposed in future. However, all **B.Plan-M.B.A.** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.

20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand_ of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 115

BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY

B.H.M.S.

HOMOEOPATHIC DEGREE PROGRAMME

1) **Short title and commencement:**
   a) These regulations may be called **"National Commission for Homoeopathy (Homoeopathy Degree Course – B.H.M.S.) Regulations-2022."**
   b) The programme shall be governed by the norms, rules and guidelines of the conceded regulatory **National Commission for Homoeopathy**, New Delhi and the policies of Government of **Madhya Pradesh**.
   c) They shall come into force on the date of their publication in the Official Gazette.

2) **Definitions:**
   a) In these regulations, unless the context otherwise requires:
      i) "Act" means the National Commission for Homoeopathy, Act, 2020 (15 of 2020);
      ii) "Annexure" means an annexure appended to these regulations;
      iii) "Appendix" means an appendix appended to these regulations.
      iv) "Electives" means an optional course of studies devised to enrich the educational expression of the student.
      v) "University" means **Aryavart University, Sehore M.P.**
   b) The words and expressions used herein and not defined but defined in the Act shall have the same meanings as respectively assigned to them in the Act.

3) **Bachelor of Homoeopathic Medicine and Surgery (BHMS) programme:**
The Bachelor of Homoeopathy education namely, the Bachelor of Homoeopathy Medicine and Surgery (B.H.M.S.) shall produce Graduates, having profound knowledge of Homoeopathy with contemporary advances in the field, supplemented with knowledge of scientific and technological advances in modern health sciences and related technology along with extensive practical training, be able to function as an efficient holistic health care practitioner in health care services in the urban and rural areas.

4) **Name of Faculty / School** – Faculty of Medical Health & Allied Sciences / School of AYUSH & Alternative Medicine.

5) **Eligibility criteria for admission and manner of admissions: -**
The eligibility to seek admission in Bachelor of Homoeopathy Medicine and Surgery programme shall be asunder:
   a) The candidate shall have passed 10+2 or its equivalent examination from any recognised Board with Physics, Chemistry, Biology and have obtained minimum of fifty per-cent marks taken together in Physics, Chemistry and Biology in the

case of students belonging to general category and forty per cent. marks in the case of students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes;

b) Provided that in respect of persons with disability candidate specified under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), the minimum qualifying marks in the said examinations shall be forty-five per cent. in the case of General category and forty per cent in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes;

c) No candidate shall be admitted to Bachelor of Homoeopathy Medicine and Surgery programme unless the candidate attained the age of seventeen years on or before the 31st day of December of the year of admission in the first year of the programme;

d) National Eligibility -cum-Entrance Test.- There shall be a uniform entrance examination for all medical institutions at the under-graduate level, namely the National Eligibility-cum- Entrance Test (NEET) for admission to under-graduate programme in each academic year and shall be conducted by an authority designated by the National Commission for Homoeopathy.

i) In order to consider for admission to under-graduate programme for an academic year, it shall be necessary for a candidate to obtain minimum of marks at 50th percentile in the National Eligibility-cum- Entrance Test for under-graduate programme held for the said academic year:

Provided that in respect of candidates, -

a) belonging to the Scheduled Castes, Scheduled Tribes and Other BackwardClasses, the minimum marks shall at 40th percentile;

b) with specified disabilities under the Rights of Persons with Disabilities Act, 2016 (49 of 2016) the minimum marks shall be at 45th percentile in the case of general category and 40th percentile in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes:

provided further that if sufficient number of candidates in the respective category fail to secure minimum marks in the National Eligibility - cum - Entrance Test held for any academic year for admission to undergraduate programme, the National Commission for Homoeopathy in consultation with the Central Government may lower the minimum marks required for admission to undergraduate programme for candidates belonging to respective category and marks so lowered by the Central Government shall be applicable for that academic year only.

6) **Duration of B.H.M.S. course** - The duration of the B.H.M.S. Programme shall be five years and six months as per the following table, namely:

Table-i

(Duration of B.H.M.S. course)

Sl. No.	B.H.M.S. course	Duration
(a)	First Professional B.H.M.S.	Eighteen Months
(b)	Second Professional B.H.M.S.	Twelve Months
(c)	Third Professional B.H.M.S.	Twelve Months
(d)	Fourth (Final) Professional B.H.M.S.	Twelve Months
(e)	Compulsory Rotatory Internship	Twelve Months

7) **Degree to be awarded.** - The candidate shall be awarded Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S) Degree after passing all the examinations and completion of the laid down course of study extending over the laid down period and the compulsory rotatory internship extending over twelve months.

8) **Medium of instruction.** - The medium of instruction for the programme shall be English.

9) **Pattern of study.** -

a) The B.H.M.S. course shall consist of **main programme and electives** and the patternof study shall be followed in the following manner, namely: -

i)

a) After admission, the student shall be inducted to the B.H.M.S. programme through a **Foundation Programme** not less than fifteen working days and not less than 90 hours and every day may consist of six hours based on the 'Content for Foundation Course' which intends to introduce newly admitted student to Homoeopathy system of medicine and skills r equ ir ed to make him well aware of the B.H.M.S. course he is going to undergo for next five years and six months.

b) During the Foundation Programme, the student of Homoeopathy shall learn history of Homoeopathy, get oriented to developments in the Homoeopathy science across the globe, understanding on improvising interpersonal communication skills, management of stress & time, basic life support and first-aid along with other subjects as per syllabus laid down in **Annexure-i**

b) Total teaching hours for first professional session shall be not less 2268 hours to be accomplished in three hundred and twenty-four days while for second, third &fourth professional session, a minimum of 1512 hours teaching is required to be accomplished in two hundred and sixteen days in each year.

c)

i) Total working days for the First Professional session shall have three hours of clinical classes per week either in OPD or IPD or in community or peripheral OPD of Hospital during morning hours, except during fifteen days for the foundation program.

ii) Total teaching hours for First Professional session shall not be less than 2268 hours.

d) Total teaching hours for Second, Third and Fourth Professional session shall not be less than 1512 in each professional year which will comprise of three hours of clinical classes at OPD or IPD or community or peripheral OPD during morning hours.

e) Working hours may be increased by the University or institution as per requirement to complete the stipulated period of teaching and requisite activity.

Explanation.- For the purposes of this regulation the expression "Lectures" means Didactic teaching i.e., classroom teaching and the expression "Non-lectures" includes Practical / Clinical and Demonstrative teaching and the Demonstrative teaching includes Small group teaching / Tutorials /Seminars / Symposiums / Assignments / Role play /Drug Picture presentation/Pharmacy training / Laboratory training / Dissection / Field visits / Skill lab training /Integrated learning/Problem based learning/Case based learning/Early clinical exposure/ Evidence based learning etc. as per the requirement of the subject and in Non-lectures, the Clinical/Practical part shall be seventy per cent and demonstrative teaching shall be thirty per cent.

f) There shall be minimum of one hour each for library and physical education per week and one hour of recreation (expression of talent and extra-curricular activities) per month to be allotted in the regular time table of all batches. These hours are over and above the hours mentioned above in point (c) and (d)

g) New departments and subjects like Fundamentals of psychology, Yoga, introduction to modern pharmacology and research methodology and biostatistics are introduced in degree course to provide holistic and integrated knowledge of all the health sciences along with development of research aptitude.

(i) Department and Subjects in professional B.H.M.S. Course

Table number 2

S.No.	Department	Subject
1	Homoeopathic Materia Medica	Homoeopathic Materia Medica
2	Organon of Medicine with Homoeopathic Philosophy	Organon of Medicine with Homoeopathic Philosophy and Fundamentals of Psychology
3	Homoeopathic Pharmacy	Homoeopathic Pharmacy
4	Repertory	Repertory and Case Taking
5	Human Anatomy	Anatomy, Histology and Embryology
6	Human Physiology and Biochemistry	Physiology and Biochemistry
7	Forensic Medicine & Toxicology	Forensic Medicine & Toxicology
8	Pathology & Microbiology	Pathology & Microbiology
9	Community Medicine and public health	Community Medicine and public health
10	Surgery	Surgery
11	Gynecology and Obstetrics	Gynecology and Obstetrics

12	Practice of Medicine	Practice of Medicine with Introduction to Modern Pharmacology
13	Research Methodology & Biostatistics	Research Methodology & Biostatistics
14	Fundamentals of Yoga	Yoga in context to Homoeopathic philosophy

(Detailed syllabus and curriculum will be notified separately in the form of booklet by Homoeopathy Education Board after approval of National Commission for Homoeopathy)

(ii) The subjects to be taught in each Professional Year have been mentioned in the Tables 3 to 6. This does not reflect the subjects for which the student will be examined. Subject for which the student shall be examined are as per table number 11,13,15 and 17 in these regulations.

(iii) The following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy, namely: -

Table-3

(Subjects to be taught in First Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1	HomUG-HMM-I	Homoeopathic Materia medica
2	HomUG-OM-I	Organon of medicine with Homoeopathic philosophy
3	HomUG-R-I	Repertory and case taking
4	HomUG-HP	Homoeopathic Pharmacy
5	HomUG-AHE	Anatomy, Histology and Embryology
6	HomUG-PB	Physiology & Bio-chemistry
7	HomUG-FPH	Fundamentals of Psychology in relation toHomoeopathy
8	HomUG-Yoga	Fundamentals of Yoga
9	Electives (Minimum two)	

(iv) The Second Professional session shall ordinarily start after completion of First Professional examination and the following subjects shall be taught as per the syllabus laid down by the Homoeopathy education board and approved by National Commission for Homoeopathy, namely:-

Table-4

(Subjects to be taught in Second Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1.	HomUG-HMM-II	Homoeopathic Materia Medica
2.	HomUG-OM-II	Organon of Medicine with Homoeopathic Philosophy
3.	HomUG-R-II	Repertory and case taking
4.	HomUG-FMT	Forensic Medicine and Toxicology
5.	HomUG-Path M	Pathology and Microbiology
6.	HomUG-CM	Community Medicine
7.	HomUG-Sur-I	Surgery
8.	HomUG-ObGy-I	Gynecology & Obstetrics
9.	Hom-UG PM-1	Practice of Medicine
10.	Electives (Minimum Two)	

(v) The Third Professional session shall ordinarily start after completion of Second Professional examination and following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy, namely: -

Table-5

(Subjects to be taught in Third Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1	HomUG-HMM-III	Homoeopathic Materia Medica
2	HomUG-OM-III	Organon of Medicine with Homoeopathic Philosophy
3	HomUG-R-III	Repertory and case taking
4	HomUG-PM-II	Practice of Medicine
5	HomUG-Mod.Phar	Principles of Modern Pharmacology vis-à-vis Homoeopathic Materia Medica
6	HomUG-Sur-II	Surgery
7	HomUG-ObGy-II	Gynecology& Obstetrics
8	Electives (Minimum Two)	

(vi) The Fourth Professional session shall ordinarily start after completion of Third Professional examination and following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy from, namely: -

Table-6

(Subjects to be taught in Fourth Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1	HomUG-HMM-IV	Homoeopathic Materia Medica
2	HomUG-OM-IV	Organon of Medicine with Homoeopathic Philosophy
3	HomUG-R-IV	Repertory and case taking
4	HomUG-PM-III	Practice of Medicine
5	HomUG-RM-Stat	Research Methodology and Biostatistics
6	HomUG-Yoga.II	Therapeutic yoga and life style management

(vii) **Academic calendar:** University, Institution and College shall prepare Academic Calendar of that particular batch in accordance with the template of tentative Academic Calendar provided in these regulations in **Annexure-ii** and the same shall be circulated to students and hosted in respective websites and followed accordingly

(viii) **Electives**- Commission has decided to introduce electives to be implemented at the BHMS course from academic year 2023-24. Electives have been a feature in medical education in many parts of the world. It constitutes an optional course of study devised to enrich the educational experience of the student.

a) The elective program will start in second term of the Ist BHMS and extend through the II and III years.

b) A list of elective topics will be provided as a guideline for the BHMS course student.

c) Each student will be required to choose two electives each in first, second and third BHMS and complete six electives till the end of third BHMS.

d) The student will make a choice and communicate the topic selected to the coordinator of respective year.

e) Electives are not part of classroom work. The institute will not be required to organize any formal course or teaching program for the student to do the elective. However, institute will assign students to teacher (HOD/Guide/Mentor) of that particular year who would be responsible for encouraging and guiding student to complete the chosen electives

f) Electives will be submitted one month prior to the final examination of respective year.

g) The institute will ensure that electives are freshly undertaken every year and are not copy- pasted from year to year.

h) All electives will be graded and grades will be part of final mark sheet of that year

i) No student will be promoted unless the electives have been submitted.

(ix) **Clinical training. -** Clinical training of the student shall start from the First Professional session onwards and subject related clinical training shall be provided in the attached hospital by the concerned faculty and department in non-lecture hours as per the requirement of the subject as mentioned below-

a) During first professional session, clinical training shall be provided in outpatient Department (OPD), inpatient Department (IPD), community and peripheral clinics. Clinical exposure may also be arranged through appropriate audio-visual media or simulated patients as per the decision of the College. Students shall be posted to Hospital pharmacy to get familiar with prescription patterns, medicine names, dosage, dispensing of medicines etc.

b) During second, third and fourth professional session, clinical training shall be provided through the specialty outpatient Department (OPD) and inpatient Department (IPD), peripheral OPD and community postings where in teachers of the above departments are consultants. Students shall be involved in screening OPD, case taking & analysis, clinical examination, repertorization & investigations (including Radiology, Hematology & Pathology Laboratory) and prescription writing.

c) Training/ orientation on add on therapy: Training for yoga, physiotherapy & diet and nutrition shall be provided to the students by the concerned consultant.

(i) Clinical training for the Second Professional session shall be as per sub- clause (d) of regulation 9 and clinical attendance shall be maintained by the concerned faculty and department.

d) Clinical training for the Second Professional session shall be provided in accordance with the requirement of subjects as under-

(i) Department of Community Medicine will provide training through specialty clinics/village adoption/health programmes i.e. awareness camps, campaigns & public health programs and IPD for waste management, prophylaxis & health education programs. IPD nutritional assessment of cases under Dietitian of Hospital should be followed. Awareness about nutritional disorders and balanced diet to be included.

(ii) Clinical OPD, IPD and clinics functioning under School Health Programs.

e) Homoeopathic OPD, peripheral OPD and community OPD

f) Clinical training for the Third Professional session shall be as mentioned under sub-clause (d) of regulation 9 shall be on rotation basis as per the non-lecture/clinical batches and in accordance with the clinical/ non-lecture teaching hours stipulated for the following subjects, namely: -

(i) Homoeopathic special and general OPD and IPD with compulsory repertorization through software

(ii) Practice of Medicine: OPD, IPD and specialty clinics like pediatrics, pulmonology, cardiology, nephrology, gastroenterology, Dermatology, Psychiatry, Oncology or any other, functioning under the department, in attached hospital/Superspeciality hospital with MoU.

(iii) Surgery: Eye, ENT, dental OPD and any other related specialty clinics ; Operation Theater Unit: Preparation room, post operative recovery room, Sterilization, wound care & infection control, bio-waste management and any specialty units in the attached hospital/Superspeciality hospital with MoU.

(iv) Gynecology and Obstetrics: OPD, IPD, Labour room, procedural room, and other related specialty clinics for reproductive, mother & child health, if any

g) the clinical training for the Fourth Professional session shall be provided in accordance with the requirement of subjects, (OPD and IPD, Physiotherapy room) during the Fourth (Final) Professional session as mentioned under sub-clause (d) of regulation 9 shall be on rotation basis as per the non-lecture/clinical batches and in accordance with the clinical/ non-lecture teaching hours stipulated for the following subjects, namely: -

(i) General and special Homoeopathic OPD and IPD

(ii) Emergency/casualty department in hospital

(iii) Skill lab in hospital

(iv) Practice of Medicine: OPD, IPD and specialty clinics (paediatrics, pulmonology, cardiology, nephrology, gastroenterology, Dermatology, Psychiatry, Oncology) functioning under the department if any, in attached hospital /Super speciality hospital with MoU.

10) Methodology for supplementing modern advances, research and technology in Homoeopathy (SMART-Hom.).-

a) To accomplish the requirement under subsection (f) of section 2 of National Commission for Homoeopathy Act 2020, regarding supplementation of modern advances, scientific and technological developments in Homoeopathy System of Medicine, all the fourteen Departments as mentioned in table number 2 of regulation 9, shall be supplemented, enriched and updated with relevant and appropriate advances/developments in the area of diagnostic tools, conceptual advancements and emerging areas as under-

(i) Innovations or advances or new developments in Basic Sciences like biology, chemistry, physics, mathematics, microbiology, bioinformatics, molecular biology etc.;

(ii) Diagnostic Advancements;

(iii) Pharmaceutical Technology including quality and standardization of drugs, drug development etc.;

(iv) Teaching, Training Methods and Technology;
(v) Research Methods, Parameters, Equipment and Scales etc;
(vi) Technological automation, Software, Artificial Intelligence, Digitalization, Documentation etc.;
(vii) Biomedical Advancements;
(viii) Medical equipment;
(ix) Any other innovations, advances, technologies and developments that are useful for understanding, validating, teaching, investigations, diagnosis, treatment, prognosis, documentation, standardization and conduction of research in Homoeopathy.

b) There shall be multidisciplinary core committee constituted by the Commission for the purpose of supplementation of modern advances, scientific and technological developments in Homoeopathy, that identify the advances and developments that are suitable and appropriate to include in anyone or multiple departments.

c) There shall be an expert committee for each department constituted by Homoeopathy Education Board, to define and suggest the method of adaptation and incorporation of the said advances and developments and also specify the inclusion of the same at under-graduate or post-graduate level. The expert committee shall develop detailed methodology for usage, standard operating procedure and interpretation as required.

d) Any teaching staff, practitioner, researchers, students and innovators etc. may send their suggestions through a portal specified by National Commission for Homoeopathy regarding supplementation of modern advances, scientific and technological developments in Homoeopathy and such suggestions shall be placed by Homoeopathy education board before core committee for consideration.

e) The modern advances shall be incorporated with due interpretation of the said advances based on the principles of Homoeopathy, supported by the studies and after five years of inclusion of such advances in syllabus, they shall be considered as part of Homoeopathy syllabus.

f) Once core committee approves the recommendations of the expert committee, National Commission for Homoeopathy shall direct the Homoeopathy education board, to include the same in curriculum of under-graduate or post- graduate as specified by expert committee and the Commission shall issue guidelines or if required to conduct orientation of teachers for incorporation of the recommended modern advancement or scientific and technological development.

g) Composition of the Committees for SMART-Hom. -There shall be a Core Committee and an Expert Committee for each department and the composition of such committees shall be as under-

(i) Composition of SMART-Hom. Core Committee (Homoeopathy): The SMART-Hom. shall be an eleven-member committee comprising of, -

(a) President, Homoeopathy Education Board–Chairman;

(b) four experts from Homoeopathy (one expert from Materia Medica, Organon of Medicine, repertory and practice of medicine)–members;

(c) one expert (either retired or in service) each from CCRH, NIH, pharma industry, public health – member;

(d) one Educational Technologist–member;

(e) Member of Homoeopathy Education Board-Member Secretary.

Provided that the core committee can co-opt any expert as per the specific needs with due permission of the Chairperson, National Commission for Homoeopathy.

h) Terms of Reference. –

(i) The term of the Committee shall be three years from the date of its constitution.

(ii) The committee shall meet at least twice in a year.

(iii) The committee shall identify any modern advances, scientific and technical developments as listed above that are relevant and applicable to Homoeopathy either to, -

a) Understand, validate, or for conduction of research activities in Homoeopathy;

b) Useful for diagnosis or prognostication of a specific clinical condition and treatment;

c) Useful for teaching and training;

d) Useful for health care services through Homoeopathy.

(iv) The committee shall ensure the applicability of the identified modern advancement or scientific and technical development to basic principles of Homoeopathy with the help of the four expert members of Homoeopathy.

(v) To identify and recommend suitable experts for the Expert Committee to develop methodology for identification of modern advance or development.

(vi) To suggest the application of the advances or developments in terms of its usage in specific department or to incorporate in under- graduate or post-graduate syllabus etc. as the case may be.

(vii) As the modern science and technology is ever changing, the core committee shall identify the outdated part of the modern science and technology and suggest to the National Commission for Homoeopathy to replace it with the appropriate modern advances.

i) Composition of Expert Committee (Homoeopathy).-

The Expert Committee shall be constituted by Homoeopathy Education Board comprising of five members as under-

(i) Subject Expert as decided by Homoeopathy Education Board– Chairman;

(ii) two experts from relevant Homoeopathy subjects (one from UG and One from PG) –members;

(iii) one expert from relevant modern subject–member;

(iv) one expert from teaching technology –member.

Provided that the Expert Committee can co-opt concerned expert in accordance to the selected area with the permission of President. Homoeopathy Education Board.

j) Terms of Reference. –

(i) The term of the committee shall be three years from the date of its constitution;

(ii) The expert committee shall meet as many times as per the direction of the President Homoeopathy Education Board (HEB);

(iii) The expert committee shall work on the suggestion from the core committee and decide how to incorporate it in the syllabus, its mode of teaching (i.e., lecture/non-lecture) and the assessment with the help of educational technologist, experts;

(iv) The expert committee shall first understand the application of modern advances that are identified to incorporate and its relevance to the basic principles of Homoeopathy;

(v) The expert committee shall also identify the need of advance technology in Homoeopathy particular to that vertical and identify the suitable technology and recommend its usage along with the standard operating procedure or methodology;

(vi) The expert committee shall suggest core committee regarding the modern advances and technology to be included at under-graduate or post-graduate level.

11) EXAMINATION. -

a) GENERAL GUIDELINES FOR EXAMINATION, RESULT AND READMISSION

(i) The Universities shall conduct the examination for the degree course in various states or the agencies empowered by an Act of Parliament.

(ii) The examining body shall ensure that the minimum number of hours for lecture/demonstration/practical/seminar etc. in the subjects in each BHMS examination as specified in respective regulations are followed before allowing medical institutions to send the students for university examination.

The examining body shall ensure that the students of the medical institutions, who do not fulfill the criteria laid down in these regulations are not sent for the University Examination.

Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.

(iii) Where the institute is maintaining physical register, it shall be recorded in cumulative numbering method as per **Annexure-iii** and at the end of the course/ term/ part of the course, after obtaining each student signature, the same is to be certified by respective Head of the Department and approved by Head of the Institute.

(iv) The approved attendance shall be forwarded to the university.

(v) Internal assessment examinations to be conducted by medical institutions during Ist, IInd. IIIrd and IVth BHMS professional years. The weightage of internal assessment shall be 20 per-cent of the total marks specified for each subject for main university examination.

(vi) Internal assessment examination shall include 01 periodic assessment and 01 term test in each term of 6 months.

(vii) It is compulsory for every student to pass with minimum 50% marks in the internal assessment examinations prior to filling the final university examination form of the respective professional year. Head of medical institution will send the marks of internal assessment and term test to the University prior to final examination of any professional year.

(viii) There shall be no separate class for odd batch student (those students who could not keep the term) and the student has to attend the class along with regular batch or with junior batch as applicable.

(ix) To become eligible for joining the Compulsory Rotatory Internship programme, all four professional examinations shall be passed and qualified in six electives and entire course of BHMS (including internship) should be completed within a period of maximum ten years.

(x) The theory examination shall have twenty per cent. marks for Multiple Choice Questions (MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.

(xi) Each theory examination shall be of two and half hour duration.

(xii) The minimum marks required for passing the examination shall be fifty percent. in theory component and fifty percent in practical component (that include practical, clinical, viva-voice, internal assessment and electives wherever applicable) separately in each subject.

(xiii) Evaluation of electives: Electives shall be assessed in terms of attendance and assessment by grading: -

a) Grading shall be only for two electives per professional session.

b) Grading shall be mentioned in the University mark sheet of student.

c) The examination branch of the institution shall compile the grade of electives obtained by students and submit to university through the head of institution so that the University shall add the same to final mark sheet of the student.

(xiv) Grading of electives:

a) Electives will be assessed by the teacher who has guided to the student.

b) The following points would guide the assessor:

(i) Depth of problem definition – 15%

(ii) Extent of work undertaken – 20%

(iii) Innovation – 15%
(iv) Logical and integrated way of presentation – 20%
(v) Quality of learning derived – 20%
(vi) Adequacy of references undertaken – 10%

c) The final grades would be as follows:
(i) "A" – Excellent (above 70%)
(ii) "B" – Good (above 60 %)
(iii) "C" – Average (around 50%)
(iv) "D" – below average (around 40%)
(v) "E" – Poor (below 40%)

d) The student will need to get a minimum 'C' grade in all the electives in order to pass the BHMS course

(xv) The Practical/oral examination shall be completed immediately after the theory examination.

(xvi) The examining body shall hold examinations on such date and time as the examining body may determine. The theory and practical examination shall be held in the premises of the Homoeopathic Medical College concerned.

(xvii) There shall be a regular examination and a supplementary examination in a year and the supplementary examination shall be conducted within six months of declaration of results (including issue of mark sheets).

(xviii) A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy–five percent and above marks shall be awarded distinction in the subject.

(xix) The award of class and distinction shall not be applicable for supplementary examinations.

(xx) For non-appearance in an examination, a candidate shall not have any liberty for availing additional chance to appear in that examination.

(xxi) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examination shall not be treated as an attempt.

(xxii) Any diploma/degree qualification, at present included in II and III schedule of the Homoeopathy central council act where nomenclature is not in consonance with these regulations shall cease to be recognised medical qualification when granted after commencement of these regulations. However, this clause will not apply to the students who are already admitted to these courses before the enforcement of these regulations.

(xxiii)

a) **APPOINTMENT OF EXAMINERS:**

(i) No person shall be appointed as an external or internal examiner or paper setter or moderator in any of the subjects the Professional examination leading to and including the final Professional examinations for the award of the BHMS degree unless he has taken at least five years previously,

a M D (Hom) degree of a recognized university or an equivalent qualification in the particular subject as per recommendation of the Commission on teachers' eligibility qualifications and has had at least five years of total teaching experience in the subject concerned in a college affiliated to a recognized university at a faculty position.

(ii) non-medical scientists engaged in the teaching of medical students as whole time teachers, may be appointed examiners in their concerned subjects provided they possess requisite PG qualifications and five-year teaching experience of medical students after obtaining their postgraduate qualifications. Provided further that the 50% of the examiners (Internal & External) are from the medical qualification stream.

(iii) External examiners shall not be from the same university andpreferably be from outside the state.

(iv) The internal examiner in a subject shall not accept external examinership for a college from which external examiner is appointed in his subject.

(v) A university having more than one college shall have separate sets of examiners for each college, with internal examiners from the concerned college.

(vi) External examiners shall rotate at an interval of 2 years.

(vii) There shall be a Chairman of the Board of paper-setters who shall bean internal examiner and shall moderate the questions.

(viii) Except Head of the department of subject concerned in a college/institution, all other with the rank of reader or equivalent and above with requisite qualifications and experience shall be appointed internal examiners by rotation in their subjects; provided that where there are no posts of readers, then an Assistant Professor of 5 yearsstanding as Assistant Professor may be considered for appointment as examiner.

b) **University Examination:**

(i) **First B.H.M.S Examination:**

a) The student shall be admitted to the First B.H.M.S examination provided that he/she has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of head of the medical institution.

b) The process of examination conduction and its results of First BHMS must be completed between 17th to the 18th Month from the date of admission.

c) In order to be declared as "Passed" in First BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(ii) **Second B.H.M.S Examination:**

a) No candidate shall be admitted to the Second B H M S examination unless he/she has passed the First B.H.M.S examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.

b) The process of examination conduction and its results of Second BHMS must be completed between 29th to the 30th Month from the date of admission.

c) In order to be declared "passed" in the Second BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(iii) **Third B.H.M.S Examination:**

a) No candidate shall be admitted to the Third B.H.M.S examination unless he/she has passed the Second B.H.M.S examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.

b) The process of examination conduction and its results of Third BHMS must be completed between 41st to the 42nd Month from the date of admission.

c) In order to be declared as "passed" in the Third BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(iv) **Fourth Year Examination:**

a) No candidate shall be admitted to the Fourth BHMS examination unless he/she has passed the Third BHMS examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.

b) The process of examination conduction and its results of Third BHMS must be completed between 53rd to the 54th Month from the date of admission.

c) In order to be declared as "passed" in the Fourth BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

c) **Result**

(i) The examining body shall ensure that the results of the examination are published within one month of the last date of examination so that students can complete the course in 5 ½ yrs. after admission.

(ii) Candidates who have passed in one or more subjects need not to appear in that subject or those subjects again in the subsequent examinations if the

candidate passes the whole examination within four chances including the original examination

(iii) Facility to keep term. Not withstanding with the foregoing regulations, the students shall be allowed the facility to keep term on the following conditions:

a) The candidate shall pass First B.H.M.S examination in all the subjects at least one term (six months) before he/she is allowed to appear in the Second B.H.M.S examination.

b) The candidate must pass the Second BHMS examination at least one term (6 months) before he/she is allowed to appear in the Third BHMS examination.

c) The candidate must pass the Third BHMS examination at least one term (6 months) before he/she is allowed to appear in the Fourth BHMS examination.

(iv) The student who has not passed any of the four professional examinations even after exhausting all four attempts, shall not be allowed to continue his or her studies; provided that in case of serious personal illness of student and in any unavoidable circumstances, the vice chancellor of concerned university may provide two more chances in any one of four professional examinations.

(v) The examining body may under exceptional circumstances, partially or wholly cancel any examination conducted by it under intimation to the National commission for Homoeopathy and arrange for conducting re-examination in those subjects within a period of thirty days from the date of such cancellation.

(vi) The University or examining authority shall have the discretion to award grace marks at the maximum up to ten marks in total if a student fails in one or more subjects.

12) ASSESSMENT. -Assessment of students shall be in the form of Formative and Summative Assessments as under-

a) Formative Assessment.- Students shall be assessed periodically to assess their performance in the class, to determine the understanding of B.H.M.S. course material and their learning out come in the following manner:-

(i) Periodical Assessment shall be carried out in theory and at the end of teaching of a topic or module or a particular portion of syllabus. The following evaluation method may be adopted as appropriate to the content.

Table -7

Evaluation Method for Periodical Assessment

Sl. No.	Evaluation criteria
1.	**Practical/Clinical Performance**
2.	**Viva Voce, MCQs, MEQ(Modified Essay Questions/Structured Questions)**
3.	**Open Book Test (Problem Based)**
4.	**Summary Writing (Research Papers/Synopsis)**
5.	**Class Presentations; Work Book Maintenance**
6.	**Problem Based Assignment**
7.	**Objective Structured Clinical Examination (OSCE), Objective Structured PracticalExamination (OPSE),Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion(CBD)**
8.	**Extra-curricular Activities, (Social Work, Public Awareness, Surveillance/ Prophylaxis Activities, Sports or Other Activities which may be decided by the Department).**
9.	**Small Project**

(ii)

a) **I BHMS:** There shall be minimum three periodical assessments for each subject (ordinarily at 4th , 9th, and 14thmonth) and two term (ordinarily at 6th and 11th month) and pre university examination (ordinarily at 16th month) before final University examinations.

b) **II BHMS, III BHMS & IV BHMS:** There shall be minimum two periodical assessment at 4th and 9th month and one term exam at 6th month and pre university examination at 10th month conducted by the College before final university examination.

c) the example for first BHMS scheme and calculation of assessment shall be as per the following tables, namely

Table – 8 PERIODIC AND TERMINAL TEST INTERNAL ASSESSMENT TABLE

S.No.	Subject	Periodic Exam assessment						Terminal Test (TT) and Preliminary Exam (PE)						Total		Convert to 10 theory marks	Convert to 20 practical marks	Final internal assessment mark for theory (Total A + B/2=C)	Final internal assessment mark for practical Marks obtained at D
								1st TT		2nd TT		PE		(1st TT+2nd TT+PE)					
		Theory only	1st PE	2nd PE	3rd PE	Total marks obtained	Convert to 10 (Total marks obtained /sum total mark of 03 PE *10) A	Theory	Practical	Theory	Practical	Theory	Practical	Theory	Practical	Total marks obtained in theory TT 1 +TT2 +PE /Sum total mark of theory TT 1 +TT2 +PE * 10 B	Total marks obtained in practicalTT 1 +TT2 +PE /Sum total mark of practical TT 1 +TT2 +PE * 10/20 (as applicable to subject		

																		) D		
1.	OM	10	6/10	5/10	7/10	18/30	18*10/30=6	30/40	10/6	25/40	10/7	/3540	10/9	90*10/120=6	8	6		6-6/2=6/10	8	
2.	AHE	20						80	80	80	80	80	80							
3.	PB	20						80	80	80	80	80	80							
4.	HP	20						80	20	80	20	80	20							
5.	HMM	10						40	10	40	10	40	10							
6.	FPH	10						40	10	40	10	40	10							

***Above chart applicable for subjects of 100 marks (80+20) and Subjects of 50 marks (40+10). Those subjects with 02 theory papers with80 marks each, the final internal assessment score should be multiplied by 2. Similar pattern can be adopted for IInd, IIIrd and IV BHMS.**

Table-9

[Scheme of Assessment (Formative and Summative)]

Sl.No.	Professional Course	Duration of Professional Course			
		First Term	**Second Term**	**Third Term andUniversity exam**	
1	First Professional B.H.M.S.	First PA and First TT-1	Second PA and Second TT-2	Third PA andPE	First Professional B.H.M.S.Exam
		First Term	**Second Term andUniversity exam**		
2	Second Professional B.H.M.S.	First PA and First TT-1	Second PA and PE		Second Professional B.H.M.S exam
3	Third Professional B.H.M.S.	First PA and First TT	Second PA and PE		Third Professional B.H.M S exam
4	Fourth (Final) Professional B.H.M.S.	First PA and First TT	Second PA and PE		Fourth (Final) Professional exam

PA: Periodical Assessment; TT: Term Test; PE: pre university exam

UE: University Examinations

b) Summative Assessment. –

(i) Final University examinations conducted at the end of each professional B.H.M.S. shall be the Summative Assessment.

(ii) There shall be double valuation system and shall be no provision for revaluation.

(iii) There shall be two examiners (one internal and one external) University practical/clinical/viva voce examinations. It shall increase to 4 (2 internal and two external) for 200 marks

(iv) While declaring the results of Summative Assessment, Internal Assessment component shall be considered as per the distribution of marks pattern provided in **Tables 11,13,15 and 17.**

13) The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely: -

Table -10 First Year B.H.M.S
(3 terms)

No. of Hours per Day:7, Working Days:324; divide in three terms Teaching hours : 2268; Foundation Course=15 Working days (90 hours) Remaining Hours :2178

Subject	Number of teaching hours		
	Lectures	Non- Lectures	Total
Hom UG-OM-I	150	143	293
Hom UG-AHE	325	325	650
Hom UG-PB	325	325	650
Hom UG-HP	100	120	220

Hom UG-HMM-I	120	75	195
Hom UG-Rep-I	20	-	20
Hom UG-FPH	30	20	50
HomUG-Yoga	50	50	100
Total	**1120**	**1058**	**2178**

Table-11 (Number of Papers and Marks Distribution for First Professional B.H.M.S. Subjects)

Sl No	Subject Code	Papers	Theory	IA	Practical or Clinical Assessment						Grand Total
					Practical/ Clinical	Viva	IA	Electives grade obtained		Marks obtained	
1	*HomUG-OM-I*	1	40	10	20	20	10				100
2	*HomUG-AHE*	2	160	40	80	80	40				400
3	*HomUG-PB*	2	160	40	80	80	40				400
4	*HomUG-HP*	1	80	20	40	40	20				200
5	*HomUG-HMM-I*	1	40	10	20	20	10				100
6	*HomUG-FPH*	1	40	10	30	10	10				100
7	*HomUG-Yoga*	1	40	10	30	10	20				100
										Grand Total	1400

Table-12 Second Professional B.H.M.S.
Working days=216, Teachinghours=1512

Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	HomUG-HMM-II	150	30	180
2	HomUG-OM-II	150	30	180
3	HomUG Rep-II	20	30-	50
4	HomUG-FMT	120	50	170
5	HomUG-Path-Micr	200	80	280
6	HomUG-CM	135	100	235

7	HomUG-PM-I	80	92	172
8	Hom UG Surgery I	54	45	99
9	Hom UG Gynecology I	80	66	146
		989	523	1512

Table-13 (Number of Papers and Marks Distribution for Second Professional B.H.M.S. Subjects)

Sl. No.	Subject Code	Papers	Theory	Practical or Clinical	Practical or Clinical Assessment					
					Viva	Elective	IA		Sub Total (marks obtained)	Grand Total
							Theory	Practical		
1.	*HomUG-HMM-II*	1	80	40	40		20	20		200
2.	*HomUG-OM-II*	1	80	40	40		20	20		200
3.	*HomUG-FMT-I*	1	80	40	40		20	20		200
4.	*HomUG -Path Micr*	2	160	40	40		40	20		300
5.	*HomUG-CM*	1	80	40	40		20	20		200
									Grand Total	1200

Table-14 Third Professional B.H.M.S.

Working days=216,Teachinghours=1512

Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	HomUG- -HMM-III	150	80	230
2	HomUG-OM-III	150	80	230
3	HomUG-R-III	100	80	180
4	HomUG-PM-II	150	150	300
5	Hom UG Surgery II	150	120	270

6	Hom UG Gynec II	150	107	257
7	Hom.UG-Mod. Phar-I	45	-	45
	Grand Total	**895**	**617**	**1512**

Table-15 (Number of Papers and Marks Distribution for Third Professional B.H.M.S. Subjects)

Sl. No.	Subject Code	Papers	Theory	Practical or Clinical Assessment						Grand Total
				Practical or Clinical	Viva	Electives	IA		Sub Total	
							Theory	practical		
1	*HomUG-HMM-III*	1	80	40	40		20	20		200
2	HomUG-OM-III	1	80	40	40		20	20		200
3	*Hom-UG-R-III*	1	80	40	40		20	20		200
4	*Hom-UG SurgeryII*	2	160	80	80		40	40		400
5	*Hom-UG GynII*	2	160	80	80		40	40		400
6	*HomUG-Mod.Phar*	1	40	-	40		20	---		100
									Grand Total	1500

Table-16 Fourth Professional B.H.M.S.

Working days=216,Teachinghours=1512

Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	**HomUG-HMM-IV**	202	100	302
2	**HomUG-ORG-IV**	150	100	250
3	**HomUG-REP-IV**	50	150	200
4	**HomUG-PM III**	300	350	650
5	**HomUG-RM-Stat.**	35	25	60
6	**HomUG-Yoga-II**	25	25	50
	Total	737	775	
			Grand Total	**1512**

Table-17(Number of Papers and Marks Distribution for Fourth Professional B.H.M.S. Subjects)

Sl. No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical or Clinical	Viva	IA		Sub Total (marks obtained)	
						Theory	Practical		
1	*HomUG-HMM-IV*	2	160	80	80	20	20		400
2	HomUG-ORGIV	1	80	40	40	20	20		200
3	HomUG-REP IV	1	80	40	40	20	20		200
4	HomUG-PM-III	3	240	80	80	60	40		500
5	*HomUG-RM-Stat.*	1	40	20	20	10	10		100
6	*HomUG-Yoga-II*	1	40	20	20	10	10		100
								Grand Total	1500

14) MIGRATION OF STUDENT DURING THE STUDY: -

a) The student may be allowed to take the migration to continue their study to another college after passing the First professional examination, but failed student's transfer and mid-term migration shall not be allowed.

b) For migration, the students shall have to obtain the mutual consent of both colleges and Universities and it shall be against the vacant seat.

15) COMPULSORY ROTATORY INTERNSHIP TRAINING:

a) Objectives of the Internship Programme

(i) To expose intern to Clinical and Homoeopathic training to become a competent Homoeopathic Physician capable of functioning independently and effectively under Rural and Urban set ups;

(ii) To develop and sharpen sensitivity and sensibility to receive patient;

(iii) To develop clinical diagnostic skills, documentation, communication skills and professional ethical attitudes;

(iv) To develop and foster clinical judgment and decision-making skills;

(v) Learn to integrate various knowledge and apply to manage different clinical conditions;

(vi) Know the functioning of the health care system in the community;

(vii) Get acquainted with the National Health Programmes

b)

(i) Each candidate shall be required to undergo compulsory rotatory internship including internship orientation and finishing programme within one year from passing of fourth B.H.M.S. examination.

(ii) Ordinarily the internship programme shall commence on first working day of April forregular batch students and first working day of September for supplementary batch students.

(iii) The student shall be eligible to join the compulsory internship programme after passing all the subjects from First to Fourth (Final) Professional examination including six electives and after getting Provisional Degree Certificate from respective Universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship.

c) **Stipend:** During internship, to the interns belonging to Central Government, State Government andUnion territory institution and all the private homoeopathy medical colleges/institution, the stipend shall be paid at par with other medical systems under respective Government and there shall not be any discrepancy between medical systems.

d) **Migration during Internship.-**

(i) Migration of internship shall be with the consent of both the Colleges and University; in the case where migration is between the colleges of two different Universities.

(ii) If migration is only between colleges of the same university, the consent of both the colleges shall be required.

(iii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate' as the case maybe.

e) **Orientation Programme**: The objective of the orientation programme is to introduce the activities to be undertaken during the internship

(i) The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.

(ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about

a) Rules and Regulations of the Medical Practice and Profession,
b) Medical Ethics,
c) Medico Legal Aspects,
d) Medical Records,
e) Medical Insurance,
f) Medical Certification,
g) Communication Skills,
h) Conduct and Etiquette,

i) National and State Health Care Programme
j) Project work

(iii) The orientation workshop shall be organized at the beginning of internship and an e-log book shall be maintained by each intern, in which the intern shall enter date-wise details of activities under taken by him during orientation.

(iv) The period of orientation shall be for 7 days.

(v) The manual for conducting the orientation as prescribed from time to time by the National Commission for Homoeopathy shall be followed.

f) Finishing Programme:

(i) There will be a finishing programme for 3 days at the end of the internship

(ii) Programme Description: This programme is designed for the interns and will consist of ten sessions spread over a period of three days. The program may include both online and offline modes of training. It is aimed to enlighten the interns on various career opportunities available after successful completion of the program and how to equip themselves to meet the requirements and fulfill their dreams.

(iii) Programme Outcomes: After successful completion of this training the student will be able to

a) List the various career opportunities available after successful completion of the degree program.
b) Identify their Strengths and Weakness
c) Choose a career of their choice
d) Enumerate the requirements to be met to become a successful professional
e) Demonstrate positive outlook and attitude towards the profession
f) Exhibit better skills in communication, problem solving, writing, team building, time management, decision making etc.
g) Demonstrate ethical and professional values and be a compassionate and caring citizen / professional.

(iv) Training Components:

a) Job opportunities after successful completion of the program
b) Study opportunities in India and abroad after successful completion of the program
c) Entrepreneurship opportunities after successful completion of the program
d) Research opportunities after successful completion of the program
e) Public Service opportunities after successful completion of the program
f) Training and awareness about Competitive exams
g) Self analysis to choose the right option
h) Building Interpersonal & Soft Skills including Interview skills, Leadership skills, Resume writing skills, problem solving and decision making skills
i) Certificate writing and prescription writing and medico-legal issues relevant to the profession

j) Loan assistance and other scholarship facilities available for establishment and study

k) Ethical / Professional and Social responsibilities after successful completion of internship

g) Activities during Internship.-These will be two fold

(i) **Clinical work** in the OPD/ College hospital/ MoU hospital/ Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy.

The daily working hours of intern shall be not less than eight hours; the intern shall maintain ane-log book containing all the activities under taken by him/her during internship.

Clinical work during internship can be done as per options provided below:

A) **Option I.**-Divided into clinical training of nine months in the Homoeopathy hospital attached to the college and three months in Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy.

(i) The interns shall be posted in any of the following centers where National Health Program are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme in regard to,-

a) Primary Health Centre;

b) Community Health Centre or Civil Hospital or District Hospital;

c) Any recognized or approved Homeopathy Hospital or Dispensary;

d) In a clinical unit/Hospital of Central Council for Research in Homoeopathy;

(ii) All the above institutes mentioned in clauses (a) to (d) shall have to be recognized by the concerned University or Government designated authority for providing such training.

(iii) During the three months internship training in Primary Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or Community Health Centre or District Hospital or any recognized or approved hospital of Modern Medicine or Homoeopathy Hospital or Dispensary, the interns shall:

a) get acquainted with routine of the Primary Health Centre and maintenance of their records;

b) get acquainted with the diseases more prevalent in rural and remote areas and their management;

c) involve in teaching of health care methods to rural population and also various immunization programme;

d) get acquainted with the routine working of the medical or non- medical staff of Primary Health Centre and be always in contact with the staff in this period;

e) develop research aptitude;

f) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;

g) participate actively in different National Health Programme implemented by the State Government.

(iv) The record of attendance during three months in (PHC/CHC/Dispensory/ clinical unit/Hospital of Central Council for Research in Homoeopathy) must be maintained by the student according to their posting and should be certified by the medical officer where student undergone the training and shall be submitted and counter certified to Principal of college on monthly basis.

B) **Option II.**-All twelve months in Homoeopathy hospital attached to the college.

(i) The record of attendance during twelve months in hospital attached to college must be maintained by the student according to their posting and should be certified by the medical officer where student undergone the training and shall be submitted and counter certified by dean/ Principal of college on monthly basis.

C) Division of Clinical work during posting in Option I & option II is as below:

Table-18

(Distribution of Internship)

Sl. No.	Departments	Option I	Option II
1.	Practice of Medicine OPD including Psychiatry and Yoga, Dermatology, and related specialties and respective IPD	2 months	3 months
2.	Surgery OPD including OT, related specialties and Ophthalmology, ENT respective IPD	1.5 months	2 months
3.	Gynecology &Obstetrics OPD, related specialties including OT, and respective IPD	1.5 months	2 months
4.	Pediatric OPD related specialties including NICU, and respective IPD	1 month	2 months
5.	Community Medicine OPD related specialties includingRural/Public Health /MCH respective IPD	2 months	2 months
6.	Casualty	1 month	1 month

7.	Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy	3 months	

➢ **The intern shall undertake the following activities in respective department in the hospital attached tothe College, namely: -**

1) **Practice of Medicine.** –

The intern shall be practically trained to acquaint with and to make him competent to deal withfollowing, namely: -

a) all routine works such as case taking, investigations, diagnosis and management of diseases with Homoeopathic medicine;

b) routine clinical pathological work such as hemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigations useful for monitoring the deterioration of different disease conditions;

c) Training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.

2) **Surgery.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

a) Clinical examination, Diagnosis and Management of common surgical disorders according to Homoeopathic principles using homoeopathic medicines;

b) Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;

c) Intern shall be involved in Pre-operative and Post-operative managements;

d) Surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;

e) Examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and

f) Practical training of a septic and antiseptic techniques, sterilization;

g) Practical use of local anaesthetic techniques and use of anaesthetic drugs;

h) Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Barium meal, Sonography and Electro Cardio Gram;

i) Surgical procedures and routine ward techniques such as-

(i) suturing of fresh injuries;

(ii) dressing of wounds, burns, ulcers and similar ailments;

(iii) incision and drainage of abscesses;

(iv) excision of cysts and;

(v) venesection;

3) **Gynaecology & Obstetrics.** –The intern shall be practically trained to acquaint with and to makehim competent to deal with following, namely -

a) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;

b) Management of normal and abnormal labors; and

c) Minor and major obstetric surgical procedures.

d) all routine works such as case taking, investigations, diagnosis and management of common Gynaecological conditions with Homoeopathic medicine;

e) Screening of common carcinomatous conditions in women.

4) **Paediatrics:** The intern shall be practically trained to acquaint with and to make him competent todeal with following, namely:-

a) Care of new-born along with immunization programme:

b) Important paediatric problems and their Homoeopathic management;

5) **Community Medicine**.- The intern shall be practically trained to acquaint with and to make himcompetent to deal with following, namely:-

a) Programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunization, management of infectious diseases, etc.;

b) Family welfare planning programme;

c) All National Health Programmes of Central Government at all levels

d) Homoeopathic prophylaxis and management in cases of epidemic/ endemic/ pandemic diseases.

6) **Emergency or Casualty Management.**-The intern shall be practically trained to acquaint with andto make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment andalso procedure for referring such cases to the identified hospitals.

(ii) Project work-

a) Each intern will undertake a Project utilizing the knowledge of Research Methodology and Biostatistics acquired in the IV BHMS.

b) It would be the responsibility of the intern to choose the topic of the subject (clinical/community/education) within the first month of the internship and will communicate to the Intern programme coordinator

c) The Project will run through 3 phases of Planning (3 months), Data collection (3months) and Finalization and writing (3 months)

d) The writing will be as per the format taught in the course on Research Methodology and will be minimal 1500 words. It will be typewritten and submitted in a spiral binding as well as in the electronic format

e) The Project will end with a brief presentation to the IV BHMS students

f) The Principal will assign a teacher to evaluate the project which will be with respect to the following

(i) Originality of the idea

(ii) Scientific methodology followed in formulating the idea and the design

(iii) Analysis

(iv) Results and conclusion

(v) Merits of writing

(vi) The grades will range from A (70% and above), B (60 - 70%), C (50- 60%) and D (below 50%)

A Certificate will be awarded to the Intern stating the Title of the Project and grade received.

h) Electronic Logbook. –

(i) It shall be compulsory for an intern to maintain the record of procedures done/assisted/observed by him on day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.

(ii) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean / Principal / Director at the end of Internship Training Programme, may result in cancellation of his performance in any or all disciplines of Internship Training Programme.

(iii) The institution shall retain soft copy of the completed and certified -log book and is to be made available for the verification.

i) Evaluation of Internship. -

(i) The evaluation system shall assess the skills of a candidate whileperforming the minimum number of procedures as enlisted with an objective that successful learning of these procedures will enable the candidates to conduct the same in his actual practice.

(ii) The evaluation shall be carried out by respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute in Form-1 under **Annexure-iv**

(iii) On completion of one year of compulsory rotatory internship including submission of project, the Head of the Institute evaluate all the assessment reports in the prescribed Form-1 under **Annexure-iv**, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under **Annexure-v** within seven working days.

(iv) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks as per Form-2 under **Annexure-v** or less than fifty per cent. of marks, in an assessment in any of the Departments, he shall be required to repeat the posting in the respective department for a period of thirty per-cent of the total number of days, laid down for that department in Internship Training and posting.

(v) Candidate shall have the right to register his grievance in any aspects of conduct of evaluation and award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned Department shall redress and dispose of the grievance in an amicable manner within seven working days.

j) **Leave for interns. -**

(i) During compulsory rotatory internship of one year, 12 days of leaves are permitted.

(ii) Any kind of absence beyond 12 days shall be extended accordingly.

(iii) Intern cannot take more than three days including prefix or suffix of any kind of holidays leave at a time.

k) **Completion of internship**: If there is any delay in the commencement of internship or abnormal breakduring internship due to unavoidable conditions, in such cases, internship period shall be completed within maximum period of 24 months from the date of passing the qualifying examination of Forth (Final) Professional B.H.M.S.

(i) Provided that in such cases, the student shall take prior permission from the Head of the institution in writing with all supporting documents thereof;

(ii) It shall be the responsibility of the head of the institution/college to scrutinized the documents, and assess the genuine nature of the request before issuing permission letter;

(iii) While re-joining internship, the student shall submit the request letter along with supporting documents, and all necessary documents supporting his application.

16) **TUITION FEE**.-Tuition fee as laid down and fixed by respective governing or fee fixation committees as applicable shall be charged for four and half years only and no tuition fee shall be charged for extended duration of study in case of failing in examinations or by any other reasons and there shall not be any fee for internship doing in the same institute.

Appendix (A)
(See Regulation 6 (4)

SCHEDULE relating to "SPECIFIED DISABILITY" referred to in clause (zc) of section2 of the Rights of Persons with Disabilities Act, 2016 (49 of 2016), provides as under:-

1) **Physical disability-**

a) Loco motor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including-

(i) "Leprosy cured person" means a person who has been cured of leprosy but is suffering from-

a) Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity,

b) Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity,

c) Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly,

(ii) "Cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth.

(iii) "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less,

(iv) "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for health muscular. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue,

(v) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

b) **Visual impairment-**

(i) "blindness" means a condition where a person has any of the following conditions, after best correction-

a) Total absence of sight, or

b) Visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction, or

c) Limitation of the field of vision subtending an angle of less than 10 degree.

(ii) "Low-vision" means a condition where a person has any of the following conditions, namely:-

a) Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or

b) Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

c) **Hearing impairment-**

(i) "Deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(ii) "Hard of hearing" means person having 60 DB hearing loss in speech frequencies in both ear,

d) "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

e) Intellectual disability a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in a dative behaviour which covers a range of every day, social and practical skills, including-

(i) "Specific learning disabilities" means a heterogeneous group of condition conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematic calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.

(ii) "Autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's

ability to communicate, understand relationships and relate to others andis frequently associated with unusual or stereotypical rituals or behaviours

2) **Mental behaviour-** "means illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviours, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person,

3) **Disability caused due to-**

a) Chronic neurological conditions, such as-

(i) "Multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain andspinal cord are damaged, leading to demyelisation and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other.

(ii) "Parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

b) Blood disorder-

(i) "Haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of bold so that a minor would may result in fatal bleeding,

(ii) "Thalassemia" means a group of inherited disorders characterized by reduced or absent amounts of haemoglobin.

(iii) "Sickle cell disease" means a haemolytic disorder characterised by chronic anaemia, painful events, and various complication due to associated tissue and organ damage, "Haemolytic" refers to the destruction of cell membrane of red blood cells resulting in the release of haemoglobin,

4) Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

5) Any other category as may be notified by the Central Government from time to time.

Appendix B

(See regulation 6 (4))

Guidelines regarding admission of students, with "Specified Disabilities" under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), in B.H.M.S.

1) The "Certificate of Disability" shall be issued in accordance with the Rights of Persons with Disabilities Rules, 2017, published in the Gazette of India, Extraordinary, Part II, Section3, Sub- section (i), vide number G.S.R. 591 (E), dated the 15the June, 2017.

2) The extent of "specified disability" in a person shall be assessed in accordance with the "guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights o Persons with Disabilities Act, 2016 (49 of 2016)", published in the Gazette of India, Extraordinary, Part II, section 3, Sub- section (ii), vide number S.O. 76 (E), dated the 4th January, 2018.

3) The minimum degree of disability should be 40% (Benchmark Disability) in order to be eligible for availing reservation for persons with specified disability.

4) The term 'Persons with Disabilities' (PwD) is to be used instead of the term 'Physically Handicapped' (PH)

TABLE

Sl. No.	Disability Category	Type of Disabilities	Specified Disability	Disability Range (5)		
(1)	(2)	(3)	(4)	Eligible for B.H.M.S. Programme, Not Eligible for PwD Quota	Eligible for B.H.M.S. Programme, Eligible for PwD Quota	Not Eligible for Programme,
1.	Physical Disability	(A) Locomotor Disability, including Specified Disabilities (a to f).	(a) Leprosy cured person*	Less than 40% disability	40-80% disability Persons with more than 80% disability may also be allowed on case to case basis and their function a incompetency will the aid of assistive devices, if it is being used, to see if its is brought below 80% and whether they possess sufficient motor ability as required to pursue and complete the programme satisfactorily.	More than 80%
			(b) Cerebral Palsy**			
			(c) Dwarfism			
			(d) Muscular Dystrophy			
			(e) Acid attack victims			
			(f) Other*** such as Amputation, Poliomyelitis, etc.			

			* Attention should be paid to loss of sensations in fingers and hands, amputation, as well as involvement of eyes and corresponding recommendations be looked at ** Attention should be paid to impairment of vision, hearing, cognitive function etc. and corresponding recommendations be looked at. *** Both hands intact, with intact sensations, sufficient strength and range of motion are essential to be considered eligible for B.H.M.S. programme.			
		(B) Visual Impairment (*)	(a) Blindness (b) Low vision	Less than 40% disability (i.e. Category '0 (10%)' I (20%)' & II (30%)		Equal to or More than 40% Disability (i.e. Category III and above)
		(C) Hearing Impairment@	(a) Deaf (b) Hard of hearing	Less than 40% Disability		Equal to or more than 40% Disability
			(*) Persons with Visual impairment/ visual disability of more than 40% may be made eligible to pursue Graduate B.A.M.S. Education and may be given reservation, subject to the condition that the visual disability is brought to a level of less than the benchmark of 40% with advanced low vision aids such as telescopes / magnifier etc. @ Persons with hearing disability of more than 40% may e made eligible to pursue Graduate B.A.M.S. Education and may be given reservation, subject to the condition that the hearing disability is brought to a level of less than the benchmark of 40% with the aid of assistive devices. In addition to this, the individual should have a speech discrimination score of more than 60%.			
		(D) Speech & language disability	Organic/neurological causes	Less than 40% Disability		Equal to or more than 40% Disability
			It is proposed that for admission to B.H.M.S. programme the Speech Intelligibility Affected (SIA) score shall not exceed 3 (Which will correspond to less than 40%) to be eligible to pursue the B.H.M.S. programme. The individuals beyond this score will not be eligible for admission to the B.H.M.S. programme. Persons with an Aphasia Quotient (AQ) upto 40% may be eligible to pursue B.H.M.S. programme but beyond that they will neither be eligible to pursue the B.H.M.S. programme nor will they have any reservation.			

2.	Intellectual disability		(a) Specific learning disabilities (Perceptual disabilities , Dyslexia, Dyscalculi a, Dyspraxia & Developm e ntal aphasia)#	# currently there is no Quantification scale available toassess the severity of SpLD, therefore the cut-off of 40% is arbitrary and more evidence is needed		
				Less than 40% Disability	Equal to or morethan 40% disability But selection will be based on thelearning competency evaluated with the help of the remediation/assisted technology/aids/ infr astructural changes by the Expert Panel.	
			(b) Autism spect ru m disor ders	Absence or Mild Disability, Asperser syndrome (disability of 40-60% as per ISAA) where the individual is deemed fitfor B.H M.S. programme by an expert panel	Currently not recommended due to lack of objective method to establish presence and extentof mental illness. However, the benefit of reservation/quot a may be considered in future after developing better methods of disability assessment.	Equal to or more than 60% disabilityor presence of cognitive/ intelltual disability andor if the person is deemed unfit for pursuingB.H.M.S. programme by an expert panel.
3.	Mental Behaviour		Mental illness	Absence or mild Disability: less than 40% (under IDEAS)	Currently no t recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/quota may be considered in future after developing better methods of disability assessment.	Equal to ormore than 40% disability or if the person is deemed unfit to perform his/ her duties. Standards may be drafted for the definite of "fitness topractice medicine" as are used by several institutions of countries other than India.

4	Disability caused due to	(a) Chronic Neurological Conditions	(i) Multiple Sclerosis	Less than 40% Disability	40%80% disability	More than 80%
			(ii) Parkinsonism			
		(b) Blood Disorders	(i) Haemophilia	Less than 40% Disability	40%80% disability	More than 80%
			(ii) Thalassemia			
			(iii) ickle cell disease			
5.	Multiple disabilities including deaf blindness		More than one of the above specified disabilities	Must consider all above while deciding in individual cases recommendations with respect to presence any of the above, namely , visual, Hearing, Speech & Language disability, Intellectual Disability, and Mental illness as a component of Multiple Disability. Combining formula as notified by the related Gazette Notification issued by the Govt. of India a+b (90-a) 90 (where a=higher value of disability % and b=lower value of disability % as calculated for different disabilities) Is recommended for computing the disability arising when more than one disabling condition is present in a given individual. This formula may be used in cases with multiple disabilities, and recommendations regarding admission and/or reservation made as per the specific disabilities present in a given individual		

Note: For selection under PwD category, candidates will be required to produce Disability Certificate before their schedule date of counselling from one of the disability assessment boards as designated by concerned Authority of Government of India.

Annexure -I

Foundation Course

BACKGROUND

Homoeopathic Medical education in India requires the orientation of the new entrant to a basic philosophical orientation, a need to think in an integrated and holistic manner, an ability to function in a team at the bedside and a capacity to invest in a life-long learning pattern. Homoeopathy, though more than 250 years old, is relatively young as ascientific discipline and has attracted a number of negative community exposure due to a variety to reasons. In India, we are aware that the student who enters the portals of a homoeopathic college rarely does so out of his volition. It is often an exercise as the last choice or one which is adopted as a stepping stone to a 'medical' degree. Hence the mind- set of the new entrant is rarely informed, positive and self-affirming.

However, we know that like all medical disciplines, homoeopathy training includes a wide spectrum of domains that involves exposure to human interactions and interpersonal relationships in various settings including hospital, community, clinics etc. The training is intense and demands great commitment, resilience and lifelong learning. It is desirable to create a period of acclimatization and familiarization to the new environment. This would include an introduction to the course structure, learning methods, technology usage, and peer interactions which would facilitate their smooth transition from Junior college to homoeopathic college.

This is planned to be achieved through a dedicated 15 days exclusive "Foundation Course", at the beginning of the BHMS course to orient and sensitize the student to the various identified areas.

Goals and Objectives

Broad goals of the Foundation Course in Homoeopathy include:

1) Orienting the students to various aspects of homoeopathic system of medicine.
2) Creating in them the conscious awareness of the 'Mission' as defined by Master Hahnemann
3) Equipping them with certain basic, but important skills required for going through this professional course and taking care of patients.
4) Enhancing their communication, language, computer and learning skills.
5) Providing an opportunity for peer and faculty interactions and introducing an orientation to various learning methodologies.

Objectives

a) **Orient the learner to:**
   - **(i)** The medical profession and the mission of a homoeopath in society
   - **(ii)** The BHMS programme
   - **(iii)** Vision and Mission of the Institute
   - **(iv)** Concept of Holistic and Positive health and ways to acquire and maintain it

(v) History of Medicine and Homoeopathy and the status of Homoeopathy in the world
(vi) Medical ethics, attitudes and professionalism
(vii) Different Health systems available in the country
(viii) Health care system and its delivery
(ix) National health priorities and policies
(x) Principles of primary care (general and community-based care)
(xi) Concept of mentorship programme

b) **Enable the learner to appreciate the need to enhance skills in:**
(i) Language
(ii) Observation, documentation & understanding of basic medical technologies
(iii) Interpersonal relationships and Team behavior
(iv) Communication across ages and cultures
(v) Time management
(vi) Stress management
(vii) Use of information technology

c) **Train the learner to provide:**
(i) First-aid/ Emergency management
(ii) Basic life support
(iii) Universal precautions and vaccinations
(iv) Patient safety and biohazard safety

d) **Language and Computer skills**
(i) Local language programme
(ii) English language programme
(iii) Computer skills

These may be arranged as per the needs of the particular batch and extra coaching may be continued after theFoundation programme

Content and Methodology

The programme will be run in Sessions which must be interactive.
The major components of the Foundation Course include:

1. **Orientation Program:** This includes orienting students to all the components mentioned below with special emphasis on the role of Homoeopathy and homoeopath in today's times.
2. **Skills Module (Basic):** This involves skill sessions such as Basic Life Support/ Emergency Management, First Aid, Universal Precautions and Biomedical Waste and Safety Management that students need to be trained prior to entering the patient care areas.

3. **Field visit to Community and Primary Health Centre:** These visits provide orientation to the care delivery through community and primary health centres, and include interaction with health care workers, patients and their families.

4. **Professional development including Ethics**: This is an introduction to the concept of Professionalism and Ethics and is closely related to Hahnemann's emphasis on the conduct of a physician. This component will provide students with understanding that clinical competence, communication skills and sound ethical principles are the foundation of professionalism. It will also provide understanding of the consequences of unethical and unprofessional behavior, value of honesty, integrity and respect in all interactions. Professional attributes such as accountability, altruism, pursuit of excellence, empathy, compassion and humanism will be addressed. It should inculcate respect and sensitivity for gender, background, culture, regional and language diversities. It should also include respect towards the differently abled persons. It introduces the students to the basic concept of compassionate care and functioning as a part of a health care team. It sensitizes students to "learning" as a behavior and to the appropriate methods of learning.

5. **Enhancement of Language / Computer skills / Learning Skills:** These are sessions to provide opportunity for the students from diverse background and language competence to undergo training for speaking and writing English, fluency in local language and basic computer skills. The students should be sensitized to various learning methodologies such as small group discussions, skills lab, simulations, documentation and concept of Self-Directed learning.

Structure of the program for students

Table 19: Foundation Course

Serial No.	Topic	Type of activity	Duration hrs.
1.	Welcome and Introduction to Vision Mission of the Institute	Lecture	1
2.	Mission and role of a Homoeopathy andHomoeopath in society including showcasing effects of Homoeopathy	Interactive discussion	6
3.	BHMS Course of study and introducingto first year faculty	Presentation	1
4.	Visit to institution /.campus / facilities	Walking tour	4
5.	Concept of Holistic and Positive health	Interactive discussion	2
6.	History of Medicine and Homoeopathy and state of Homoeopathy in the world	Presentation	2
7.	Adult Learning principles	Interactive	2
8.	Health care system and delivery	Visit to PHC/ Urban health centre and interaction with staff	3
9.	Different health care systems recognizedin the country and the concept of pluralistic health care systems	Presentation	1
10.	Primary Community care	Interaction	2

11.	Basic Life support	Demonstration video and practice	4
12.	Communication – its nature and importance in different social and professional settings	Practical with scenarios and enactmentwith observation	4
13.	Medical ethics – role in enhancing patient care	Role play	2
14.	Who is professional?	Debate between two sides on a topic	2
15.	Time management	Practical exercise	3
16.	First aid – principles and techniques	Demonstration and presentation	2
17.	National health priorities and policies	Presentation	1
18.	Importance of Mental Health and Hygiene to a medical student in the medical profession Stress management including importance of Sports and Extracurricular activities	Practical demonstration / video	14
19.	Concept and practice of Mentoring	Interactive discussion	4
20.	Constitutional values, Equality, Gender sensitization and ragging policy	Presentation and Interactive	3
21.	Universal precautions and vaccinations	Presentation followed by discussion	1
22.	Importance of Observation and Documentation in Homoeopathic practice	Practice exercise through video observation	6
23.	Team working	Game and debriefing	4
24.	Patient safety and Biomedical hazards	Video and presentation	2
25.	Computer skills	Demonstration and Practice of basic use of word, Excel and PPT	4
26.	Language skills	Language labs	10
	TOTAL		90

Annexure -ii

TENTATIVE TEMPLATE OF ACADEMIC CALENDAR

FIRST PROFESSIONAL B.H.M.S.

(18 MONTHS)

Sl. No.	DATE / PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of October	Course Commencement
2.	15 working Days	Foundation Course
	First periodic assessment	January- Internal Assessment (PA-1)
3.	Fourth Week of March	First Terminal Test -Internal Assessment (TT-1)
	Second periodic assessment	June -Internal Assessment (PA-2)
4.	First week of August	Second Terminal Test -Internal Assessment (TT-2)
5.	Third periodic assessment	November – Internal Assessment – (PA-3_
	Second week of January	Preliminary Exam (PE)
5.	Second Week of February to March	University Examination
6.		
7.	***First Working Day of April***	***Start of second professional year***
	NOTE.- 1. Universities / Institutions / Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. 2. Institutions/Colleges established in Extreme Weather Conditions may adjust the timings as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered. 3. Academic calendar may be modified according to directions of National Commission for Homoeopathy issued from time to time.	

TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
SECOND/THIRD/ FOURTH PROFESSIONAL B.H.M.S.
(12 MONTHS)

Sl. No.	DATE /PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of April	Course Commencement
2.	Fourth Week of July	First periodic - Internal Assessment (PT-1)
3.	Fourth week of September	First terminal exam- Internal Assessment (TT-1)
4.	Fourth week of December	Second periodic - Internal Assessment (PT-2)
5.	Second Week of January	Preliminary exam
6.	Third Week of February	University Examination
7.	***First Working Day of April***	***Commencement of third/fourth/internship professional year***
	NOTE. - 1. Universities / Institutions / Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. 2. Institutions / Colleges established in Extreme Weather Conditions may adjust the timings as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered 3. Academic calendar may be modified according to directions of National Commission for Homoeopathy issued from time to time.	

Annexure-iii

GUIDELINES FOR ATTENDANCE MAINTENANCE (THEORY/PRACTICAL/CLINICAL/NON-LECTURE HOURS)

Institutes, Colleges offering education in Homoeopathy are recommended to maintain online attendance system. However, in case physical registers are being maintained for recording attendance of various teaching/training activities, the following guidelines are to be followed:

1) Attendance is to be marked in cumulative numbering fashion.
   a) In case presence is to be marked as 1, 2, 3, 4, 5, 6.....so on;
   b) In case of absence, it must be marked as 'A' ;
   c) Example: P PPP A P P AA P P P.... may be marked as (1, 2, 3, 4, A, 5, 6, A, A, 7, 8, 9...).
2) Avoid strictly marking 'P' for presence.
3) Separate register for Theory and practical/clinical/non-lecture activities are to bemaintained.
4) At the end of term or course or part of syllabus, the last number to be taken as total attendance.
5) The total attendance after students signature to be certified by respective HOD followed by approval by Principal.
6) In case of multiple terms, at the end of course all term attendance is to be summarised and percentage is to be calculated separately for theory and practical including clinicals & non- lecture hours.

[Note : *If any discrepancy in found between Hindi and English version, the English version will be treated as final.]

Annexure-iv

FORM 1

[See regulation 15(e) (ix) (B) (C) (D)]

(NAME OF THE COLLEGE AND ADDRESS)

(BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY (B.H.M.S) PROGRAMME

DEPARTMENT OF----------

CERTIFICATE OF ATTENDANCE & ASSESSMENT OF INTERNSHIP

1) **Name of the Intern :**
2) **Attendance during internship :**
   a) **Period of training From----------To----------**
   b) **No. of Working Days :**
   c) **No. of Days Attended :**
   d) **No. of Days Leave availed :**
   e) **No. of Days Absent :**

Assessment of Internship

Sr. No.			Category	Marks Obtained
1.			General	Maximum10
	a.		Responsibility and Punctuality	(____) out of 2
	b.		Behavior with sub-ordinates, Colleagues and superiors	(____) out of 2
	c.		Documentation ability	(____) out of 2
	d.		Character and conduct	(____) out of 2
	e.		Aptitude of research	(____) out of 2
2.			Clinical	Maximum 20
	a.		Proficiency in Fundamentals of subject	(____) out of 4
	b.		Bedside manners & Rapport with patient	(____) out of 4
	c.		Clinical Acumen and Competency as acquired	(____) out of 4
		i.	By Performing Procedures	
		ii.	By Assisting in Procedures	(____) out of 4
		iii.	By Observing Procedures	(____) out of 4
Total Score obtained				(____) out of 30

Performance Grade of marks

Poor < 8, Below average 9-14, Average 15-21, Good 22-25, Excellent 26 and above

Note: An intern obtained unsatisfactory score (below 15) shall be required to repeat one third of thetotal period of posting in the concerned department.

Date:

Place: **Signature of the Intern** **Signature of the HOD**

Department Office Seal

Annexure-v

FORM 2

[See regulation 15 (e) (ix) (C) (D)]

(NAME OF THE COLLEGE AND ADDRESS)

(BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY – B.H.M.S)
PROGRAMME CERTIFICATE OF
COMPLETION OF THE COMPULSORY ROTARY INTERNSHIP

This is to certify that (name of the intern) Intern of (NAME OF THE COLLEGE AND ADDRESS), has completed his/her Compulsory Rotatory Internship at the (NAME OF COLLEGE AND ADDRESS / PLACE OF POSTING), for the duration of one year from ----- ——— to ———— in the following departments,

Sl. No.	Name of the Department	Period of training From (dd/mm/yyyy)	Period of training to (dd/mm/yyyy)

During the internship period the conduct of the student is _____

Date:

Place:

Signature of the Principal/Dean/Director Office Seal